

*Minutes of a Regular Council Meeting of the Summer Village of Jarvis Bay, Province of Alberta, held October 2, 2018 in the Summer Village Administration Office at Sylvan Lake, Alberta.*

**CALL TO ORDER:** The Meeting was called to order at 10:07 a.m. by Deputy Mayor Wiseman with the following being present:

|                           |                                  |
|---------------------------|----------------------------------|
| Deputy Mayor:             | Deputy Mayor Wiseman             |
| Councillor:               | Councillor Maplethorpe           |
| CAO:                      | Phyllis Forsyth                  |
| Development Officer:      | Koralyn Lemmon                   |
| Public Works Coordinator: | Chris Loov                       |
| Accounting Technician:    | Tina Leer                        |
| Recording Secretary:      | Teri Musseau                     |
| Public:                   | Albert Roesch<br>Marvin Debelser |

**AGENDA APPROVAL:** 1. **October 2, 2018 Agenda**

COUNCILLOR MAPLETHORPE:  
That the October 2, 2018 Regular Meeting Agenda be adopted as amended:

1431/18 E.3. Municipal Partners Assistance  
CARRIED

**CONFIRMATION OF MINUTES:** 1. **September 4, 2018 Regular Meeting Minutes**

DEPUTY MAYOR WISEMAN:  
That the September 4, 2018 Regular Meeting Minutes be confirmed as presented.

1432/18 CARRIED

**CONFIRMATION OF MINUTES:** 2. **September 4, 2018 Municipal Planning Commission Minutes**

COUNCILLOR MAPLETHORPE:  
That the September 4, 2018 Municipal Planning Commission Minutes be confirmed as presented.

1433/18 CARRIED

**CONFIRMATION OF MINUTES:** 3. **September 4, 2018 Public Hearing Minutes**

DEPUTY MAYOR WISEMAN:  
That the September 4, 2018 Public Hearing Minutes be confirmed as presented.

1434/18 CARRIED

**STAFF REPORTS:** 1. **Staff Reports**

Administration provided the following reports for Council consideration:

- Accounts Payable Report
- Financial Report
- Public Works Report
- Development Update

Initials



COUNCILLOR MAPLETHORPE:  
By consensus Council accepts as information and authorizes payment of payables.

1435/18

CARRIED

**REQUEST FOR DECISION**

**FINANCIAL &  
ADMINISTRATIVE:**

**1. Auditor Engagement**

Tina Leer provided Council the audit engagement letter received from the Metrix Group outlining the terms of their engagement to audit the financial statements.

DEPUTY MAYOR WISEMAN:

That the Deputy Mayor sign the audit engagement letter as presented.

1436/18

CARRIED

Tina Leer left the meeting at 10:18 a.m.

**PUBLIC WORKS:**

**1. Petro Beach**

Chris Loov provided Council an update on recommended maintenance for Petro Beach over the winter months.

COUNCILLOR MAPLETHORPE:

That Council approve the recommended maintenance as discussed with the Petro Beach bathrooms to remain open over the winter.

1437/18

CARRIED

**PUBLIC WORKS:**

**2. WSP Drainage Assessment**

Chris Loov provided Council information received from WSP on the drainage assessment along the north end of Jarvis Glen Estates through the reserve to 228 Jarvis Bay Drive at a cost of \$43,500.00 with approval for work at 228 Jarvis Bay Drive needed from Alberta Environment.

DEPUTY MAYOR WISEMAN:

That Council move forward with WSP's recommendations allowing \$60,000.00 funding to come from reserves and grants for the project with contingency.

1438/18

CARRIED

**PUBLIC WORKS:**

**3. Municipal Partner Assistance**

Phyllis Forsyth provided Council information on a request received from the Town of Sylvan Lake to have a line through Jarvis Bay to allow for groundwater pumping into Sylvan Lake.

COUNCILLOR MAPLETHORPE:

That Council approve the request to allow groundwater pumping to the lake through Jarvis Bay.

1439/18

CARRIED

Initials



**PLANNING &  
DEVELOPMENT:**

**1. Twin Rose ER Fence**

Koralyn Lemmon provided information on whether fencing was required for the Environmental Reserve at Twin Rose.

DEPUTY MAYOR WISEMAN:  
That Council accept as information.

**1440/18**

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**2. Alberta Recreational Lakes Forum**

Koralyn provided Council with information received from the Alberta Recreational Lakes Forum.

COUNCILLOR MAPLETHORPE:  
That Administration bring back for Pigeon Lake Watershed Management Plan for discussion.

**1441/18**

**CARRIED**

Koralyn Lemmon and Chris Loov left the meeting at 10:35 a.m.

**INFORMATION:**

**1. Council Reports**

Deputy Mayor Wiseman provided her report to Council on the Sylvan Lake Regional Wastewater Committee

Councillor Maplethorpe provided her report to Council on Sylvan Lake Library Board and Sylvan Lake Management Committee.

COUNCILLOR MAPLETHORPE:  
That Councillor Maplethorpe draft letter for Mayor's signature to the Minister requesting mandatory registration for ice huts.

**1442/18**

**CARRIED**

By consensus Council accept as information.

**MEETING DATES**

DEPUTY MAYOR WISEMAN:  
That the next regular meeting of the Council of Jarvis Bay is November 6, 2018 at 9:30 a.m.

**1443/18**

**CARRIED**

**ADJOURNMENT:**

The meeting adjourned at 10:53 a.m.

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MAYOR THOMLINSON, MAYOR

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PHYLLIS FORSYTH, ADMINISTRATOR

Initials

