

**SUMMER VILLAGE OF JARVIS BAY
ORGANZATIONAL MEETING MINUTES
JULY 8, 2025**

*Minutes of an organizational meeting of Council held on July 8, 2025, in
the Summer Village Administration Office in the Town of Sylvan Lake.*

PRESENT: Julie Maplethorpe
David Garratt
John Cuthbertson

STAFF PRESENT: Tanner Evans, Administrator
Teri Musseau, Recording Secretary

CALL TO ORDER

Tanner Evans, C.A.O., called the meeting to order at 9:33 a.m.

AGENDA

JBC-25-073 MOVED by John Cuthbertson that the agenda be accepted as presented.

SELECTION OF MAYOR

Tanner Evans called for the nominations for Mayor.

JBC-25-074 MOVED by Councillor Garratt
Mayor THAT Councillor Maplethorpe be appointed as Mayor.

CARRIED

Tanner Evans turned the meeting over to Mayor at 9:34 a.m.

SELECTION OF DEPUTY MAYOR

Mayor Maplethorpe called for nominations for the position of Deputy Mayor.

JBC-25-075 MOVED by Mayor Maplethorpe
Deputy Mayor THAT Councillor Garratt be appointed as Deputy Mayor.

CARRIED

**APPOINTMENT OF ASSESSOR AND AUDITOR FOR THE 2024
FINANCIAL YEAR**

JBC-25-076 MOVED by Councillor Cuthbertson
Assessor THAT Wild Rose Assessment be appointed Assessor for the Summer Village of Jarvis Bay.

CARRIED

JBC-25-077 MOVED by Mayor Maplethorpe
Auditor THAT the Metrix Group be appointed Auditors for the Summer Village of Jarvis Bay.

CARRIED

**APPOINTMENTS TO VARIOUS COMMITTEES, COMMISSIONS AND
BOARDS**

JBC-25-078
MPC

MOVED by Mayor Maplethorpe
THAT the following be appointed to the Municipal Planning Commission:

- Council Representative – Mayor Maplethorpe
- Council Representative – Councillor Cuthbertson
- Member at Large – Jim Watson
- Member at Large – Michelle Bakke-Purnell
- Member at Large – Annabelle Wiseman

CARRIED

JBC-25-079
SDAB

MOVED by Mayor Maplethorpe
THAT the following be appointed to the Subdivision Development Appeal Board:

- Council Representative – David Garratt
- Citizen-at-Large Representative – Bob Thomlinson
- Citizen-at-Large Representative – Rene Weber
- Citizen-at-Large Representative – Doug Decksheimer
- Citizen-at-Large Representative – Greg Ganske
- SDAB Secretary – Teri Musseau

CARRIED

**APPOINTMENTS TO VARIOUS INTERMUNICIPAL COUNCIL
COMMITTEES, COMMISSIONS AND BOARDS**

JBC-25-080
Joint Services

MOVED by Councillor Cuthbertson
THAT Mayor Maplethorpe be appointed as Council Representative to the Joint Services Committee.

CARRIED

JBC-25-081
*Emergency
Advisory
Committee*

MOVED by Mayor Maplethorpe
THAT Mayor Maplethorpe, Deputy Mayor Garratt, and Councillor Cuthbertson be appointed as Council Representatives to the Emergency Advisory Committee.

CARRIED

JBC-25-082
LREMP

MOVED by Councillor Cuthbertson
THAT Mayor Maplethorpe be appointed as Council Representative to the Lacombe Regional Emergency Management Advisory Committee with Councillor Cuthbertson as the alternate.

CARRIED

JBC-25-083
SLIDPC

MOVED by Mayor Maplethorpe
THAT Mayor Maplethorpe be appointed as Council Representative to the Sylvan Lake Intermunicipal Development Plan Committee with Deputy Mayor Garratt as the alternate.

CARRIED

JBC-25-084
*Water/Wastewater
Commission*

MOVED by Mayor Maplethorpe
THAT Mayor Maplethorpe be appointed as Summer Village of Jarvis Bay Representative to the Sylvan Lake Regional Water & Wastewater Commission with Deputy Mayor Garratt as alternate.

CARRIED

APPONTMENT TO VARIOUS COMMITTEES AT LARGE

JBC-25-086 MOVED by Mayor Maplethorpe
Parkland Regional THAT Mayor Maplethorpe be appointed as representative to the
Library Board Parkland Regional Library Board for all 5 Summer Villages. **CARRIED**

ADJOURNMENT

JBC-25-087 MOVED by Mayor Maplethorpe that being the agenda matters have
been concluded, the meeting be adjourned at 9:48 a.m.

Julie Maplethorpe , Mayor

Tanner Evans, Administrator

Initials