

*Minutes of a Regular Council Meeting of the Summer Village of Norglenwold,  
Province of Alberta, held March 29, 2019 at Sylvan Lake, Alberta.*

**CALL TO ORDER:** The Meeting was called to order at 8:56 a.m. by Mayor Ludwig with the following being present:

Mayor:	Jeff Ludwig
Deputy Mayor:	Ed Thiessen
Councillor:	Jim McLeod via Zoom
Administrator:	Phyllis Forsyth
Public Works Coordinator:	Chris Loov
Development Officer:	Tanner Evans
Recording Secretary:	Teri Musseau

**AGENDA APPROVAL:** **1. March 29, 2018 Agenda**

DEPUTY MAYOR THIESSEN:  
That the March 29, 2019 Regular Meeting Agenda be adopted as presented.  
**1845/19** **CARRIED**

**CONFIRMATION OF MINUTES:** **1. February 22, 2019 Regular Meeting Minutes**

DEPUTY MAYOR THIESSEN  
That the February 22, 2019 Regular Meeting Minutes be confirmed as presented.  
**1846/19** **CARRIED**

**CONFIRMATION OF MINUTES:** **2. February 22, 2019 Municipal Planning Commission Minutes**

DEPUTY MAYOR THIESSEN:  
That the February 22, 2019 Municipal Planning Commission Minutes be confirmed as presented.  
**1847/19** **CARRIED**

**INFORMATION ITEMS:** **1. Information Reports**

Administration provided the following reports for Council consideration:

- Accounts Payable

Randy Geddes joined the meeting at 9:00 a.m.

- Financial
- Development

MAYOR LUDWIG:  
That Council accept the items as information and authorizes payment of payables.  
**1848/19** **CARRIED**

**REQUESTS FOR DECISION**

**FINANCE & ADMINISTRATION:** **1. MSI Amending Agreement**

Phyllis Forsyth provided Council the MSI Amending Agreement that will provide municipalities with MSI funding through the planned conclusion of the program.



DEPUTY MAYOR THIESSEN:  
That Council authorize the Mayor and CAO to sign the MSI Amending Agreement as presented.

1849/19

CARRIED

**FINANCE &  
ADMINISTRATION:**

**2. 3 Year Operational Plan**

Administration provided Council with the 3 Year Operational Plan.

COUNCILLOR MCLEOD:  
That Council approve the 3 Year Operational Plan as presented for web posting.

1850/19

CARRIED

**FINANCE &  
ADMINISTRATION:**

**3. 5 Year Capital Plan**

Administration provided Council with the 5 Year Capital Plan asking Council to provide additional projects

MAYOR LUDWIG:  
That Administration continue the development of the 5 Year Capital Plan.

1851/19

CARRIED

**COUNCIL &  
LEGISLATION:**

**1. Joint Councils Meeting**

Administration provided Council with an invitation received from Lacombe County to joint them for supper followed by a joint meeting to discuss items of common interest.

MAYOR LUDWIG:  
That Council attend the Joint Councils meeting should their schedules allow.

1852/19

CARRIED

**PUBLIC  
WORKS:**

**1. Road Maintenance and Repair Policy**

Chris Loov provided Council a draft Road Maintenance and Repair Policy.

MAYOR LUDWIG:  
That Council adopt the Road Maintenance and Repair Policy as presented.

1853/19

CARRIED

**PUBLIC  
WORKS:**

**2. Snow Removal Policy**

Chris Loov provided Council the current Snow Removal Policy for review.

COUNCILLOR MCLEOD:  
That Council keep the Snow Removal Policy as current.

1854/19

CARRIED

**PLANNING &  
DEVELOPMENT:**

**1. Land Use Bylaw Re-write**

Tanner Evans provided Council 4 quotes for a Land Use Bylaw re-write.

DEPUTY MAYOR THIESSEN:  
That Council provide to Administration clarification questions and Administration complete clarification report at the May meeting.

1855/19

CARRIED



**PLANNING &  
DEVELOPMENT:**

**2. Land Use Bylaw Request for Amendment**

Tanner Evans provided Council with a request from Brad Ferris to amend the Land Use Bylaw to allow the maximum driveway width to be a percentage based on the width of the property.

DEPUTY MAYOR THIESSEN:

That Council continue with current Land Use Bylaw.

**1856/19**

**CARRIED**

Tanner Evans and Chris Loov left the meeting at 9:39 a.m.

**INFORMATION:**

**1. Council Reports**

Mayor Ludwig provided his report on Sylvan Lake Management Committee, and the Municipal Leaders Caucus.

Julie Maplethorpe, Summer Village of Jarvis Bay, written report on the Sylvan Lake Library Board.

By consensus Council accept as information.

**OPEN MIC:**

No comments.

**MEETING DATES:**

MAYOR LUDWIG:

That the next regular meeting of the Council of Norglenwold will be held on April 26, 2019 at 9:00 a.m.

**1857/19**

**CARRIED**

**ADJOURNMENT:**

The meeting adjourned at 9:49 a.m.

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Jeff Ludwig, Mayor

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Phyllis Forsyth, C.A.O.

