

Summer Village of Jarvis Bay
Regular Meeting Minutes
November 7, 2023

Minutes of a Regular Council Meeting of the Summer Village of Jarvis Bay, Province of Alberta, held November 7, 2023, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE Mayor: Julie Maplethorpe via Zoom
Deputy Mayor: Annabelle Wiseman via Zoom
Councillor: David Garratt via Zoom
CAO: Tanner Evans
Public Works: Justin Caslor
Recording Secretary: Carolyn Widmer

CALL TO ORDER The Meeting was called to order at 9:30 a.m. by Mayor Maplethorpe.

AGENDA APPROVAL

JBC-23-147 MOVED by Mayor Maplethorpe that the agenda be adopted as presented.
CARRIED

CONFIRMATION OF MINUTES

JBC-23-148 MOVED by Councillor Garratt that the regular meeting minutes of Council held on October 3, 2023, be approved as presented.
CARRIED

INFORMATION ITEMS

- 1) Accounts Payable Report
- 2) Quarterly Financial Report
- 3) Public Works Report
- 4) Development Update
- 5) Town of Sylvan Lake Library Board
- 6) Petro Beach Public Engagement

JBC-23-149 MOVED by Deputy Mayor Wiseman that Council accept the information items as presented.
CARRIED

TABLED ITEMS

JBC-23-150 Special Events Policy
MOVED by Mayor Maplethorpe that Council adopt the Special Events Policy as amended to include 'athletic event' under the definitions terms.
CARRIED

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REQUEST FOR DECISION

JBC-23-151 Approval to amend MSI application for Administration Building Improvements.
MOVED by Deputy Mayor Wiseman that Council amend the MSI grant application in the amount of \$1238.16.
CARRIED

JBC-23-152 Approval to amend project budget for Entrance Signage Design & Installation project
MOVED by Mayor Maplethorpe that Council approve this request based on administrative recommendations as follows:
• Removal of existing entrance signs
• Install of new signs at 4 locations
• Concrete base
• Grass landscaping (To be completed in 2024)
• Steel posts
• Aluminum letters
• Stone veneer base
• Warranty (2 year on material, manufacturing, installation defects)
CARRIED

FINANCE

JBC-23-153 Christmas Bureau
MOVED by Councillor Garratt that Council donate \$800 to the Christmas Bureau.
CARRIED

JBC-23-154 2024 Budget
MOVED by Mayor Maplethorpe that Council approved the 2024 Budget as presented.
CARRIED

Council break at 11:05 a.m.

Council reconvened at 11:12 a.m.

COUNCIL REPORTS

Mayor Maplethorpe

- Town of Sylvan Lake Library Board written report
- Parkland Regional Library Board written report

Deputy Mayor Wiseman

- No reports

Councillor Garratt

- No reports

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JBC-23-155 MOVED by Mayor Maplethorpe that Council accept the Council reports as information.

CARRIED

NEXT COUNCIL MEETING

JBC-23-156 MOVED by Mayor Maplethorpe that the next meeting of Council be held December 5, 2023, at 9:30 a.m.

CARRIED

ADJOURNMENT

JBC-23-157 MOVED by Mayor Maplethorpe that being the agenda matters have been concluded, the meeting be adjourned at 11:58 a.m.

CARRIED

JULIE MAPLETHORPE, MAYOR

TANNER EVANS, CAO