

Summer Village of Norglenwold
Regular Meeting Minutes
October 28, 2022

Minutes of a Regular Council Meeting of the Summer Village of Norglenwold, Province of Alberta, held October 28, 2022, in the Summer Village Administration Office at Sylvan Lake, Alberta.

PRESENT Mayor: Cyril S. Gurevitch, K.C.
Deputy Mayor: Jeff Ludwig
Councillor: Nav Rattan
CAO: Tanner Evans
Development Officer: Kara Hubbard
Recording Secretary: Teri Musseau

CALL TO ORDER The Meeting was called to order at 9:04 a.m. by Mayor Gurevitch.

AGENDA APPROVAL

NGC-22-141 MOVED by Councillor Rattan that the agenda be adopted as amended:
D.1.B. Fleet Replacement Reserve
CARRIED

CONFIRMATION OF MINUTES

NGC-22-142 MOVED by Deputy Mayor Ludwig that the minutes of the Regular Meeting of Council held on October 7, 2022, be adopted as presented.
CARRIED

REQUESTS FOR DECISION

COUNCIL & LEGISLATION

Bylaw #269-22 Bylaw Enforcement Officer Bylaw
NGC-22-143 MOVED by Councillor Rattan that Council give 1st reading to the Bylaw Enforcement Officer Bylaw #269-22 as amended.
CARRIED

NGC-22-144 MOVED by Deputy Mayor Ludwig that Council give 2nd reading to the Bylaw Enforcement Officer Bylaw #269-22 as amended.
CARRIED

NGC-22-145 MOVED by Mayor Gurevitch that by unanimous consent Council give 3rd reading to the Bylaw Enforcement Officer Bylaw #269-22 at this meeting.
CARRIED UNANIMOUSLY

NGC-22-146 MOVED by Councillor Rattan that Council give 3rd and final reading to the Bylaw Enforcement Officer Bylaw #269-22 as amended.
CARRIED

NGC-22-147 Fleet Replacement
MOVED by Deputy Mayor Ludwig that Council move \$13,362 from accumulated surplus into the fleet replacement reserve and authorize Administration to use toward the purchase of a new truck.
CARRIED

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CLOSED SESSION

NGC-22-148 MOVED by Mayor Gurevitch that Council move to a closed session as per FOIP section 27 at 9:12 a.m.

CARRIED

NGC-22-149 MOVED by Councillor Rattan that Council return to an open meeting at 9:49 a.m.

CARRIED

PLANNING & DEVELOPMENT

Encroachment Renewals/Requests

15 Grand Avenue - encroaching driveway gate/fence on the road right-of-way

NGC-22-150 MOVED by Councillor Rattan that Council approve the encroachment agreement renewal as the encroaching gate was approved at the time of construction in 2016.

CARRIED

151 Grand Avenue - encroaching fence, retaining walls, and concrete steps on the EOS

NGC-22-151 MOVED by Deputy Mayor Ludwig that Council approve the encroachment agreement renewal as removal of these structures off municipal land would be substantial and previous Council gave approval for the construction of the encroachments in 2011, and with the added caveat "subject to encroachment agreement fees."

CARRIED

349 Last Chance Way – owner maintain and use EOS with non-permanent structures

NGC-22-152 MOVED by Councillor Rattan that Council support the recommendation of Administration to deny the encroachment renewal and Administration to instruct homeowner to remove encroachments.

CARRIED

359 Last Chance Way – encroaching deck on the EOS

NGC-22-153 MOVED by Deputy Mayor Ludwig that in keeping with the encroachment agreement policy and Council's directive, Council deny the encroachment agreement and reclaim the rocks along the shoreline as municipal property, and further, the homeowner to remove retaining walls by June 30, 2023.

CARRIED

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13 Ravenscrag Crescent – encroaching fence and driveway on the reserve

NGC-22-154 MOVED by Mayor Gurevitch that Council support the recommendation of Administration and approve the encroachment agreement renewal as Council paid for and constructed the fence, and Administration has previously deemed the encroachments as legal for the current and future owner in writing.

CARRIED

367 Last Chance Way – encroaching deck, stairs and a shed on the reserve and a shed on the road allowance

NGC-22-155 MOVED by Councillor Rattan that Council deny the request for an encroachment agreement and ask the owner to remove decking, shed encroaching onto the reserve, and move the shed encroaching onto the road allowance onto private property by June 30, 2023.

CARRIED

361 Last Chance Way –encroaching retaining walls and steps on the reserve and sign, retaining walls and gravel pad on the road allowance

NGC-22-156 MOVED by Councillor Rattan that Council deny the request for an encroachment agreement and notify the resident to move the retaining walls onto their own property and remove the gravel pad from the road allowance by June 30, 2023.

CARRIED

COUNCIL REPORTS

Mayor Gurevitch

- Sylvan Lake Regional Water & Wastewater Meeting
- Association of Summer Villages of Alberta Conference
- Town of Sylvan Lake Invitation

Deputy Mayor Ludwig

- Sylvan Lake Regional Water & Wastewater Meeting
- Joint Services Committee

Councillor Rattan

- No Reports

NGC-22-157 MOVED by Deputy Mayor Ludwig to accept the Council reports as information.

CARRIED

NEXT MEETING

NGC-22-158 MOVED by Mayor Gurevitch that the next meeting of Council be held on December 2, 2022, at 9:00 a.m.

CARRIED

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ADJOURNMENT

NGC-22-159

MOVED by Mayor Gurevitch that being the agenda matters have been concluded, the meeting adjourned at 11:23 a.m.

CARRIED

CYRIL S. GUREVITCH, K.C., MAYOR

TANNER EVANS, CAO