

Summer Village of Norglenwold  
Regular Meeting Minutes  
February 25, 2021

C-1

*Minutes of a Regular Council Meeting of the Summer Village of Norglenwold, Province of Alberta, held February 25, 2021 in the Summer Village Administration Office at Sylvan Lake, Alberta.*

**IN ATTENDANCE**

Mayor: Jeff Ludwig via Zoom  
Deputy Mayor: Ed Thiessen via Zoom  
CAO: Tanner Evans via Zoom  
Public Works Coordinator: Chris Loov via Zoom  
Junior Development Officer: Kara Kashuba via Zoom  
Finance Officer: Tina Leer via Zoom  
Recording Secretary: Teri Musseau  
Gallery: Darryl Innes  
Doug Sharp

**CALL TO ORDER**

The Meeting was called to order at 9:02 a.m. by Mayor Ludwig.

**AGENDA APPROVAL**

**NGC-21-012**

MOVED by Mayor Ludwig that the agenda be adopted as amended:

E.4.B. Bridge & Pathway update

CARRIED

**CONFIRMATION OF MINUTES**

**NGC-21-013**

MOVED by Deputy Mayor Thiessen that the minutes of the Regular meeting of Council held on January 29, 2021, be approved as presented.

CARRIED

**NGC-21-014**

MOVED by Deputy Mayor Thiessen that the minutes of the Municipal Planning Commission meeting of Council held on January 29, 2021, be approved as presented.

CARRIED

**NGC-21-015**

MOVED by Deputy Mayor Thiessen that the minutes of the Municipal Planning Commission meeting of Council held on February 9, 2021, be approved as presented.

CARRIED

**NGC-21-016**

MOVED by Mayor Ludwig that the minutes of the Subdivision and Development Appeal Board meeting of Council held on February 8, 2021, be approved as presented.

CARRIED

**INFORMATION ITEMS**

- 1) Accounts Payable Report
- 2) Development Update

**NGC-21-017**

MOVED by Mayor Ludwig that Council accept the information items as presented.

CARRIED

**REQUESTS FOR DECISION**

**FINANCE & ADMINISTRATION**

**NGC-21-018**                    2021 Capital Budget  
MOVED by Mayor Ludwig that Council table the 2021 Capital Budget for further information.  

CARRIED

Tina Leer left the meeting at 9:16 a.m.

**COUNCIL & LEGISLATIVE**

**NGC-21-019**                    Intermunicipal Collaboration Framework  
MOVED by Deputy Mayor Thiessen that Council adopt the Intermunicipal Collaboration Framework with the Town of Sylvan Lake as presented.  

CARRIED

**NGC-21-020**                    Wastewater Consulting  
MOVED by Mayor Ludwig Council support the proposal received from Racin Management Consulting as presented.  

CARRIED

**NGC-21-021**                    Minister's Awards for Municipal Excellence  
MOVED by Deputy Mayor Thiessen Council write a letter of support for Lacombe County's nomination of the Sylvan Lake Intermunicipal Development Plan.  

CARRIED

**PLANNING & DEVELOPMENT**

**NGC-21-022**                    Encroachment Agreement Request  
MOVED by Mayor Ludwig that Council accept as information.  

CARRIED

Kara Kashuba left the meeting at 9:16 a.m.

**PUBLIC WORKS**

**NGC-21-023**                    Resident Request  
MOVED by Mayor Ludwig that Council accept the resident request asking for an additional lake access to be created near the west end of Grand Avenue as information.  

CARRIED

Chris Loov joined the meeting at 9:30 a.m.

**NGC-21-024**                    Bridge & Pathway  
MOVED by Mayor Ludwig that Council proceed with the construction of the metal bridge option.  

CARRIED

Chris Loov left the meeting at 9:43 a.m.

**COUNCIL REPORTS**

**NGC-21-025** MOVED by Deputy Mayor Thiessen that the Council and Committee reports be accepted as information:

Mayor Ludwig

- Sylvan Lake Regional Water/Wastewater Commission

Deputy Mayor Thiessen

- No reports

**Committee Reports**

Julie Maplethorpe, Summer Village of Jarvis Bay

- Town of Sylvan Lake Library Board

Joint Services Committee

- January 2021 Minutes

**Correspondence**

- Advanced Ambulatory Care  
CARRIED

**NEXT MEETING**

**NGC-21-026** MOVED by Mayor Ludwig that the next meeting of Council be held on March 26, 2021 at 9:00 a.m.  
CARRIED

**OPEN MIC**

Doug Sharp

- likes the bridge
- does Council plan to raise it higher
- glad environmental being consulted
- wants to know if open space master plan can be collaborated with other summer villages
- would be interested in sitting on OSMP committee

Doug Sharp and Darryl Innes left the meeting at 10:00 a.m.

**CLOSED SESSION**

**NGC-21-027** MOVED by Mayor Ludwig that Council move to a closed session to seek advice from officials as per FOIP Section 27, at 10:00 a.m.  
CARRIED

**NGC-21-028** MOVED by Mayor Ludwig that Council return to an open meeting at 10:17 a.m. with the same people as at the beginning of the meeting except for Darryl Innes and Doug Sharp.  
CARRIED

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**NGC-21-029**

MOVED by Mayor Ludwig that Administration proceed with enforcement at 53 Grand Avenue.

CARRIED

**ADJOURNMENT**

**NGC-21-030**

MOVED by Mayor Ludwig that being the agenda matters have been concluded, the meeting adjourned at 10:19 a.m.

CARRIED

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MAYOR LUDWIG, MAYOR

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TANNER EVANS, CAO