

Summer Village of Jarvis Bay
Regular Meeting Minutes
November 4, 2025

Minutes of a Regular Council Meeting of the Summer Village of Jarvis Bay, Province of Alberta, held November 4, 2025, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE Mayor: Julie Maplethorpe
Deputy Mayor: David Garratt via Zoom
Councillor: John Cuthbertson
CAO: Tanner Evans
Development Officer: Kara Hubbard
Recording Secretary: Teri Musseau

CALL TO ORDER The Meeting was called to order at 9:30 a.m. by Mayor Maplethorpe.

AGENDA APPROVAL

JBC-25-138 MOVED by Councillor Cuthbertson that the agenda be adopted as amended:

F-1-B Christmas Bureau Donation
CARRIED

CONFIRMATION OF MINUTES

JBC-25-139 MOVED by Mayor Maplethorpe that the regular meeting minutes of Council held on September 2, 2025, be approved as presented.
CARRIED

BC-25-140 MOVED by Mayor Maplethorpe that the regular meeting minutes of Council held on October 1, 2025, be approved as presented.
CARRIED

TABLED ITEMS

PLANNING & DEVELOPMENT

Bylaw #208-25 Land Use Bylaw

Council recessed at 10:31 a.m.

Council reconvened at 10:40 a.m.

JBC-25-141 MOVED by Mayor Maplethorpe that Council table the Land Use Bylaw #208-25 until the next meeting.
CARRIED

INFORMATION ITEMS

- 1) Accounts Payable Report
- 2) Quarterly Financial Report
- 3) Public Works Report
- 4) Development Report
- 5) CAO Report

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6) Postal Code

JBC-25-142 MOVED by Deputy Mayor Garratt that Council accept the information items as presented.
CARRIED

REQUEST FOR DECISION

FINANCE

JBC-25-143 Red Deer River Watershed Alliance
MOVED by Councillor Cuthbertson that Council approve the funding request of \$0.50 per capita for the 2026-2027 funding process.
CARRIED

JBC-25-144 Sylvan Lake Christmas Bureau
MOVED by Deputy Mayor Garratt that Council donate \$800 to the Sylvan Lake Christmas Bureau.
CARRIED

COUNCIL REPORTS

Mayor Maplethorpe

- Joint Services Committee
- Association of Summer Villages of Alberta Conference
- Sylvan Lake Regional Water and Wastewater Commission

Deputy Mayor Garratt

- Completed the Local Authorities Elected Official Training
- Completed the Basic Emergency Management Training

Councillor Cuthbertson

- No reports

CORRESPONDENCE

- Association of Summer Villages of Alberta

JBC-25-145 MOVED by Mayor Maplethorpe that Council accept the Council reports as information.
CARRIED

NEXT COUNCIL MEETING

JBC-25-146 MOVED by Mayor Maplethorpe that the next meeting of Council be held December 2, 2025, at 9:30 a.m.
CARRIED

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ADJOURNMENT

JBC-25-147

MOVED by Mayor Maplethorpe that being the agenda matters have been concluded; the meeting be adjourned at 12:04 p.m.

CARRIED

JULIE MAPLETHORPE, MAYOR

TANNER EVANS, CAO