

Summer Village of Jarvis Bay
January 8, 2025
Municipal Planning Commission Minutes
Page 1 of 2

Minutes of a Municipal Planning Commission Meeting of the Summer Village of Jarvis Bay, Province of Alberta, held January 8, 2025, at the Summer Villages on Sylvan Lake Administration Office in Sylvan Lake, Alberta.

PRESENT

Chair:	Julie Maplethorpe
Deputy Mayor:	Annabelle Wiseman via Zoom
Member-at-Large:	Michelle Bakke-Purnell
CAO:	Tanner Evans
Development Officer:	Kara Hubbard
Recording Secretary:	Teri Musseau
Applicant(s):	Daniel Williams Tara Williams Lisa Stade, True-Line Homes Kari Ann Hodge – True-Line Homes

CALL TO ORDER Chair Maplethorpe called the meeting to order at 9:02 a.m.

AGENDA

MPC-25-001 Moved by Deputy Mayor Wiseman to approve the agenda as presented.
CARRIED

DEVELOPMENT APPLICATION(S)

302 Jarvis Glen Way

An application was submitted by True-Line Homes on behalf of the homeowners requesting a development permit for a detached garage for the property located at 302 Jarvis Glen Way (Lots 29, Block 3, Plan 0323687) in the Summer Village of Jarvis Bay.

Kara Hubbard, gallery, and applicants left the meeting at 9:07 a.m.

DEVELOPMENT DECISION(S)

MPC-25-002 **302 Jarvis Glen Way**
MOVED by Chair Maplethorpe that the Municipal Planning Commission approve the application for a detached garage for the property located at 302 Jarvis Glen Way with the following conditions being met to the satisfaction of the Development Officer:

- The development commences and continues in the manner applied for, including landscaping, and that all development complies with the regulations and specifications of the Land Use By-Law under which this permit was issued.
- The construction shall be completed within 12 months and the landscaping shall be completed within 2 years of the date of permit issuance.
- Any damage to public roads or the carriageways due to the construction shall be repaired immediately at the expense of the permit holder.

Initials

Summer Village of Jarvis Bay
January 8, 2025
Municipal Planning Commission Minutes
Page 2 of 2

- A final as build real property report from an Alberta Land Surveyor at completion of landscaping that includes parcel coverage and confirmation of building height.
- All parcels shall be graded to ensure that storm water is directed to a drainage ditch without crossing adjacent land, except as permitted by the Development Authority. All maintenance and upkeep shall be the responsibility of the property owner. A lot grade certificate may be required at completion to ensure that proper drainage on the property exists.
- All road bans to be followed that are implemented by Roadata and the administration office.
- All applicable Superior Safety Codes permits to be completed and submitted to the administration office.
- Landscaping to be completed and remain as existing in accordance with the landscaping plan.
- An accessory building shall not be more than 5 m (16.4 ft.) in building height measured from grade.
- An accessory building erected or placed on a parcel shall not be used as a principal dwelling.
- The exterior of an accessory building must be finished to match or compliment the exterior finish of the principal building.

CARRIED

ADJOURNMENT:

MPC-25-003

Moved by Chair Maplethorpe that being the agenda matters have been concluded, the meeting of the Municipal Planning Commission be adjourned at 9:16 a.m.

CARRIED

JULIE MAPLETHORPE, CHAIR

TANNER EVANS, CAO

Initials