

Summer Village of Jarvis Bay
Regular Meeting Minutes
September 2, 2025

Minutes of a Regular Council Meeting of the Summer Village of Jarvis Bay, Province of Alberta, held September 2, 2025, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE Mayor: Julie Maplethorpe
Deputy Mayor: David Garratt via Zoom
Councillor: John Cuthbertson
CAO: Tanner Evans
Public Works Manager: Matt Miller
Delegation: Andrew Peters

CALL TO ORDER The Meeting was called to order at 9:30 a.m. by Mayor Maplethorpe.

AGENDA APPROVAL

JBC-25-114 MOVED by Mayor Maplethorpe that the agenda be adopted as presented.
CARRIED

CONFIRMATION OF MINUTES

JBC-25-115 MOVED by Councillor Cuthbertson that the regular meeting minutes of Council held on August 5, 2025, be approved as presented.
CARRIED

JBC-25-116 MOVED by Councillor Cuthbertson that the minutes of the Municipal Planning Commission meeting held on August 19, 2025, be approved as presented.
CARRIED

DELEGATION

Andrew Peters from Down to Earth Landscapers joined Council to present options for a redesign of Petro Beach.

Council recessed at 10:47 a.m.

Council reconvened at 11:07 a.m.

INFORMATION ITEMS

- 1) Public Works Report
- 2) Development Update
- 3) Postal Code

JBC-25-117 MOVED by Mayor Maplethorpe that Council accept the information items as presented.
CARRIED

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REQUEST FOR DECISION

COUNCIL & LEGISLATION

JBC-25-118 Association of Summer Villages of Alberta Silent Auction
MOVED by Councillor Cuthbertson that Council provide a donation of \$100 to silent auction.

CARRIED

JBC-25-119 Capital Budget Adjustment
MOVED by Councillor Cuthbertson that Council amend the capital budget to a maximum of \$120,000 for Petro Beach upgrades to be funded by MSI.

CARRIED

JBC-25-120 Roads Budget Adjustment
MOVED by Deputy Mayor Garratt that Council increase the Road Overlay Project to a maximum of \$500,000 to be paid for from the Road Reserve

CARRIED

JBC-25-120 Fortis Franchise Agreement
MOVED by Councillor Cuthbertson that Council leave the Fortis Franchise Agreement rate rider at 0% as current.

CARRIED

JBC-25-120 Children at Play Signage
MOVED by Mayor Maplethorpe that Council table the Children at Play Signage until Public Works completes a sign inventory of the Summer Village.

CARRIED

COUNCIL REPORTS

Mayor Maplethorpe

- Annual Information Meeting

Deputy Mayor Garratt

- No reports

Councillor Cuthbertson

- No reports

JBC-25-121 MOVED by Mayor Maplethorpe that Council accept the Council reports as information.

CARRIED

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NEXT COUNCIL MEETING

JBC-25-122 MOVED by Mayor Maplethorpe that the next meeting of Council be held October 7, 2025, at 9:30 a.m.
CARRIED

ADJOURNMENT

JBC-25-123 MOVED by Mayor Maplethorpe that being the agenda matters have been concluded; the meeting be adjourned at 12:13 p.m.
CARRIED

JULIE MAPLETHORPE, MAYOR

TANNER EVANS, CAO