

Summer Village of Norglenwold  
Regular Meeting Minutes  
October 29, 2021

*Minutes of a Regular Council Meeting of the Summer Village of Norglenwold, Province of Alberta, held October 29, 2021, in the Summer Village Administration Office at Sylvan Lake, Alberta.*

**IN ATTENDANCE** Mayor: Cyril S. Gurevitch, Q.C.  
Councillor: Nav Rattan  
CAO: Tanner Evans  
Public Works Coordinator: Chris Loov  
Development Officer: Kara Kashuba  
Finance Officer: Tina Leer  
Recording Secretary: Teri Musseau

**Regrets:**

Deputy Mayor: Jeff Ludwig

**CALL TO ORDER** The Meeting was called to order at 9:00 a.m. by Mayor Gurevitch.

**AGENDA APPROVAL**

**NGC-21-148** MOVED by Councillor Rattan that the agenda be adopted as amended:

MOVE:

E.2.A. Development Enforcement Costs to after D.5.

ADDITION:

F.1.H. New Boat Regulations

F.A.1. MSI Update with Council Reports

CARRIED

**CONFIRMATION OF MINUTES**

**NGC-21-149** MOVED by Councillor Rattan that the minutes of the Regular Meeting of Council held on September 24, 2021, be approved as presented.

CARRIED

**NGC-21-150** MOVED by Councillor Rattan that the minutes of the Municipal Planning Commission meeting held on September 24, 2021, be approved as presented.

CARRIED

**NGC-21-151** MOVED by Mayor Gurevitch that the minutes of the Subdivision and Development Appeal Board meeting held on October 4, 2021, be approved as presented.

CARRIED

Summer Village of Norglenwold  
Regular Meeting Minutes  
October 29, 2021

**INFORMATION ITEMS**

- 1) Accounts Payable Report
- 2) Quarterly Financial Report
- 3) Public Works Report
- 4) Development Update

**NGC-21-152**                      MOVED by Councillor Rattan that Council accept the information items as presented.

CARRIED

**FINANCE & ADMINISTRATION**

**NGC-21-153**                      Development Enforcement Costs  
MOVED by Mayor Gurevitch that Council direct Administration to immediately put the contractor costs in the amount of \$3,000 on the tax roll of Plan 5116AE, Block 3, Lots 7-8, pursuant to the Court Order granted on July 26, 2021, in Action Number 2110-00663.

CARRIED

**REQUESTS FOR DECISION**

**COUNCIL & LEGISLATION**

**NGC-21-154**                      Parkland Regional Library Board 2022 Budget  
MOVED by Councillor Rattan that Council approve the Parkland Regional Library Board 2022 Budget with a zero percent increase as presented.

CARRIED

**NGC-21-155**                      Sylvan Lake Regional Water and Wastewater Commission  
MOVED by Councillor Rattan that the Council of the Summer Village of Norglenwold hereby agrees to the following changes with respect to the Sylvan Lake Regional Wastewater Commission ("the Commission"):

- The name of the Commission shall be changed to the Sylvan Lake Regional Water and Wastewater Commission; and
- The Commission be authorized to provide water services in accordance with its bylaws.

CARRIED

**NGC-21- 156**                      Council Remuneration Policy  
MOVED by Councillor Rattan that Council adopt the Council Remuneration Policy as presented.

CARRIED

**NGC-21-157**                      Committee Volunteers  
MOVED by Councillor Rattan that Council appoint the following members to the list of current members to the Municipal Planning Commission:

Summer Village of Norglenwold  
Regular Meeting Minutes  
October 29, 2021

Doug Sharp  
Rob Furness  
Stuart McKellar

CARRIED

**NGC-21-158** MOVED by Councillor Rattan that Council appoint the following members to the list of current members to the Subdivision and Development Appeal Board:

Janelle Allan  
Cyndi Teulon upon required training being completed.  
CARRIED

**NGC-21-159** Lobbying Seminar  
MOVED by Mayor Gurevitch that Council accept as information.  
CARRIED

**NGC-21-160** George Cuff Councillor Training Session  
MOVED by Mayor Gurevitch that Administration register Mayor Gurevitch and Councillor Rattan to attend the George Cuff Councillor Training Session.  
CARRIED

**NGC-21-161** Strategic Planning  
MOVED by Councillor Rattan that Council direct Administration to move forward with a strategic plan.  
CARRIED

**NGC-21-162** New Mooring Regulations  
MOVED by Councillor Rattan that Administration facilitate a meeting for residents, either in person or via zoom, providing information on the new regulations.  
CARRIED

Council break at 10:20 a.m.

