

Summer Village of Jarvis Bay  
Regular Meeting Minutes  
September 3, 2024

*Minutes of a Regular Council Meeting of the Summer Village of Jarvis Bay, Province of Alberta, held September 3, 2024, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.*

**IN ATTENDANCE** Mayor: Julie Maplethorpe  
Deputy Mayor: Annabelle Wiseman via Zoom  
Councillor: David Garratt via Zoom  
CAO: Tanner Evans  
Recording Secretary: Teri Musseau

**CALL TO ORDER** The Meeting was called to order at 9:31 a.m. by Mayor Maplethorpe.

**AGENDA APPROVAL**

**JBC-24-108** MOVED by Mayor Maplethorpe that the agenda be adopted as amended:

ADD:  
DII.1.C. EOEP Training  
CARRIED

**CONFIRMATION OF MINUTES**

**JBC-24-109** MOVED by Deputy Mayor Wiseman that the regular meeting minutes of Council held on July 24, 2024, be approved as presented.  
CARRIED

**JBC-24-110** MOVED by Deputy Mayor Wiseman that the Organizational meeting minutes of Council held on July 24, 2024, be approved as presented.  
CARRIED

**JBC-24-111** MOVED by Deputy Mayor Wiseman that the Municipal Planning Commission meeting minutes of July 24, 2024, be approved as presented.  
CARRIED

**JBC-24-112** MOVED by Deputy Mayor Wiseman that the Municipal Planning Commission meeting minutes of August 20, 2024, be approved as presented.  
CARRIED

**INFORMATION ITEMS**

- 1) Accounts Payable Report
- 2) Quarterly Financial Report
- 3) Development Update
- 4) CAO Report

Glenn Hockley joined the meeting at 10:00 a.m.

- 5) CPO Report
- 6) Resident Letters
- 7) Distinguished Service Award
- 8) Polling Results on Police Funding

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**JBC-24-113**            MOVED by Deputy Mayor Maplethorpe that Council accept the information items as presented.

CARRIED

**DELEGATION**

Glenn Hockley joined Council to provide new information to the Twin Rose pathway discussion and present further clarification items.

Glenn Hockley left the meeting at 10:45 a.m.

Council recessed at 10:45 a.m.

Council reconvened at 10:55 a.m.

**REQUEST FOR DECISION**

**FINANCE**

**JBC-24-114**            Surplus distribution  
MOVED by Deputy Mayor Wiseman that Council distribute the \$114,101.87 surplus balance as follows:

<u>Reserve</u>	<u>Target</u>	<u>Allocation</u>
Accumulated Surplus	\$ 10,000	
<b>Reserves</b>		
General Contingency Reserve	\$ 360,000	\$30,000
Environmental	\$ 260,000	\$10,000
Mill Rate Stabilization	\$ 50,000	
Sewer Reserve	\$ 400,000	\$10,000
Roads, Streets, etc. Reserve	\$ 400,000	\$20,000
Twin Fawns Walkway Bridge	\$ 30,000	\$ 5,000
Fleet Replacement Reserve	\$ 10,000	\$ 4,101.87
IT Reserve		\$ 5,000
Capital Reserve		\$ 5,000
Infrastructure		\$ 5,000
Enforcement		\$20,000

CARRIED

**JBC-24-115**            Property Tax Penalty Relief Request  
MOVED by Deputy Mayor Wiseman that Council deny the penalty removal request as this does not establish an extenuating circumstance or compassionate grounds.

CARRIED

**JBC-24-116**            EOEP Training  
MOVED by Councillor Garratt that Mayor Maplethorpe attend the EOEP Training Course “Councils Role in Public Engagement” on September 24, 2024, during the Alberta Municipalities Convention.

CARRIED

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**COUNCIL & LEGISLATION**

**JBC-24-117**            Terry Fox Run  
MOVED by Mayor Maplethorpe that Council approve the request to allow the Terry Fox Run route to extend into the Summer Village of Jarvis Bay.

CARRIED

**Bylaw #203-24**            Petro Beach Bylaw  
**JBC-24-118**            MOVED by Councillor Garratt that Council give 1<sup>st</sup> reading to the Petro Beach Bylaw #203-24.

CARRIED

**JBC-24-119**            MOVED by Deputy Mayor Wiseman that Council give 2<sup>nd</sup> reading to the Petro Beach Bylaw #203-24.

CARRIED

**JBC-24-120**            MOVED by Mayor Maplethorpe that by unanimous consent Council give 3<sup>rd</sup> reading to the Petro Beach Bylaw #203-24 at this meeting.

CARRIED UNANIMOUSLY

**JBC-24-121**            MOVED by Councillor Garratt that Council give 3<sup>rd</sup> and final reading to the Petro Beach Bylaw #203-24.

CARRIED

**JBC-24-122**            ABmunis Convention Resolutions  
MOVED by Mayor Maplethorpe that Council accept the ABmunis Convention resolutions as information.

CARRIED

**JBC-24-123**            Fortis Franchise Agreement Renewal  
MOVED by Deputy Mayor Wiseman that Council direct the CAO to sign the renewal with Fortis of the electric distribution system franchise agreement for another 5-year term.

CARRIED

**JBC-24-124**            Fortis Franchise Fee  
MOVED by Mayor Maplethorpe that Council leave the Fortis Franchise fee as current at 0%.

CARRIED

**COUNCIL REPORTS**

Mayor Maplethorpe

- Parkland Regional Library Board
- ASVA Conference Networking
- Joint Services Committee

Deputy Mayor Wiseman

- Sylvan Lake Regional Wastewater Commission

Councillor Garratt

- No reports

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**CORRESPONDENCE**

- CCBF Funding

**JBC-24-125**            MOVED by Mayor Maplethorpe that Council accept the Council reports and Correspondence items as information.  
CARRIED

**NEXT COUNCIL MEETING**

**JBC-24-126**            MOVED by October 1, 2024, that the next meeting of Council be held October 1, 2024, following the organizational meeting at 9:30 a.m.  
CARRIED

**ADJOURNMENT**

**JBC-24-127**            MOVED by Mayor Maplethorpe that being the agenda matters have been concluded, the meeting be adjourned at 11:37 a.m.  
CARRIED

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JULIE MAPLETHORPE, MAYOR

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TANNER EVANS, CAO