

*Minutes of a Regular Council Meeting of the Summer Village of Norglenwold,
Province of Alberta, held May 25, 2018 at Sylvan Lake, Alberta.*

**CALL TO
ORDER:**

The Meeting was called to order at 8:56 a.m. by Mayor Ludwig with the following being present:

Mayor:	Jeff Ludwig
Deputy Mayor:	Ed Thiessen
Councillor:	Jim McLeod
Administrator:	Phyllis Forsyth
Recording Secretary:	Teri Musseau

**AGENDA
APPROVAL:**

1. May 25, 2018 Agenda

COUNCILLOR MCLEOD:

That the April 25, 2018 Regular Meeting Agenda be accepted as presented.

1630/18

CARRIED

Tina Leer joined the meeting at 9:00 a.m.

**CONFIRMATION
OF MINUTES:**

1. April 27, 2018 Regular Meeting Minutes

MAYOR LUDWIG:

That the April 27, 2018 Regular Meeting Minutes be adopted as presented.

1631/18

CARRIED

**CONFIRMATION
OF MINUTES:**

2. April 27, 2018 Municipal Planning Commission Minutes

COUNCILLOR MCLEOD:

That the April 27, 2018 Municipal Planning Commission Minutes be adopted as presented.

1632/18

CARRIED

TABLED ITEMS FROM LAST MEETING

**COUNCIL &
LEGISLATIVE:**

1. Parental Leave Bylaw #240-18

Administration provided Council with the Parental Leave Bylaw which would allow a councillor extended parental leave without disqualification.

THIRD READING to By-law No. 240-18 was moved by Councillor McLeod.

1633/18

CARRIED

**COUNCIL &
LEGISLATIVE:**

2. Code of Conduct for Members of Council and Committees Bylaw #239-18

Administration provided Council with the Code of Conduct for Members of Council and Committees Bylaw #239-18.

THIRD READING to By-law No. 239-18 was moved by Mayor Ludwig.

1634/18

CARRIED

Initials



STAFF REPORTS: 1. Staff Reports

Administration provided the following reports for Council consideration:

- Accounts Payable
- Financial
- Municipal Accountability Program
- Municipal Indicators

Chris Loov joined the meeting at 9:24 a.m.

- Emergency Management Review
- Public Works

Koralyn Lemmon joined the meeting at 9:26 a.m.

- Development

MAYOR LUDWIG:

By consensus Council accepts as information and authorizes payment of payables.

1635/18

CARRIED

Koralyn Lemmon left the meeting at 9:29 a.m.

REQUESTS FOR DECISION

FINANCIAL & ADMINSTRATIVE: 1. Surplus Distribution

Tina Leer provided Council a spreadsheet showing their accumulated surplus fund for disbursement.

DEPUTY MAYOR THIESSEN:

That Council table until their next meeting for recommendations by Administration.

1636/18

CARRIED

Tina Leer and Chris Loov left the meeting at 9:34 a.m.

COUNCIL & LEGISLATIVE: 1. Regional Intermunicipal Development Plan

Phyllis Forsyth provided Council information on the Regional Intermunicipal Development Plan being worked on with the neighboring municipalities including minutes from the April 30th technical committee meeting, Terms of Reference, List of Relevant Plans and Studies, List of Stakeholders and Request for Proposal.

MAYOR LUDWIG:

That Council approve the Terms of Reference as presented.

1637/18

CARRIED

DEPUTY MAYOR THIESSEN:

That Council approve the Request for Proposal as presented.

1638/18

CARRIED

Initials



1639/18 COUNCILLOR MCLOED:
That Council appoint Deputy Mayor Thiessen as member to the Steering Committee with Mayor Ludwig as alternate.
CARRIED

COUNCIL & LEGISLATION:

3. Procedural Bylaw #242-18

Administration provided Council with the Procedural Bylaw #242-18 as per section 145 of the Municipal Government Act.

1640/18 COUNCILLOR MCLEOD:
That Council table for further information.
CARRIED

Jeff Ludwig left the meeting 9:44 a.m.

