

*Minutes of a Regular Council Meeting of the Summer Village of Norglenwold,
Province of Alberta, held February 22, 2019 at Sylvan Lake, Alberta.*

CALL TO ORDER: The Meeting was called to order at 8:56 a.m. by Mayor Ludwig with the following being present:

Mayor:	Jeff Ludwig
Deputy Mayor:	Ed Thiessen
Councillor:	Jim McLeod via Zoom
Administrator:	Phyllis Forsyth
Accounting Technician:	Tina Leer
Public Works Coordinator:	Chris Loov
Development Officer:	Tanner Evans
Recording Secretary:	Teri Musseau
Gallery:	Cathy Forner

**AGENDA
APPROVAL:**

1. January 25, 2018 Agenda

COUNCILLOR MCLEOD:
That the January 25, 2019 Regular Meeting Agenda be adopted as amended:

1828/19

F.4.B. Certificate of Compliance

CARRIED

**CONFIRMATION
OF MINUTES:**

1. January 25, 2019 Regular Meeting Minutes

DEPUTY MAYOR THIESSEN
That the January 25, 2019 Regular Meeting Minutes be confirmed as presented.

1829/19

CARRIED

**CONFIRMATION
OF MINUTES:**

2. January 25, 2019 Public Hearing Minutes

MAYOR LUDWIG:
That the January 25, 2019 Public Hearing Minutes be confirmed as presented.

1830/19

CARRIED

TABLED ITEMS

**FINANCE &
ADMINISTRATION:**

1. Fees Bylaw #244-18

Council discussed the Fees Bylaw #244-18. Third reading was tabled at the January 25th meeting for further consideration.

Third Reading of the Fees Bylaw #244-18 was given by Councillor McLeod.

1831/19

CARRIED

**COUNCIL &
LEGISLATIVE:**

2. Cannabis Bylaw #243-18

Council discussed the Cannabis Bylaw tabled at the October 26, 2018 meeting for discussion at Coffee with Council.

First reading of the Cannabis Bylaw #243-18 was given by Mayor Ludwig.

1832/19

CARRIED



Second reading of the Cannabis Bylaw #243-18 was given by Deputy Mayor Thiessen.

1833/19

CARRIED

MAYOR LUDWIG:

That Council provide third reading to the Cannabis Bylaw #243-18 at this meeting.

1834/19

CARRIED

Third reading of the Cannabis Bylaw #243-18 was given by Mayor Ludwig.

1835/19

CARRIED

STAFF REPORTS:

1. Staff Reports

Administration provided the following reports for Council consideration:

- Accounts Payable
- Financial
- Municipal Accountability Program
- ASVA Provincial Election Strategy
- Public Works Report
- Development

MAYOR LUDWIG:

That Council accept the items as information and authorizes payment of payables.

1836/19

CARRIED

REQUESTS FOR DECISION

PUBLIC WORKS:

1. Multi-Sport at the Lake

Chris Loov provided Council a request from Cathy Forner to have part of a Multi-Sport at the Lake Mixed Relay Running Route go through the Summer Village on August 11, 2019.

DEPUTY MAYOR THIESSEN:

That Council approve the Multi-Sport Mix Relay Race through the Summer Village on August 11, 2019.

1837/19

CARRIED

FINANCE & ADMINISTRATION:

1. Draft Operating and Capital Budget 2019 - 2022

Tina Leer provided Council the Draft Operating and Capital Budgets for 2019 – 2022.

Cathy Forner left the meeting at 9:25 a.m.

MAYOR LUDWIG:

That Council adopt the 2019 – 2022 Operating Budget as discussed noting special projects budget and Alberta School Foundation Fund (ASFF) portions of budget to be determined in April with mill rate.

1838/19

CARRIED

Chris Loov and Tina Leer left the meeting at 9:45 a.m.



**FINANCE &
ADMINISTRATION:**

2. Committee Remuneration Policy

Administration provided Council with the Committee Remuneration Policy for reimbursing committee members for their time, travel and subsistence while attending meetings.

DEPUTY MAYOR THIESSEN:

That Council approve the Committee Remuneration Policy as presented.

1839/19

CARRIED

**PLANNING &
DEVELOPMENT:**

1. Development Permit Application Requirements.

Tanner Evans provided Council with possible requirements for the development permit application.

COUNCILLOR MCLEOD:

That Council table for further research by Administration.

1840/19

CARRIED

**PLANNING &
DEVELOPMENT:**

2. Certificate of Compliance

Tanner Evans provided Council with a request from Carl Stepp to issue a compliance certificate based on a 2015 real property report.

COUNCILLOR MCLEOD:

That Administration adhere to policy of 30 days for a real property report.

1841/19

CARRIED

Tanner Evans left the meeting at 10:15 a.m.

INFORMATION:

1. Council Reports

Mayor Ludwig provided his report on Sylvan Lake Regional Wastewater Commission.

Julie Maplethorpe, Summer Village of Jarvis Bay, written report on the Sylvan Lake Library Board.

By consensus Council accept as information.

OPEN MIC:

No one in attendance.

MEETING DATES:

MAYOR LUDWIG:

That the next regular meeting of the Council of Norglenwold will be held on March 29, 2019 at 9:00 a.m.

1842/19

CARRIED



ADJOURNMENT: The meeting adjourned at 10:18 a.m.

Jeff Ludwig, Mayor

Phyllis Forsyth, C.A.O.

