

Minutes of a Regular Council Meeting of the Summer Village of Jarvis Bay, Province of Alberta, held October 3, 2017 in the Summer Village Administration Office at Sylvan Lake, Alberta.

CALL TO ORDER: The Meeting was called to order at 9:25 a.m. by Mayor Thomlinson with the following being present:

| | |
|---------------------------|------------------------|
| Mayor: | Mayor Thomlinson |
| Deputy Mayor: | Deputy Mayor Wiseman |
| Councillor: | Councillor Maplethorpe |
| CAO: | Phyllis Forsyth |
| Recording Secretary: | Kara Kashuba |
| Development Officer: | Koralyn Lemmon |
| Public Works Coordinator: | Chris Loov |

AGENDA APPROVAL:

1. September 5, 2017 Agenda

DEPUTY MAYOR WISEMAN:

That the September 5, 2017 Regular Meeting Agenda be adopted as presented with the addition of

1196/17 F.2 Dog Control **CARRIED**

CONFIRMATION OF MINUTES:

1. September 5, 2017 Regular Meeting Minutes

MAYOR THOMLINSON:

That the September 5, 2017 Regular Meeting Minutes be confirmed as presented.

1197/17 **CARRIED**

FINANCE & ADMINISTRATION:

1. Administrator's Report

Phyllis Forsyth provided Council with an update on the current projects underway in all five Summer Villages that are outside the normal day to day tasks.

Council discussed the Administrator's Report.

COUNCILLOR MAPLETHORPE:

That Council accept as information.

1198/17 **CARRIED**

FINANCE & ADMINISTRATION:

2. Financial Reports

Tina Leer provided Council with the following financial information:

- Accounts Payable Cheque Listing to September 25, 2017
- Operating Budget Report to August 31, 2017

DEPUTY MAYOR WISEMAN:

That Council accept the financial reports as presented.

1199/17 **CARRIED**

Initials



**FINANCE &
ADMINISTRATION:**

3. Tax Recovery

Administration provided Council with information received from Municipal Affairs advising once a property has been registered with land titles and the tax recovery process started, the process must be carried out to tax sale unless the property owner pays.

MAYOR THOMLINSON:

That Council proceed to tax sale with tax sale if taxes remain unpaid.

1200/17

CARRIED

**FINANCE &
ADMINISTRATION:**

4. Sylvan Lake Regional Wastewater Commission Budget Update

Administration provided Council with information received from the Sylvan Lake Regional Wastewater Commission noting Operating Budget.

DEPUTY MAYOR WISEMAN:

That Council authorize the Sylvan Lake Regional Wastewater Commission overages to come from reserves upon receipt of invoice.

1201/17

CARRIED

**FINANCE &
ADMINISTRATION:**

5. Council Education Opportunity

Administration provided Council information on the upcoming George Cuff Council Training Session being held on October 26, 2017. Administration has reserved 10 spots.

DEPUTY MAYOR WISEMAN:

That Council authorize Councillors to attend should their schedules allow.

1202/17

CARRIED

**FINANCE &
ADMINISTRATION:**

6. Financial Request

Administration provided Council with a request received from the Association of Summer Villages of Alberta for a donation to the silent auction during their annual convention.

DEPUTY MAYOR WISEMAN:

That Council decide to donate an item of up to \$200.00.

1203/17

CARRIED

**FINANCE &
ADMINISTRATION:**

7. Fortis Franchise Fee

Administration provided Council with information from Fortis asking if Council would like to increase their franchise fee or leave it the same.

DEPUTY MAYOR WISEMAN:

That Council leave franchise fee at the current rate of 0%.

1204/17

CARRIED

Chris Loov joined the meeting at 9:51 a.m.

**COUNCIL &
LEGISLATION:**

1. Twin Rose Access Agreement Terms

Mayor Thomlinson provided Council a revised memo describing the terms of the Twin Rose Estates Lake Access and Common Shared Dock Agreement.

Initials



MAYOR THOMLINSON:
That Council approve in principal and have lawyers start drafting.
CARRIED

1205/17

PROTECTIVE SERVICES:

1. Municipal Enforcement Reports

Administration provided Council more detailed statistics regarding the Town of Sylvan Lake Municipal Enforcement Officer.

COUNCILLOR MAPLETHORPE:
That Council accept as information and maintain current priorities for 2018.

1206/17

CARRIED

PROTECTIVE SERVICES:

2. Dog Control

Councillor Maplethorpe presented to Council a concern from a resident about dogs not being on a leash and a request to send out a notice about the bylaws on dogs.

DEPUTY MAYOR WISEMAN:
That Council put the information in the next upcoming newsletter and to further direct anyone with a complaint to the webpage.

1207/17

CARRIED

Koralyn Lemmon joined the meeting at 10:25 a.m.

PUBLIC WORKS:

1. Public Works Report

Chris Loov provided Council with an update on projects and programs being worked on:

- Notices have been put on boat hoists at Petro Beach
- Ditch work by 187 should be complete early October
- Sewer line flushing by Pidherney's scheduled for early October
- Buoys will be removed by Lakeview Contracting late September/early October
- Preparing 5 year road maintenance plan
- Preparing Tree Removal Policy
- Snow fence posts to be erected in October
- JB Estates flower removed
- Trapping of moles in ditches underway

COUNCILLOR MAPLETHORPE:
That Council accept as information.

1208/17

CARRIED

PUBLIC WORKS:

2. Petro Beach Benches

Chris Loov provided Council with information on the vandalized and damaged picnic tables at Petro Beach that are no longer functional or safe.

DEPUTY MAYOR WISEMAN:
That Council recommend removal of the benches and revisit replacement in the spring.

1209/17

CARRIED

Initials



COUNCILLOR MAPLETHORPE:
That Council recommend looking into bear proof garbage can options
and revisit in the spring.

1210/17

CARRIED

**PLANNING &
DEVELOPMENT:**

1. Development Report

Administration provided an update on development. There are currently 65 active development permits in all 5 Summer Villages with 13 in Jarvis Bay.

DEPUTY MAYOR WISEMAN:
That Council accept as information.

1211/17

CARRIED

Chris Loov and Koralyne Lemmon left the meeting at 10:57 a.m.

INFORMATION:

1. Council Reports

Mayor Thomlinson provided his report to Council on the Sylvan Lake Management Committee.

Deputy Mayor Wiseman provided her report on the Wastewater Meeting.

By consensus Council accept as information.

MEETING DATES

MAYOR THOMLINSON:
That the next regular meeting of the Council of Jarvis Bay is November 7, 2017 at 9:30 a.m.

1212/17

CARRIED

IN CAMERA:

1. Land

MAYOR THOMLINSON:
That Council meets as a committee of the Whole for the purpose of discussing Land at 11:15 a.m.

1213/17

CARRIED

Kara Kashuba left the meeting at 11:21 a.m.

MAYOR THOMLINSON:
The meeting reverts to an open meeting at 12:26 p.m.

1214/17

CARRIED

ADJOURNMENT:

The meeting adjourned at 12:27 p.m.

MAYOR THOMLINSON, MAYOR

PHYLLIS FORSYTH, ADMINISTRATOR

Initials

