

Minutes of a Municipal Planning Commission Meeting of the Summer Village of Norglenwold, Province of Alberta, held April 3, 2018 in the Summer Village Administration Office at Sylvan Lake, Alberta.

CALL TO ORDER:

The Meeting was called to order at 1:02 p.m. by Councillor McLeod with the following being present:

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|------------------------|-----------------------------|
| Councillor: | Jim McLeod |
| Member at Large: | Toby Lampard |
| Administrator: | Phyllis Forsyth |
| Development Assistant: | Kara Kashuba |
| Recording Secretary: | Teri Musseau |
| Applicants: | Ron Cadman Mark Liboiron |

PLANNING AND DEVELOPMENT:

1. 85 & 87 Grand Avenue

The application went before the Municipal Planning Commission on March 23rd, 2018, in which the Commission tabled the decision in order for Administration to obtain clarification from Alberta Environment and Parks.

This application is before MPC for the following reasons:

- Mechanized excavation, stripping and grading is listed as a discretionary use.
- Retaining walls greater than 1m in height above any adjoining grade requires a development permit, and is listed under mechanized excavation, stripping and grading.
- Land located below the top of bank/top of escarpment should be in a natural state.

A portion of the development is located above/on/below the bank, therefore requires approval from Alberta Environment and Parks under the Public Lands Act and Water Act, therefore is outside of the municipality's jurisdiction.

Administration received confirmation from Robert Shorten with Alberta Environment and Parks stating the riprap was approved but no other development.

The Committee members asked questions of the applicant.

Ron Cadman and Mark Liboiron withdrew their application.

ADJOURNMENT:

The meeting adjourned at 1:47 p.m.

JIM MCLEOD, CHAIR

PHYLLIS FORSYTH, CAO

Initials

