

Summer Village of Norglenwold  
Regular Meeting Minutes  
March 24, 2023

*Minutes of a Regular Council Meeting of the Summer Village of Norglenwold, Province of Alberta, held March 24, 2023, in the Summer Village Administration Office at Sylvan Lake, Alberta.*

**PRESENT**

Mayor:	Cyril S. Gurevitch, K.C.
Deputy Mayor:	Jeff Ludwig
Councillor:	Nav Rattan
CAO:	Tanner Evans
Finance Manager:	Tina Leer
Public Works Manager:	Owen Olynyk
Development Officer:	Kara Hubbard
Recording Secretary:	Teri Musseau
Delegation:	Phil Dirks, Metrix Group via Zoom

**CALL TO ORDER** The Meeting was called to order at 8:57 a.m. by Mayor Gurevitch.

**AGENDA APPROVAL**

**NGC-23-037** MOVED by Councillor Rattan that the agenda be adopted as presented.  
CARRIED

**CONFIRMATION OF MINUTES**

**NGC-23-038** MOVED by Deputy Mayor Ludwig that the minutes of the Regular Meeting of Council held on February 17, 2023, be adopted as presented.  
CARRIED

**NGC-23-039** MOVED by Deputy Mayor Ludwig that the minutes of the Municipal Planning Commission Meeting held on March 10, 2023, be adopted as presented.  
CARRIED

**DELEGATION**

**NGC-23-040** Metrix Group – 2022 Audited Financial Statements  
MOVED by Councillor Rattan that Council accept the 2022 Audited Financial Statements as presented and authorize the Mayor to sign the financial return.  
CARRIED

**INFORMATION ITEMS**

- 1) Accounts Payable Report
- 2) Yearend Report
- 3) Development Update
- 4) CAO Report

**NGC-23-041** MOVED by Mayor Gurevitch that Council amend the operating budget to increase the infrastructure reserve by \$18,225.00.  
CARRIED

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**NGC-23-042**      MOVED by Councillor Rattan that Council accept the information items as presented.  
CARRIED

**TABLED ITEMS**

**PUBLIC WORKS**

**Bylaw #275-23**      Traffic Bylaw  
**NGC-23-043**      MOVED by Councillor Rattan that Council give 2nd reading to the Traffic Bylaw #275-23.  
CARRIED

**NGC-23-044**      MOVED by Deputy Mayor Ludwig that Council give 3<sup>rd</sup> and final reading to the Traffic Bylaw #275-23.  
CARRIED

**REQUESTS FOR DECISION**

**COUNCIL & LEGISLATION**

**NGC-23-045**      Communication Policy  
MOVED by Councillor Rattan that Council adopt the Communication Policy as presented.  
CARRIED

**Bylaw #276-23**      Dog Control Bylaw  
**NGC-23-046**      MOVED by Deputy Mayor Ludwig that Council give 1<sup>st</sup> reading to the Dog Control Bylaw #276-23.  
CARRIED

**Bylaw #277-23**      Community Standards Bylaw  
**NGC-23-047**      MOVED by Deputy Mayor Ludwig that Council give 1<sup>st</sup> reading to the Community Standards Bylaw #277-23 as amended.  
CARRIED

**NGC-23- 048**      Fire and Burning Bylaw  
MOVED by Mayor Gurevitch that Council accept as information and prepare new bylaw as current.  
CARRIED

**NGC-23-049**      Coffee with Council  
MOVED by Mayor Gurevitch that Council hold a Coffee with Council session on Saturday, April 29<sup>th</sup>, 2023, from 10:00 a.m. until 12:00 p.m.  
CARRIED

Council break at 11:04 a.m.

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Council reconvened at 11:10 a.m.

- NGC-23-050**      Fiber Optics Project Request  
MOVED by Mayor Gurevitch that Council support the Red Deer County Rural Fiber Optic Project application to the Universal Broadband Fund administered by Innovation, Science and Economic Development Canada, by sending a letter.  
CARRIED

**PLANNING AND DEVELOPMENT**

- NGC-23-051**      Encroachment Agreement Letter  
MOVED by Deputy Mayor Ludwig that Council accept as information, and the homeowner either signs the encroachment agreement and pays the fee or removes the encroachment from municipal land.  
CARRIED

- NGC-23-052**      Re-Planting Vegetation Examples  
MOVED by Councillor Rattan that Council accept the re-planting and vegetation examples as information.  
CARRIED

**COUNCIL REPORTS**

Mayor Gurevitch

- Education Course on Municipal Law
- Upcoming Municipal Leaders' Caucus

Deputy Mayor Ludwig

- Zoom meeting with Blaine Calkins

Councillor Rattan

- No Reports

**COMMITTEE REPORTS**

Julie Maplethorpe, Summer Village of Jarvis Bay

- Town of Sylvan Lake Library Board
- Parkland Regional Library Board

- NGC-23-053**      MOVED by Deputy Mayor Ludwig to accept the Council and Committee reports as information.  
CARRIED

**NEXT MEETING**

- NGC-23-054**      MOVED by Mayor Gurevitch that the next meeting of Council be held on April 21, 2023, at 9:00 a.m.  
CARRIED

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**ADJOURNMENT**

**NGC-23-055**      MOVED by Mayor Gurevitch that being the agenda matters have been concluded, the meeting adjourned at 11:58 a.m.  
CARRIED

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CYRIL S. GUREVITCH, K.C., MAYOR

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TANNER EVANS, CAO