

Summer Village of Jarvis Bay
Regular Meeting Minutes
October 7, 2025

Minutes of a Regular Council Meeting of the Summer Village of Jarvis Bay, Province of Alberta, held October 7, 2025, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE Mayor: Julie Maplethorpe
Deputy Mayor: David Garratt via Zoom
Councillor: John Cuthbertson
CAO: Tanner Evans
Public Works Manager: Matt Miller
Delegation: Michelle Bakke-Purnell

CALL TO ORDER The Meeting was called to order at 9:32 a.m. by Mayor Maplethorpe.

AGENDA APPROVAL

JBC-25-124 MOVED by Councillor Cuthbertson that the agenda be adopted as presented.
CARRIED

CONFIRMATION OF MINUTES

JBC-25-125 MOVED by Mayor Maplethorpe that the regular meeting minutes of Council held on September 2, 2025, be approved as presented.
CARRIED

DELEGATION

Michelle Bakke-Purnell joined Council to request Council reconsider changes to the Land Use Bylaw that prohibit short term rentals in Jarvis Bay.

JBC-25-126 MOVED by Mayor Maplethorpe that Council accept the delegation as information.
CARRIED

INFORMATION ITEMS

- 1) Accounts Payable Report
- 2) Public Works Report
- 3) Development Report
- 4) CAO Report
- 5) Postal Code

JBC-25-127 MOVED by Deputy Mayor Garratt that Council accept the information items as presented.
CARRIED

Council recessed at 11:27 a.m.

Council reconvened at 11:35 a.m.

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REQUEST FOR DECISION

FINANCE

- JBC-25-128** Penalty Relief Request
MOVED by Councillor Cuthbertson that Council deny the penalty relief request and keep the penalty as applied.
CARRIED
- Bylaw #210-25** Tax Installment Payment Plan Bylaw
JBC-25-129 MOVED by Mayor Maplethorpe that Council give 1st reading to the Tax Installment Payment Plan Bylaw #210-25 as amended.
CARRIED
- JBC-25-130** MOVED by Councillor Cuthbertson that Council give 2nd reading to the Tax Installment Payment Plan Bylaw #210-25 as amended.
CARRIED
- JBC-25-131** MOVED by Deputy Mayor Garratt that Council, by unanimous consent give 3rd reading to the Tax Installment Payment Plan Bylaw #210-25 at this meeting as amended.
CARRIED UNANIMOUSLY
- JBC-25-132** MOVED by Mayor Maplethorpe that Council give 3rd and final reading to the Tax Installment Payment Plan Bylaw #210-25 as amended.
CARRIED
- JBC-25-133** Parkland Regional Library Board Budget
MOVED by Mayor Maplethorpe that Council approve the 2026 Parkland Regional Library Board Budget as presented.
CARRIED

PLANNING & DEVELOPMENT

- JBC-25-134** Tourist Home Regulation Bylaw
MOVED by Mayor Maplethorpe that Council accept as information and Administration bring back the Land Use Bylaw in November.
CARRIED

COUNCIL REPORTS

Mayor Maplethorpe

- Parkland Regional Library Board
- Association of Summer Villages of Alberta
- Sylvan Lake Regional Water and Wastewater Commission
- Truth and Reconciliation Day

Deputy Mayor Garratt

- No reports

Councillor Cuthbertson

- No reports

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COMMITTEE REPORTS

- Parkland Regional Library Board

CORRESPONDENCE

- Canada Post

JBC-25-135 MOVED by Mayor Maplethorpe that Council accept the Council reports as information.

CARRIED

NEXT COUNCIL MEETING

JBC-25-136 MOVED by Mayor Maplethorpe that the next meeting of Council be held November 4, 2025, at 9:30 a.m.

CARRIED

ADJOURNMENT

JBC-25-137 MOVED by Mayor Maplethorpe that being the agenda matters have been concluded; the meeting be adjourned at 11:58 a.m.

CARRIED

JULIE MAPLETHORPE, MAYOR

TANNER EVANS, CAO