

Minutes of a Regular Council Meeting of the Summer Village of Jarvis Bay, Province of Alberta, held November 27, 2018 in the Summer Village Administration Office at Sylvan Lake, Alberta.

CALL TO ORDER: The Meeting was called to order at 9:29 a.m. by Mayor Thomlinson with the following being present:

| | |
|---------------------------|-------------------|
| Mayor: | Bob Thomlinson |
| Deputy Mayor: | Annabelle Wiseman |
| Councillor: | Julie Maplethorpe |
| CAO: | Phyllis Forsyth |
| Development Officer: | Koralyn Lemmon |
| Public Works Coordinator: | Chris Loov |
| Accounting Technician: | Tina Leer |
| Recording Secretary: | Teri Musseau |

AGENDA APPROVAL:

1. November 27, 2018 Agenda

DEPUTY MAYOR WISEMAN:

That the November 27, 2018 Regular Meeting Agenda be adopted as amended:

- E.A.5. Request for Collaboration
- E.B.2. Animal Control

1460/18

CARRIED

CONFIRMATION OF MINUTES:

1. November 6, 2018 Regular Meeting Minutes

MAYOR THOMLINSON:

That the October 2, 2018 Regular Meeting Minutes be confirmed as presented.

1461/18

CARRIED

STAFF REPORTS:

1. Staff Reports

Administration provided the following reports for Council consideration:

- Accounts Payable Report
- Financial Report
- Public Works Report
- Development Update

COUNCILLOR MAPLETHORPE:

By consensus Council accepts as information and authorizes payment of payables.

1462/18

CARRIED

REQUEST FOR DECISION

Tina Leer left the meeting at 9:41 a.m.

COUNCIL & LEGISLATIVE:

1. Donation Request

Council discussed a request received from the Spirit of Sylvan Lake Festival Committee for donations.

Initials



DEPUTY MAYOR WISEMAN:
That Council donate \$800.00 to the Sylvan Lake Christmas Bureau.
CARRIED

1463/18

**COUNCIL &
LEGISLATIVE:**

2. SDAB & MPC

Council discuss amending their Subdivision and Development Appeal Board Bylaw to allow Mayors from the other Summer Villages to be appointed as alternates to chair a hearing should current chair be unavailable to sit.

Council also discussed amending their Municipal Planning Commission Bylaw to allow for two members-at-large and one member of Council.

MAYOR THOMLINSON:
That Council amend the Subdivision and Development Appeal Board bylaw to allow for a trained member from another Summer Village to sit as chair for a hearing should the Jarvis Bay chair be unavailable.
CARRIED

1464/18

COUNCILLOR MAPLETHORPE:
Council leave the Municipal Planning Commission Bylaw as current.
CARRIED

1465/18

**COUNCIL &
LEGISLATIVE:**

3. Regional Assessment Review Board

Council discussed a request received from the Regional Assessment Review Board recruiting members.

DEPUTY MAYOR WISEMAN:
That Council accept as information.

1466/18

CARRIED

**COUNCIL &
LEGISLATIVE:**

4. Vacation Time

Council discussed a request received from Administration to hold their Organizational Meeting in July and take the month of August off.

MAYOR THOMLINSON:
That Council hold their Organizational Meeting in July and Council take the month of August off.

1467/18

CARRIED

**COUNCIL &
LEGISLATIVE:**

5. Request for Collaboration

Council discussed a request received from the Town of Sylvan Lake to have a dog park area in Jarvis Bay.

COUNCILLOR MAPLETHORPE:
That Administration notify the town the Jarvis Bay Municipal Development Plan does not provide designated areas to facilitate this request.

1468/18

CARRIED

Initials



PUBLIC WORKS: 1. Use of Reserves, Parks & Pathways Bylaw #158-18

Chris Loov provided Council the Use of Reserves, Parks & Pathways Bylaw #158-18.

First reading of the Use of Reserves, Parks & Pathways Bylaw #158-18 was given by Deputy Mayor Wiseman as amended.

1469/18

CARRIED

MAYOR THOMLINSON:

That the Public Hearing for the Use of Reserves, Parks & Pathways Bylaw #158-18 be held on January 8, 2019 at 10:30 a.m.

1470/18

CARRIED

PUBLIC WORKS: 2. Animal Control

Council discussed complaints received at the Town of Sylvan Lake regarding animal control.

COUNCILLOR MAPLETHORPE:

That Council accept as information.

1471/18

CARRIED

Chris Loov left the meeting at 10:09 a.m.

PLANNING & DEVELOPMENT:

1. Land Use Bylaw Amendments

Koralyn Lemmon provided Council proposed amendments to the Land Use Bylaw dealing with cannabis sales/production, Twin Rose, accessory buildings, driveways, temporary buildings, and setbacks.

Chris Loov rejoined the meeting at 10:12 a.m.

Tina Leer joined the meeting at 10:28 a.m.

DEPUTY MAYOR WISEMAN:

That Administration draft a bylaw to amend the Land Use Bylaw as discussed.

1472/18

CARRIED

Koralyn Lemmon left the meeting at 10:34 a.m.

INFORMATION: 1. Council Reports

Deputy Mayor Wiseman provided her report to Council on Sylvan Lake Regional Wastewater Commission CAO Hiring Committee.

Councillor Maplethorpe provided her report to Council on the Sylvan Lake Library Board.

By consensus Council accept as information.

1473/18

CARRIED

Initials



**FINANCIAL &
ADMINISTRATIVE:**

1. 2019 – 2022 Budget

Tina Leer provided Council the draft 2019 – 2020 Budget.

MAYOR THOMLINSON:

That Council adopt the 2019 - 2022 operating budget as amended.

1474/18

CARRIED

MEETING DATES

COUNCILLOR MAPLETHORPE:

That the next regular meeting of the Council of Jarvis Bay be held on
January 8, 2019 at 9:30 a.m.

1475/18

CARRIED

ADJOURNMENT:

The meeting adjourned at 11:20 a.m.

MAYOR THOMLINSON, MAYOR

PHYLLIS FORSYTH, ADMINISTRATOR

Initials

