

Summer Village of Norglenwold
Regular Meeting Minutes
January 30, 2026

Minutes of a Regular Council Meeting of the Summer Village of Norglenwold, Province of Alberta, held January 30, 2026, in the Summer Village Administration Office at Sylvan Lake, Alberta.

PRESENT	Mayor:	Rod Miller
	Deputy Mayor:	Murray Munro
	Councillor:	Cyril Gurevitch, K.C.
	CAO:	Tanner Evans
	Development Officer:	Kara Hubbard
	Recording Secretary:	Teri Musseau

CALL TO ORDER The meeting was called to order at 9:00 a.m. by Mayor Miller.

AGENDA APPROVAL

NGC-26-001 MOVED by Deputy Mayor Munro that the agenda be adopted as amended:

Addition:
E-3-A Road allowance closure
F-3-B Annual Calendar

Move:
E-4-A before E-1-A

CARRIED

MINUTES

NGC-26-002 MOVED by Mayor Miller that the minutes of the regular meeting of Council held on November 7, 2025, be approved as presented.
CARRIED

NGC-26-003 MOVED by Deputy Mayor Munro that the minutes of the Municipal Planning Commission meeting of Council held on November 21, 2025, be approved as presented.
CARRIED

INFORMATION ITEMS

- 1) Accounts Payable Report
- 2) Public Works Report
- 3) Development Update
- 4) CAO Report
- 5) Dock & Mooring Bylaw

NGC-26-004 MOVED by Mayor Miller that Council accept the information items as presented.
CARRIED

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REQUESTS FOR DECISION

PLANNING & DEVELOPMENT

Bylaw #292-26 Use of Reserves, Parks & Pathways Bylaw
NGC-26-005 MOVED by Councillor Gurevitch that Administration amend the Use of Reserves, Parks, & Pathways Bylaw # 292-26 as discussed and bring back to the next meeting for 1st reading.
CARRIED

Kara Hubbard left the meeting at 10:20 a.m.

FINANCE

NGC-26-006 Cheque Signing Policy
MOVED by Councillor Gurevitch that Council adopt the Cheque Signing Policy as amended allowing the release of the monthly shared costs by EFT.
CARRIED

Bylaw #291-26 Municipal Credit Card Borrowing Bylaw
NGC-26-007 MOVED by Councillor Gurevitch that Council give 1st reading to the Municipal Credit Card Borrowing Bylaw #291-26.
CARRIED

NGC-26-008 MOVED by Deputy Mayor Munro that Council give 2nd reading to the Municipal Credit Card Borrowing Bylaw #291-26.
CARRIED

NGC-26-009 MOVED by Mayor Miller that Council by unanimous consent give 3rd reading to the Municipal Credit Card Borrowing Bylaw #291-26 at this meeting.
CARRIED UNANIMOUSLY

NGC-26-010 MOVED by Councillor Gurevitch that Council give 3rd and final reading to the Municipal Credit Card Borrowing Bylaw #291-26 as amended.
CARRIED

COUNCIL & LEGISLATION

NGC-26-011 2026 Spring Municipal Leaders' Caucus
MOVED by Mayor Miller that Deputy Mayor Munro and Councillor Gurevitch attend the 2026 Spring Municipal Leaders' Caucus including the education session March 25 through 27, 2026, at the Edmonton Convention Centre.
CARRIED

NGC-26-012 Public Participation Policy
MOVED by Deputy Mayor Munro that Council, upon review of the Public Participation Policy, accepts the policy as presented with no changes.
CARRIED

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Matt Miller joined the meeting at 10:45 a.m.

PUBLIC WORKS

NGC-26-013 Traction Control at Sylvan Lane
MOVED by Deputy Mayor Munro that Council direct Administration to research options for the temporary closure of Sylvan Lane.
CARRIED

NGC-26-014 MOVED by Mayor Miller that Council accept the traction control at Sylvan Lane item as information.
CARRIED

NGC-26-015 Mowing Zones and Contract
MOVED by Mayor Miller that Administration will implement a biweekly mowing schedule, with the exception of the rear areas of Rustic Crescent and park locations, which will require weekly mowing. Additionally, all grass clippings from these areas will be bagged during the months of May, June, and July. Furthermore, all carriage way sections indicated on the provided mowing map that adjoin private property will be excluded from the mowing contract.
CARRIED

NGC-26-016 Brushing Work
MOVED by Mayor Miller that administration will proceed with maintenance work at the intersection of Rustic Crescent and Lakeshore Drive to enhance sightline safety.
CARRIED

NGC-26-017 Rustic Crescent Project
MOVED by Deputy Mayor Munro that Administration explore engineering for drainage solutions on Rustic Crescent and on a design for lot 27.
CARRIED

Matt Miller left the meeting at 12:02 p.m.

COUNCIL REPORTS

Mayor Miller

- Mooring Bylaw & Lot 27 discussion with Admin
- Joint Services Committee
- Town of Sylvan Lake chat with Council & Mayor

Deputy Mayor Munro

- Lacombe Regional Emergency Management Partnership

Councillor Gurevitch

- Sylvan Lake Regional Water & Wastewater Commission

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CORRESPONDENCE

- Minister McIver
- Minister Ellis
- National Police Federation
- ABmunis

NGC-26-018 MOVED by Councillor Gurevitch that Council accept the Council reports as information.

CARRIED

NEXT MEETING

NGC-26-019 MOVED by Mayor Miller that the next meeting of Council be held on February 27, 2026, at 9:00 a.m.

CARRIED

ADJOURNMENT

MOVED by Mayor Miller that being the agenda matters have been concluded, the meeting adjourned at 12:23 p.m.

CARRIED

ROD MILLER, MAYOR

TANNER EVANS, CAO