

Summer Village of Jarvis Bay
Regular Meeting Minutes
September 5, 2023

Minutes of a Regular Council Meeting of the Summer Village of Jarvis Bay, Province of Alberta, held September 5, 2023, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE Mayor: Julie Maplethorpe
Deputy Mayor: Annabelle Wiseman via Zoom
Councillor: David Garratt via Zoom
CAO: Tanner Evans
Development Officer: Kara Hubbard
Recording Secretary: Teri Musseau

CALL TO ORDER The Meeting was called to order at 9:33 a.m. by Mayor Maplethorpe.

AGENDA APPROVAL

JBC-23-120 MOVED by Councillor Garratt that the agenda be adopted as amended:

D.5. Petro Beach
E.2.A. Memorial Bench Letter to be added to existing agenda item
F.1.A. Alberta Municipalities Resolutions discussion with Mayor
Maplethorpe's Council Report
CARRIED

CONFIRMATION OF MINUTES

JBC-23-121 MOVED by Deputy Mayor Wiseman that the regular meeting minutes of Council held on July 4, 2023, be approved as presented.
CARRIED

JBC-23-122 MOVED by Councillor Garratt that the Organizational meeting minutes of Council held on July 4, 2023, be approved as presented.
CARRIED

JBC-23-123 MOVED by Deputy Mayor Wiseman that the Municipal Planning Commission meeting minutes held on August 2, 2023, be approved as presented.
CARRIED

JBC-23-124 MOVED by Mayor Maplethorpe that the Municipal Planning Commission meeting minutes held on August 15, 2023, be approved as presented.
CARRIED

INFORMATION ITEMS

- 1) Accounts Payable Report
- 2) Public Works Report
- 3) Development Update
- 4) CAO Report

Council break at 10:18 a.m.

Council reconvened at 10:25 a.m.

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REQUEST FOR DECISION

COUNCIL & LEGISLATIVE

- JBC-23-125** Terry Fox Run
MOVED by Mayor Maplethorpe that the CAO contact Scott McDermott to advise going forward Council must hear this request no later than their July Council meeting and the Summer Village of Jarvis Bay must be named on the insurance documents.
CARRIED

INFORMATION ITEMS CONTINUED

- 5) Petro Beach Letter
- JBC-23-126** MOVED by Councillor Garratt that Council schedule a public consultation for Petro Beach on October 12th @ 5:30 p.m. with a Zoom link.
CARRIED
- JBC-23-127** MOVED by Mayor Maplethorpe that Council accept the information items as presented.
CARRIED

REQUEST FOR DECISION CONTINUED

COUNCIL & LEGISLATIVE

- JBC-23-128** IMPC and ISDAB
MOVED by Mayor Maplethorpe that Council accept the Intermunicipal Planning Commission and Intermunicipal Subdivision and Development Appeal Board item as information.
CARRIED
- JBC-23-129** Tendering and Procurement Policy
MOVED by Mayor Maplethorpe that Council adopt the Tendering and Procurement Policy as presented.
CARRIED

PUBLIC WORKS

- JBC-23-130** Install of New Public Memorial Bench
MOVED by Mayor Maplethorpe that Administration contact the applicant to inquire about an alternative location.
CARRIED

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PLANNING & DEVELOPMENT

- JBC-23-131** Land Use Bylaw Amendments
MOVED by Deputy Mayor Wiseman that Administration bring 3 quotes to the next meeting for the cost of a Land Use Bylaw rewrite.
CARRIED

COUNCIL REPORTS

Mayor Maplethorpe

- Parkland Regional Library Board
- Association of Summer Villages of Alberta
- Joint Services Committee

Deputy Mayor Wiseman

- No reports

Councillor Garratt

- No reports

CORRESPONDENCE

- Rick McIver Letter

- JBC-23-132** MOVED by Mayor Maplethorpe that Council accept the Council reports as information.
CARRIED

NEXT COUNCIL MEETING

- JBC-23-133** MOVED by Mayor Maplethorpe that the next meeting of Council be held October 3, 2023, at 9:30 a.m.
CARRIED

ADJOURNMENT

- JBC-23-134** MOVED by Mayor Maplethorpe that being the agenda matters have been concluded, the meeting be adjourned at 11:49 a.m.
CARRIED

JULIE MAPLETHORPE, MAYOR

TANNER EVANS, CAO