

**SUMMER VILLAGE OF JARVIS BAY
ORGANZATIONAL MEETING MINUTES
JULY 2, 2024**

Minutes of an organizational meeting of Council held on July 2, 2024, in the Summer Village Administration Office in the Town of Sylvan Lake.

PRESENT: Julie Maplethorpe
Annabelle Wiseman via Zoom
David Garratt via Zoom

STAFF PRESENT: Tanner Evans, Administrator
Teri Musseau, Recording Secretary
Kara Hubbard, Development Officer
Tina Leer, Finance Manager
Justin Caslor, Public Works Manager

CALL TO ORDER

Tanner Evans, C.A.O., called the meeting to order at 9:31 a.m.

AGENDA

JBC-24-084 MOVED by Councillor Maplethorpe that the agenda be accepted as presented.

SELECTION OF MAYOR

Tanner Evans called for the nominations for Mayor.

JBC-24-085 MOVED by Councillor Garratt
Mayor THAT Councillor Maplethorpe be appointed as Mayor.

CARRIED

Tanner Evans turned the meeting over to Mayor.

SELECTION OF DEPUTY MAYOR

Mayor Maplethorpe called for nominations for the position of Deputy Mayor.

JBC-24-086 MOVED by Mayor Maplethorpe
Deputy Mayor THAT Councillor Wiseman be appointed as Deputy Mayor.

CARRIED

APPOINTMENT OF ASSESSOR AND AUDITOR FOR THE 2024 FINANCIAL YEAR

JBC-24-087 MOVED by Deputy Mayor Wiseman
Assessor THAT Wild Rose Assessment be appointed Assessor for the Summer Village of Jarvis Bay.

CARRIED

JBC-24-088 MOVED by Mayor Maplethorpe
Auditor THAT the Metrix Group be appointed Auditors for the Summer Village of Jarvis Bay.

CARRIED

APPOINTMENTS TO VARIOUS COMMITTEES, COMMISSIONS AND BOARDS

JBC-24-089
MPC

MOVED by Councillor Garratt
THAT the following be appointed to the Municipal Planning Commission:

- Council Representative – Annabelle Wiseman
- Council Representative – Julie Maplethorpe
- Member at Large – Jim Watson
- Member at Large – Michelle Bakke-Purnell

CARRIED

JBC-24-090
SDAB

MOVED by Councillor Garratt
THAT the following be appointed to the Subdivision Development Appeal Board:

- Council Representative – David Garratt
- Citizen-at-Large Representative – Bob Thomlinson
- Citizen-at-Large Representative – Rene Weber
- SDAB Secretary – Teri Musseau

CARRIED

APPOINTMENTS TO VARIOUS INTERMUNICIPAL COUNCIL COMMITTEES, COMMISSIONS AND BOARDS

JBC-24-091
Joint Services

MOVED by Deputy Mayor Wiseman
THAT Mayor Maplethorpe be appointed as Council Representative to the Joint Services Committee.

CARRIED

JBC-24-092
Emergency Advisory Committee

MOVED by Deputy Mayor Wiseman
THAT Mayor Maplethorpe, Deputy Mayor Wiseman and Councillor Garratt be appointed as Council Representatives to the Emergency Advisory Committee.

CARRIED

JBC-24-093
LREMP

MOVED by Deputy Mayor Wiseman
THAT Mayor Maplethorpe be appointed as Council Representative to the Lacombe Regional Emergency Management Advisory Committee with Councillor Garratt as the alternate.

CARRIED

JBC-24-094
IDPC

MOVED by Deputy Mayor Wiseman
THAT Deputy Mayor Wiseman be appointed as Council Representative to the Sylvan Lake Intermunicipal Development Plan Committee with Mayor Maplethorpe as the alternate.

CARRIED

JBC-24-095
Water/Wastewater Commission

MOVED by Deputy Mayor Wiseman
THAT Deputy Mayor Wiseman be appointed as Summer Village of Jarvis Bay Representative to the Sylvan Lake Regional Water & Wastewater Commission with Councillor Garratt as alternate.

CARRIED

Initials

APPONTMENT TO VARIOUS COMMITTEES AT LARGE

JBC-24-095 MOVED by Mayor Maplethorpe
Parkland Regional THAT Mayor Maplethorpe be appointed as representative to the
Library Board Parkland Regional Library Board for all 5 Summer Villages. **CARRIED**

ADJOURNMENT

JBC-24-096 MOVED by Mayor Maplethorpe that being the agenda matters have
been concluded, the meeting be adjourned at 9:42 a.m.

Julie Maplethorpe, Mayor

Tanner Evans, Administrator

Initials