

Summer Village of Norglenwold  
September 5, 2024  
Municipal Planning Commission Minutes  
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*Minutes of a Municipal Planning Commission Meeting of the Summer Village of Norglenwold, Province of Alberta, held on September 5, 2024, at the Summer Villages on Sylvan Lake Administration Office in Sylvan Lake, Alberta.*

**PRESENT:**

Chair:	Jeff Ludwig
Council Member:	Rod Miller
Member at Large:	Ed Thiessen
CAO:	Tanner Evans
Development Officer:	Kara Hubbard

**CALL TO ORDER:** Chair Ludwig called the meeting to order at 9:03 a.m.

**AGENDA:**

**MPC-24-004** Moved by Rod Miller to approve the agenda as presented.  
CARRIED

**DEVELOPMENT APPLICATIONS**

**1. 8 Rustic Crescent (Lot 27, Block 1, Plan 7921843)**

An application has been received for the property located at 8 Rustic Crescent, Lot 27, Block 1, Plan 7921843, in the Summer Village of Norglenwold requesting approval for detached garage.

Kara Hubbard left the meeting at 9:12 a.m.

**DECISION(S)**

**8 Rustic Crescent – Detached Garage**

**MPC-24-005** Moved by Ed Thiessen that the Municipal Planning Commission approve the development with the following conditions being met to the satisfaction of the Development Officer:

- The development commences and continues in the manner applied for, including landscaping, and that all development complies with the regulations and specifications of the Land Use By-Law under which this permit was issued.
- The construction shall be completed within 12 months and the landscaping shall be completed within 2 years of the date of permit issuance.
- Any damage to public roads or the carriageways due to the construction shall be repaired immediately at the expense of the permit holder.
- A final as build real property report from an Alberta Land Surveyor at completion of landscaping that includes parcel coverage.

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- All parcels shall be graded to ensure that storm water is directed to a drainage ditch without crossing adjacent land, except as permitted by the Development Authority. All maintenance and upkeep shall be the responsibility of the property owner. A lot grade certificate may be required at completion to ensure that proper drainage on the property exists.
- All road bans to be followed that are implemented by Roadata and the administration office.
- All applicable Superior Safety Codes permits to be completed and submitted to the administration office.
- Landscaping to be completed and remain as existing in accordance with the landscaping plan.
- An accessory building shall not be more than 5 m (16.4 ft.) in building height measured from grade.
- An accessory building erected or placed on a parcel shall not be used as a principal dwelling.
- The exterior of an accessory building must be finished to match or compliment the exterior finish of the principal building.

CARRIED

**ADJOURNMENT**

**MPC-24-006**

Moved by Chair Ludwig that the Municipal Planning Commission meeting be adjourned at 9:17 a.m.

CARRIED

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JEFF LUDWIG, CHAIR

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TANNER EVANS, CAO

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