

Summer Village of Jarvis Bay
Regular Meeting Minutes
September 1, 2020

Minutes of a Regular Council Meeting of the Summer Village of Jarvis Bay, Province of Alberta, held September 1, 2020 in the Summer Village Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE

Mayor:	Julie Maplethorpe
Deputy Mayor:	Annabelle Wiseman via Zoom
Councillor:	Bob Thomlinson
CAO:	Tanner Evans
Public Works Coordinator:	Chris Loov
Development Officer:	Kara Kashuba
Accounting Technician:	Tina Leer
Recording Secretary:	Teri Musseau
Delegates:	Michelle Bakke-Purnell Glenn Hockley Glen Goodall Ron Goss Kevin Clark
Gallery:	Ron Link

CALL TO ORDER The Meeting was called to order at 9:30 a.m. by Mayor Maplethorpe.

AGENDA APPROVAL

JBC-20-116 MOVED by Deputy Mayor Wiseman that the agenda be adopted as amended:

Additions:

E.4. Airbnb
F.4.A. Encroachment Agreement

CARRIED

CONFIRMATION OF MINUTES

JBC-20-117 MOVED by Mayor Maplethorpe that the minutes of the regular meeting of Council held on July 7, 2020, be approved as presented.

CARRIED

JBC-20-118 MOVED by Deputy Mayor Wiseman that the minutes of the organizational meeting of Council held on July 7, 2020, be approved as presented.

CARRIED

JBC-20-119 MOVED by Councillor Thomlinson that the minutes of the special meeting of Council held on July 28, 2020, be approved as amended.

CARRIED

DELEGATIONS

Parking Along Jarvis Bay Drive at Petro Beach
Michelle Bakke-Purnell joined Council to address her concerns over parking issues along Jarvis Bay Drive adjacent Petro Beach.

JBC-20-120 MOVED by Councillor Thomlinson that Council investigate the 2 proposed options suggested below and estimated costs:

Summer Village of Jarvis Bay
Regular Meeting Minutes
September 1, 2020

1. During summer months, May to October, make the road only one way for traffic going from the corner to the Town of Sylvan Lake road with a turning circle at the gate for vehicles to turn around; or
2. Landscape ditch area by bringing in fill and dirt to raise up the area and seed so vehicles can park in the ditch area.

CARRIED

Michelle Bakke-Purnell left the meeting at 9:43 a.m.

Proposed Land Use Bylaw Amendments

Glenn Hockley, Glen Goodall, and Ron Goss joined Council to address possible amendments to the Land Use Bylaw that would allow the building of 2-family units in Twin Rose.

Glenn Hockley, Glen Goodall, Ron Goss, and Kevin Clark left the meeting at 10:18 a.m.

Council break at 10:20 a.m.

Reconvened at 10:22 a.m.

INFORMATION ITEMS

JBC-20-121

MOVED by Councillor Thomlinson that the following information items be received as information:

- 1) Accounts Payable Report
- 2) Public Works Report
- 3) Development Update
- 4) Airbnb

CARRIED

Kara Kashuba left the meeting at 11:03 a.m.

REQUEST FOR DECISION

FINANCE & ADMINISTRATION

JBC-20-122

Tax Penalty Removal Request

MOVED by Deputy Mayor Wiseman that as the request does establish an extenuating circumstance, Council forgive the penalty due to the death of a spouse if taxes are paid less the penalty amount.

CARRIED

JBC-20-123

Quarterly Reporting

MOVED by Mayor Maplethorpe that Council continue with reporting of financial information monthly.

CARRIED

COUNCIL & LEGISLATION

Bylaw #176-20
JBC-20-124

Procedural Bylaw

MOVED by Councillor Thomlinson that Bylaw #176-20 being the Procedural Bylaw be given first reading.

CARRIED

Summer Village of Jarvis Bay
Regular Meeting Minutes
September 1, 2020

JBC-20-125 MOVED by Deputy Mayor Wiseman that Bylaw #176-20 being the Procedural Bylaw be given second reading.
CARRIED

JBC-20-126 MOVED by Mayor Maplethorpe that Bylaw #176-20 being the Procedural Bylaw be given third reading at this meeting.
UNANIMOUSLY CARRIED

JBC-20-127 MOVED by Councillor Thomlinson that Bylaw #176-20 being the Procedural Bylaw be given third reading.
CARRIED

JBC-20-128 Municipal Stimulus Program
MOVED by Councillor Thomlinson that Council apply for the Municipal Stimulus Program funding of \$30,319 to be used for parking improvements at Petro Beach and drainage improvements north of 219 Jarvis Bay Drive.
CARRIED

JBC-20-129 Councillor Training Request
MOVED by Councillor Thomlinson that Council approve the Mayor attending the Corporate Planning & Finance Course at a cost of \$200.00.
CARRIED

PUBLIC WORKS

Kara Kashuba rejoined the meeting at 11:19 a.m.

JBC-20-130 Drainage
MOVED by Councillor Thomlinson that Public Works do historical research on the drainage issue between 296 & 298 Jarvis Glen Way and bring findings back to next meeting.
CARRIED

PLANNING & DEVELOPMENT

JBC-20-131 Encroachment Agreement
MOVED by Councillor Thomlinson that Administration and Council meet with resident to discuss options going forward.
CARRIED

Kara Kashuba and Chris Loov left the meeting at 11:45 a.m.

COUNCIL REPORTS

JBC-20-132 MOVED by Mayor Maplethorpe that the following Council reports be accepted as information:

Councillor Thomlinson

- No reports

Summer Village of Jarvis Bay
Regular Meeting Minutes
September 1, 2020

Deputy Mayor Wiseman

- No reports

Mayor Maplethorpe

- Sylvan Lake Library Board

Ann Zacharias, Summer Village of Birchcliff

- Parkland Regional Library Board

Tanner Evans, CAO

- New Building Update

NEXT COUNCIL MEETING

JBC-20-133

MOVED by Mayor Maplethorpe that the next meeting of Council be held on October 6, 2020 at 9:30 a.m.

CARRIED

ADJOURNMENT

JBC-20-134

MOVED by Mayor Maplethorpe that being the agenda matters have been concluded, the meeting be adjourned at 11:47 a.m.

CARRIED

JULIE MAPLETHORPE, MAYOR

TANNER EVANS, CAO