

Summer Village of Norglenwold  
October 1, 2025  
Municipal Planning Commission Minutes  
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*Minutes of a Municipal Planning Commission Meeting of the Summer Village of Norglenwold, Province of Alberta, held on October 1, 2025, at the Summer Villages on Sylvan Lake Administration Office in Sylvan Lake, Alberta.*

**PRESENT:**

Chair:	Rod Miller via Zoom
Council Member:	Murray Munro via Zoom
Member-at-large:	Lorne Therriault via Zoom
CAO:	Tanner Evans
Development Officer:	Kara Hubbard
Recording Secretary:	Teri Musseau
Applicant(s):	Dave Appleby Dan Doneault, Sorento Custom Homes

**CALL TO ORDER:** Chair Miller called the meeting to order at 1:00 p.m.

**AGENDA:**

**MPC-25-026** Moved by Lorne Therriault to approve the agenda as presented.  
CARRIED

**DEVELOPMENT APPLICATIONS**

**1. 181 Grand Avenue (Lot 1, Block 2, Plan 2203KS)**

An application has been received for the property located at 181 Grand Avenue, (Lot 1, Block 2, Plan 2203KS), in the Summer Village of Norglenwold requesting approval for modifications to an existing boathouse located on the lakeside of the property..

**2. 181 Grand Avenue (Lot 1, Block 2, Plan 2203KS)**

An application has been received for the property located at 181 Grand Avenue (Lot 1, Block 2, Plan 2203KS), in the Summer Village of Norglenwold requesting approval for a deck addition on the dwelling currently being constructed.

Sarah Cheney and applicants left the meeting at 1:23 p.m.

**DECISION(S)**

**MPC-25-027**

**1. 181 Grand Avenue (Lot 1, Block 2, Plan 2203KS)**

Moved by Lorne Therriault that the Municipal Planning Commission (MPC) approve the application for modifications to an existing boathouse located on the lakeside of the property at 181 Grand Avenue with the following conditions being met to the satisfaction of the Development Officer:

- The payment of a \$3,000.00 completions deposit to ensure all conditions of this development permit have been met, including the completion of construction within a one-year period.
- The development shall consist solely of the side door, railing, and stair access on the boathouse as shown in the approved application

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materials. No other modifications or structural changes shall be undertaken without prior written approval.

- The exterior finish of the door shall be consistent with or complementary to the materials of the boathouse.
- All required permits through Superior Safety Codes, if applicable, shall be obtained and copies submitted to Administration.
- The stone steps shown in the drawings are not included in this approval.
- This approval constitutes a variance to the Land Use Bylaw requirements for the proposed modifications only. Any further changes require a new development permit.
- The development shall be completed within 12 months of the date of issuance unless an extension is approved in writing.
- No vegetation clearing, earthworks, or disturbance to the lakeside escarpment is included in the approval.
- Construction materials and waste shall be stored entirely on site and shall not encroach on adjacent municipal lands or the lake.
- All surface drainage shall be controlled on site, so it does not adversely affect adjacent properties or municipal lands.
- The applicant is responsible for obtaining all necessary provincial approvals, including from Alberta Environment and Protected Areas where applicable, prior to commencing any work on or adjacent to the shoreline or within the water. Copies of all such approvals must be provided to the Development Officer before work begins.
- The dimensions of the building upon completion to remain as current.

CARRIED

**MPC-25-028**      **2. 181 Grand Avenue (Lot 1, Block 2, Plan 2203KS)**  
Moved by Lorne Therriault that the Municipal Planning Commission (MPC) deny the application for a deck addition on the dwelling currently being constructed for the property at 181 Grand Avenue due to the magnitude of the variance requested.

CARRIED

**ADJOURNMENT**

**MPC-25-029**      Moved by Chair Miller that the Municipal Planning Commission meeting be adjourned at 2:08 p.m.

CARRIED

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ROD MILLER, CHAIR

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TANNER EVANS, CAO

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