Jeff Ludwig rejoined the meeting at 9:48 a.m.

COUNCIL & LEGISLATION:

3. Public Participation Policy

Administration provided Council with the Public Participation Policy as per section 216.1(1) of the Municipal Government Act.

1641/18 COUNCILLOR MCLEOD:
That Council table for further consideration.
CARRIED

COUNCIL & LEGISLATION:

4. 3 Year Operational Plan

Administration provided Council the 3 Year Operational Plan as per Section 283.1(2) of the Municipal Government Act.

1642/18 MAYOR LUDWIG:
That Council adopt the 3 Year Operational Plan as presented.
CARRIED

Council recess for Public Hearing at 9:59 a.m.

Council reconvened at 10:43 a.m. with the same people as at the beginning of the meeting.

COUNCIL & LEGISLATION:

1. Annual Information Meeting

Administration provided Council with the 2017 Annual Information Meeting agenda as a guide in preparing the 2018 agenda.

1643/18 COUNCILLOR MCLEOD:
That Administration prepare the 2018 Annual Information meeting agenda as directed and bring back to next meeting.
CARRIED

Chris Loov rejoined the meeting at 11:02 a.m.

Initials



PUBLIC WORKS: 1. Speed Bumps

Chris Loov provided Council information on 6' rubber speed bumps with asphalt install kit at the cost of \$248.00 each.

COUNCILLOR MCLOED:

That Council approve the purchase of the speed bumps and install as discussed with funding to come from reserves.

1644/18

CARRIED

Koralyn Lemmon joined the meeting at 11:05 a.m.

PLANNING & DEVELOPMENT:

1. Land Use Bylaw Amendments Public Hearing

Council discussed the Public Hearing for the Land Use Bylaw Amendments Bylaw.

Second reading of bylaw #237-18 was given by Councillor McLeod with the removal of items (6) Landscaping, Environmental Conservation & Development (Part Three) and (7) Parcel Coverage (Part Four – Land Use Districts R-S & R-E).

1645/18

CARRIED

Third reading of bylaw #237-18 was given by Deputy Mayor Thiessen with the removal of items (6) Landscaping, Environmental Conservation & Development (Part Three) and (7) Parcel Coverage (Part Four – Land Use Districts R-S & R-E).

1646/18

CARRIED

PLANNING & DEVELOPMENT:

2. Land Use Bylaw Amendments

Koralyn Lemmon provided Council proposed amendments to the Land Use Bylaw addressing Tourist Homes, Hot Tubs, Soft Landscaping, Posting Notices of Decisions, Front Yard Accessory Buildings, and Buffer Zone/No Development

MAYOR LUDWIG:

That Council bring to future Coffee with Council for discussion prior to research, bylaw preparation and legal advice.

1647/18

CARRIED

Koralyn Lemmon and Chris Loov left the meeting at 11:34 a.m.

Deputy Mayor Thiessen left the meeting at 11:34 a.m.

Deputy Mayor Thiessen rejoined the meeting at 11:36 a.m.

INFORMATION: 1. Council Reports

Mayor Ludwig provided his report on the Sylvan Lake Management Committee.

Phyllis Forsyth left the meeting at 11:43 a.m.

Initials

Phyllis Forsyth rejoined the meeting at 11:48 a.m.

Councillor McLeod gave his report to Council on the Sylvan Lake Regional Wastewater Commission.

2. Committee Reports

Julie Maplethorpe, Summer Village of Jarvis Bay

- Sylvan Lake Library Board

By Consensus, Council accepts the reports as information.

MEETINGS:

1648/18

MAYOR LUDWIG:

That the next meeting of Council be held June 29, 2018 at 9:00 a.m.

CARRIED

OPEN MIC:

No residents present.

ADJOURNMENT:

The meeting adjourned at 12:03 p.m.

JEFF LUDWIG, MAYOR

PHYLLIS FORSYTH, C.A.O.

Initials