Council reconvened at 10:25 a.m.

## COUNCIL REPORTS

Mayor Gurevitch

- MUNIS 101 Training
- Subdivision and Development Appeal Board Training
- Update on Land Purchase

Mayor Gurevitch read and responded to a residents letter that was distributed to residents which expressed concerns for information. The following was discussed:

Land Purchase: Council has approved the purchasing of a 14-acre parcel adjacent to Grand Ave. The funds for this purchase will come from MSI grant funding and our Environmental reserve. These lands are in the process of being annexed.

Summer Village of Norglenwold  
Regular Meeting Minutes  
October 29, 2021

Land Use Bylaw Changes: Council is encouraging as much feedback as possible regarding potential changes to the LUB as we are in the middle of a LUB rewrite. Concerns were raised regarding the health of the lake – a concern that Council shares and will address with new LUB regulations.

Open Space Plan: There are currently no plans in place for changes to Norglenwold’s reserves. Once the LUB rewrite is complete, it is the intention of Council to have an Open Space Plan created, with significant public consultation.

Outstanding Issues: A number of issues were raised. Drainage is an ongoing issue particularly with lakefront lots. Administration encourages neighbour swales whenever possible for runoff to make its way to the lake.

The Public Works department clears ditches and culverts every year, and while standing water may still occur, we work to ensure water stays off of private property.

Council has debated options such as cameras, solar lights, and garbage cans on the range roads, but has not yet decided on a specific course of action.

Sylvan Lane “Boat Launch”: The Summer Village did consider trying to close this launch but the residents spoke up to say it needs to remain open. Gating the entire public area and road right of way is not a possibility. The intention for now is to leave it open at least until the new official launch is complete.

**Councillor Rattan**

- MUNIS 101 Training
- Municipal Planning Commission Training
- Strategic Planning Session
- Emergency Management Course
- CAO Review

**Committee Reports**

Julie Maplethorpe, Summer Village of Jarvis Bay

- Town of Sylvan Lake Library Board
- Parkland Regional Library Board

**Information Items**

- Joint Services Committee Meeting Minutes

**NGC-21-163**

MOVED by Councillor Rattan that the Council and Committee reports be accepted as information.

CARRIED

**NEXT MEETING**

**NGC-21-164**

MOVED by Mayor Gurevitch that the next meeting of Council be held on November 26, 2021, at 9:00 a.m.

CARRIED

Summer Village of Norglenwold  
Regular Meeting Minutes  
October 29, 2021

**OPEN MIC**

Marc Tougas

- Purchase of lands concern
- Cost of land purchase
- MSI reductions

Beverly Smith

- Training on lobbying (Alberta Counsel offers)
- Open Space Master Plan documents
- Land purchase (taxes and zoning)

Doug Sharp

- Want transparency by Council
- Should have had input on purchase of land
- Timeframe for feedback on land use bylaw

Lorne Therriault

- Communication from Council
- Website not working properly for email updates
- Hard to find information on website
- Surprised about land purchase, wasn't aware

Mary Lynn Brown

- Longtime resident
- Annexation approved in 2008
- Sylvan Lake boat launch always an issue
- Want password posted online with zoom link

**ADJOURNMENT**

**NGC-21- 165**

MOVED by Councillor Rattan that being the agenda matters have been concluded, the meeting adjourned at 11:05 a.m.  
CARRIED

---

CYRIL S. GUREVITCH, Q.C., MAYOR

---

TANNER EVANS, CAO