

*Minutes of a Regular Council Meeting of the Summer Village of Norglenwold,
Province of Alberta, held October 27 2017 at Sylvan Lake, Alberta.*

**CALL TO
ORDER:**

The Meeting was called to order at 9:00 a.m. by Mayor Ludwig with
the following being present:

Mayor:	Jeff Ludwig
Councillor:	Jim McLeod
Administrator:	Phyllis Forsyth
Accounting Technician:	Tina Leer
Recording Secretary:	Teri Musseau
Public:	Ryan Neish Jodi Neish Linda Rattan

Deputy Mayor: Ed Thiessen - regrets

**AGENDA
APPROVAL:**

1. October 27, 2017 Agenda

COUNCILLOR MCLEOD:
That the October 27, 2017 Regular Meeting Agenda be accepted as
presented.

1472/17

CARRIED

**CONFIRMATION
OF MINUTES:**

1. August 25, 2017 Regular Meeting Minutes

COUNCILLOR MCLEOD:
That the August 25, 2017 Regular Meeting Minutes be adopted as
presented.

1473/17

CARRIED

**CONFIRMATION
OF MINUTES:**

2. September 29, 2017 Regular Meeting Minutes

COUNCILLOR MCLEOD:
That the September 29, 2017 Regular Meeting Minutes be adopted as
presented.

1474/17

CARRIED

**CONFIRMATION
OF MINUTES:**

3. September 19, 2017 Municipal Planning Commission Minutes

MAYOR LUDWIG:
That the September 19, 2017 Municipal Planning Commission Minutes
be tabled until next meeting.

1475/17

CARRIED

**FINANCE &
ADMINISTRATION:**

1. Administrators Report

Phyllis Forsyth provided Council with an update on current projects
underway in the Summer Villages.

MAYOR LUDWIG:
That Council accept as information.

1476/17

CARRIED

Initials



**FINANCE &
ADMINISTRATION:**

2. Quarterly Reports

Tina Leer provided Council with the following financial reports:

- Accounts Payable Cheque Listing to October 17, 2017
- Operating Budget Report to September 30, 2017
- Capital Projects Budget Report to September 30, 2017
- Payroll Journal (Council) September 1-30, 2017
- Alberta School Foundation Fund to September 30, 2017
- Bank balance and allocated reserves
- Outstanding taxes at October 17, 2017

COUNCILLOR MCLEOD:

That Council accept the Financial Reports as presented.

1477/17

CARRIED

**FINANCE &
ADMINISTRATION:**

3. Utility Charge Waive Request

Tina Leer provided Council with a request received from the property owner of 39 Grand Avenue advising they have been in the process of a new build and currently are not connected to the sewer and would like to have the utility invoice waived.

MAYOR LUDWIG:

That Council approve the waiving of the 2017 Utility Invoice for 39 Grand Avenue.

1478/17

CARRIED

**FINANCE &
ADMINISTRATION:**

4. Parkland Regional Library Board

Administration provided Council with a copy of the Parkland Regional Library Board 2018 Budget.

COUNCILLOR MCLEOD:

That Council approve the Parkland Regional Library Board 2018 Budget as presented for inclusion in the 2018 Operating Budget.

1479/17

CARRIED

**FINANCE &
ADMINISTRATION:**

5. Spirit of Sylvan Lake

Tina Leer provided Council with a request for a donation received from the Spirit of Sylvan Yuletide Festival.

MAYOR LUDWIG:

That Council sponsor the \$300.00 cost for a swimming tree as requested.

1480/17

CARRIED

Tina Leer left the meeting at 9:15 a.m.

**COUNCIL &
LEGISLATIVE:**

1. ALARIE Update

Administration provided an update to Council on the refund they will be receiving from the finalizing of operations of the Alberta Local Authorities Reciprocal Insurance Exchange.

COUNCILLOR MCLEOD:

That Council accept as information.

1481/17

CARRIED

Initials



**COUNCIL &
LEGISLATIVE:**

2. AUMA Resolutions

Administration provided Council information on the resolutions that will be voted on at the upcoming AUMA Convention.

COUNCILLOR MCLEOD:

That Mayor Ludwig vote on the resolutions at the AUMA Convention as discussed.

1482/17

CARRIED

**COUNCIL &
LEGISLATIVE:**

3. Forest Management Strategy

Administration provided Council with the amended draft Forest Management Strategy for review.

MAYOR LUDWIG:

That Council approve the Forest Management Strategy as amended.

1483/17

CARRIED

**COUNCIL &
LEGISLATIVE:**

4. Resident Concerns – Linda Rattan

Administration provided Council with concerns received from Linda Rattan.

MAYOR LUDWIG:

That Administration provide report on concerns at the next meeting.

1484/17

CARRIED

Council break at 9:40 a.m.

Reconvened at 9:43 a.m. with the addition of Chris Loov.

PUBLIC WORKS:

1. Public Works Report

Chris Loov provided Council the Public Works report on the following:

Koralyn Lemmon joined the meeting at 9:44 a.m.

- Preparing 5 year capital plans
- Updating snow removal policy
- Buoys and first set of stairs removed
- Removing dangerous trees
- Culverts being cleaned by Urban Dirtworks
- Sewer lines flushed

Victor Marris joined the meeting at 9:45 a.m.

MAYOR LUDWIG:

That Council accept the Public Works Report as information.

1485/17

CARRIED

Initials



**PLANNING &
DEVELOPMENT:**

1. Planning & Development Report

Koralyn Lemmon reviewed the Development Update. There are currently 19 active development files in the summer village and 67 between all 5 Summer Villages.

COUNCILLOR MCLEOD:

That Council accept the report as information.

1486/17

CARRIED

**PLANNING &
DEVELOPMENT:**

2. Development Complaint Update

Koralyn Lemmon provided Council with an update on development complaints received in the Summer Village from Jodi Neish.

MAYOR LUDWIG:

That Council accept as information.

1487/17

CARRIED

PLANNING &

3. 87 Grand Avenue

Koralyn Lemmon provided Council with an update on the requested RPR for 87 Grand Avenue.

COUNCILLOR MCLEOD:

That Council request the designated officer to give notice to the owner and proceed with the survey.

1488/17

CARRIED

Koralyn Lemmon and Chris Loov left the meeting at 9:53 a.m.

INFORMATION:

1. Council Reports

Councillor McLeod provided his report to Council on Sylvan Lake Regional Water/Wastewater Commission.

Mayor Ludwig gave his written report to Council on Association of Summer Villages of Alberta, and Quiet Enjoyment Initiative.

By Consensus, Council accepts the reports as information.

MEETINGS:

MAYOR LUDWIG:

That the next meeting of Council be held December 1, 2017 at 9:00 a.m.

1489/17

CARRIED

OPEN MIC:

Jodi Neish

- complaints item – some closed
- surface water addressed in Land Use Bylaw

Ryan Neish

- once development permit closed Council has no jurisdiction?
- water well drilling an eyesore, what is Council going to do about it?

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Linda Rattan

- fines applied for piling snow in ditch across road. Is it to cover costs for cleaning ditches to remove excess water in spring?

ADJOURNMENT: The meeting adjourned at 10:09 a.m.

JEFF LUDWIG, MAYOR

PHYLLIS FORSYTH, C.A.O.

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