

Summer Village of Norglenwold
Regular Meeting Minutes
February 17, 2023

Minutes of a Regular Council Meeting of the Summer Village of Norglenwold, Province of Alberta, held February 17, 2023, in the Summer Village Administration Office at Sylvan Lake, Alberta.

PRESENT

Mayor:	Cyril S. Gurevitch, K.C.
Deputy Mayor:	Jeff Ludwig via Zoom
Councillor:	Nav Rattan
CAO:	Tanner Evans
Finance Manager:	Tina Leer
Development Officer:	Kara Hubbard
Recording Secretary:	Teri Musseau

CALL TO ORDER The Meeting was called to order at 9:00 a.m. by Mayor Gurevitch.

AGENDA APPROVAL

NGC-23-019 MOVED by Councillor Rattan that the agenda be adopted as amended:
FOIP Section 27 at end of meeting
CARRIED

CONFIRMATION OF MINUTES

NGC-23-020 MOVED by Councillor Rattan that the minutes of the Regular Meeting of Council held on January 20, 2023, be adopted as presented.
CARRIED

NGC-23-021 MOVED by Deputy Mayor Ludwig that the minutes of the Municipal Planning Commission Meeting held on January 20, 2023, be adopted as presented.
CARRIED

TABLED ITEMS

PLANNING & DEVELOPMENT

NGC-23-022 Development Parking Tags
MOVED by Councillor Rattan that Administration include the parking pass requirement in the development permit application process.
CARRIED

Bylaw #275-23 Traffic Bylaw
NGC-23-023 MOVED by Deputy Mayor Ludwig that Council give 1st reading to the Traffic Bylaw #275-23.
CARRIED

NGC-23-024 MOVED by Mayor Gurevitch that Council table the Traffic Bylaw #275-23 until the next meeting for amendments.
CARRIED

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Bylaw #274-23 Fees Bylaw
NGC-23-025 MOVED by Deputy Mayor Ludwig that Council give 1st reading to the Fees Bylaw #274-23.

CARRIED

NGC-23-026 MOVED by Councillor Rattan that Council give 2nd reading to the Fees Bylaw #274-23.

CARRIED

NGC-23-027 MOVED by Mayor Gurevitch that Council by unanimous consent give 3rd reading to the Fees Bylaw #274-23 at this meeting.

CARRIED UNANIMOUSLY

NGC-23-028 MOVED by Deputy Mayor Ludwig that Council give 3rd and final reading to the Fees Bylaw #274-23.

CARRIED

INFORMATION ITEMS

- 1) Accounts Payable Report
- 2) Yearend Report
- 3) Development Update
- 4) CAO Report

NGC-23-029 MOVED by Councillor Rattan that Council accept the information items as presented.

CARRIED

REQUESTS FOR DECISION

FINANCE

NGC-23-030 Capital Budget
MOVED by Mayor Gurevitch that Council approve the 2023 Capital Budget as presented.

PROJECT	AMOUNT	REVENUE
Honeymoon Drive Asphalt Repair	\$36,805.00	CCBF
99 Grand Ave OS Rehab	\$10,000.00	Environmental Reserve
WW Flush out Repairs	\$36,000.00	Wastewater Reserve
Road Analysis	\$13,514.00	CCBF
GIS Implementation	\$ 2,900.00	CCBF
Admin Building Improvements	\$18,610.75	MSI Funding
Annexation	\$10,000.00	Environmental Reserve
OSMP	\$30,000.00	Environmental Reserve
	CARRIED	

NGC-23-031 Tax Penalty Removal Request
MOVED by Councillor Rattan that Council deny the request to waive or reduce the tax penalty for the property located at 257 Honeymoon Drive as the request does not establish a bona fide need or extenuating circumstance, and after consideration of the following:

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Section 337 of the *Municipal Government Act* states “a tax notice is deemed to have been received 7 days after it is sent.”

Section 304(3) states “a person who purchases property or in any other manner becomes liable to be shown on the assessment roll as an assessed person (b) must provide to the municipality written notice of a mailing address to which notices under this part may be sent.”

CARRIED

COUNCIL & LEGISLATION

NGC-23-032 Municipal Leaders’ Caucus
MOVED by Councillor Rattan that Council authorize Mayor Gurevitch and Deputy Mayor Ludwig to attend the Presidents’ Summit and Municipal Leaders’ Caucus being held at the Westin Edmonton March 29th through the 31st 2023.

CARRIED

NGC-23-033 Municipal Development Plan
MOVED by Councillor Rattan that Council accept the Municipal Development Plan discussion as information.

CARRIED

COUNCIL REPORTS

Mayor Gurevitch

- Sylvan Lake Regional Water & Wastewater Commission
- Red Deer Polytechnical Institute
- Emerging Trends in Municipal Law
- Blaine Calkins, MLA, letter

Deputy Mayor Ludwig

- Joint Service Committee Project Review Board

Councillor Rattan

- No Reports

COMMITTEE REPORTS

Julie Maplethorpe, Summer Village of Jarvis Bay

- Parkland Regional Library Board

NGC-23-034 MOVED by Deputy Mayor Ludwig to accept the Council and Committee reports as information.

CARRIED

NEXT MEETING

NGC-23-035 MOVED by Mayor Gurevitch that the next meeting of Council be held on March 24, 2023, at 9:00 a.m.

CARRIED

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CLOSED SESSION

NGC-23-036 MOVED by Deputy Mayor Ludwig that Council move to a closed session to discuss third party business as per FOIP Section 27, at 11:12 a.m.

CARRIED

NGC-23-037 MOVED by Councillor Rattan that Council return to an open meeting at 11:51 p.m.

CARRIED

ADJOURNMENT

NGC-23-036 MOVED by Mayor Gurevitch that being the agenda matters have been concluded, the meeting adjourned at 11:52 a.m.

CARRIED

CYRIL S. GUREVITCH, K.C., MAYOR

TANNER EVANS, CAO