

Summer Village of Norglenwold
August 29, 2025
Municipal Planning Commission Minutes
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Minutes of a Municipal Planning Commission Meeting of the Summer Village of Norglenwold, Province of Alberta, held on August 29, 2025, at the Summer Villages on Sylvan Lake Administration Office in Sylvan Lake, Alberta.

PRESENT:

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| Chair: | Rod Miller |
| Council Member: | Murray Munro |
| Member-at-large: | Jamie Willson |
| CAO: | Tanner Evans |
| Development Officer: | Kara Hubbard |
| Recording Secretary: | Teri Musseau |
| Applicant(s): | Gord Stewart Donna Stewart Jeff Price, JV Construction |

CALL TO ORDER: Chair Miller called the meeting to order at 1:02 p.m.

AGENDA:

MPC-25-022 Moved by Councillor Munro to approve the agenda as presented.
CARRIED

DEVELOPMENT APPLICATIONS

1. 4 Grand Avenue (Lot 2, Block 8, Plan 6376MC)

An application has been received for the property located at 4 Grand Avenue, (Lot 2, Block 8, Plan 6376MC), in the Summer Village of Norglenwold requesting approval for a shed.

Gord and Donna Stewart left the meeting at 1:11 p.m.

2. 10 Rustic Crescent (Lot 25, Block 1, Plan 7921843)

An application has been received for the property located at 10 Rustic Crescent (Lot 25, Block 1, Plan 7921843), in the Summer Village of Norglenwold requesting approval for a dwelling addition (basement).

Kara and applicant left the meeting at 1:47 p.m.

DECISION(S)

1. 4 Grand Avenue (Lot 2, Block 8, Plan 6376MC)

MPC-25-023 Moved by Councillor Munro that the Municipal Planning Commission (MPC) approve the application for a shed at 4 Grand Avenue with the following conditions being met to the satisfaction of the Development Officer:

- Minimum side yard setback to the shed required of 1m (3.3ft.), variance of 0.44m (1.44ft.) granted by the Municipal Planning Commission.

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- An accessory building without a guest house above a garage shall not be more than 5.0 m (16.4 ft.) in building height measured from grade.
- An accessory building erected or placed on a parcel shall not be used as a principal dwelling.
- The exterior of an accessory building must be finished to match or compliment the exterior finish of the principal building.

CARRIED

2. 10 Rustic Crescent (Lot 25, Block 1, Plan 7921843)

MPC-25-024

Moved by Jamie Willson that the Municipal Planning Commission (MPC) table the application for a dwelling addition (dwelling) at 10 Rustic Crescent for additional information:

- Cross section elevations of home showing drainage
- final drainage plan to include elevations and swales
- accurate drawing of retaining walls with profile and structure
- egress
- final plan of what is going to be built

CARRIED

ADJOURNMENT

MPC-25-025

Moved by Chair Miller that the Municipal Planning Commission meeting be adjourned at 2:30 p.m.

CARRIED

ROD MILLER, CHAIR

TANNER EVANS, CAO

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