

Summer Village of Norglenwold  
Regular Meeting Minutes  
May 29, 2020

*Minutes of a Regular Council Meeting of the Summer Village of Norglenwold, Province of Alberta, held May 29, 2020 in the Summer Village Administration Office at Sylvan Lake, Alberta.*

**IN ATTENDANCE** Mayor: Jeff Ludwig via Zoom  
Councillor: Jim McLeod via Zoom  
CAO: Tanner Evans via Zoom  
Public Works Coordinator: Chris Loov via Zoom  
Accounting Technician: Tina Leer via Zoom  
Junior Development Officer: Kara Kashuba via Zoom

Regrets: Ed Thiessen, Deputy Mayor

**CALL TO ORDER** The Meeting was called to order at 9:00 a.m. by Mayor Ludwig.

**AGENDA APPROVAL**

**NGC-20-076** MOVED by Councillor McLeod that the agenda be adopted as amended:  
E.2.E. Temporary Field Authorization  
CARRIED

**CONFIRMATION OF MINUTES**

**NGC-20-077** MOVED by Mayor Ludwig that the minutes of the Regular meeting of Council held on April 24, 2020, be approved as presented.  
CARRIED

**NGC-20-078** MOVED by Councillor McLeod that the minutes of the Municipal Planning Commission meeting held on April 24, 2020, be approved as presented.  
CARRIED

**NGC-20-079** MOVED by Councillor McLeod that the minutes of the Special meeting held on April 28, 2020, be approved as presented.  
CARRIED

**INFORMATION ITEMS**

**NGC-20-080** MOVED by Councillor McLeod that the following information items be received as information:

- 1) Accounts Payable Report
- 2) Quarterly Financial Report
- 3) Public Works Report
- 4) Development Update

CARRIED

**REQUESTS FOR DECISION**

**FINANCE & ADMINISTRATION**

**NGC-20-081** Surplus Distribution  
MOVED by Mayor Ludwig that Council split the \$140,000 surplus between the Sewer and Recreation Reserves.  
CARRIED

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Council Loov left the meeting at 9:24 a.m.

**NGC-20-082**                    Wildrose Assessment  
MOVED by Councillor McLeod that Council enter into a 5-year contract with Wildrose Assessment.  
CARRIED

**NGC-20-083**                    Community Garden  
MOVED by Mayor Ludwig that Council accept as information.  
CARRIED

Tina Leer left the meeting at 9:28 a.m.

**NGC-20-084**                    Vacation Time  
MOVED by Mayor Ludwig that Council table until the next meeting.  
CARRIED

**NGC-20-085**                    Seniors Week  
MOVED by Mayor Ludwig that Council declare June 1<sup>st</sup> – 7<sup>th</sup>, 2020, as Senior's Week.  
CARRIED

**NGC-20-086**                    Temporary Field Authorization  
MOVED by Mayor Ludwig that Council table until the next meeting.  
CARRIED

**PLANNING & DEVELOPMENT**

Encroachment Agreement Policy  
**NGC-20-087**                    MOVED by Mayor Ludwig Council to amend policy to charge a base yearly fee of \$250.00.  
CARRIED

Chris Loov left the meeting at 11:31 a.m.

**COUNCIL REPORTS**

**NGC-20-088**                    MOVED by Councillor McLeod that the Council and Committee reports be accepted as information:

- Mayor Ludwig
- Joint Services Committee
  - Town Hall discussions

- Councillor McLeod
- No Reports

- Julie Maplethorpe, Summer Village of Jarvis Bay
- Sylvan Lake Library Board
- CARRIED

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**NEXT MEETING**

**NGC-20-089**                      MOVED by Mayor Ludwig that the next meeting of Council be held on  
June 26, 2020 at 9:00 a.m.

CARRIED

**OPEN MIC**                      No one in attendance.

**ADJOURNMENT**

**NGC-20-090**                      MOVED by Mayor Ludwig that being the agenda matters have been  
concluded, the meeting adjourned at 10:37 a.m.

CARRIED

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MAYOR LUDWIG, MAYOR

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TANNER EVANS, CAO