

Summer Village of Jarvis Bay
August 15, 2023
Municipal Planning Commission Minutes
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Minutes of a Municipal Planning Commission Meeting of the Summer Village of Jarvis Bay, Province of Alberta, held August 15, 2023, at the Summer Villages on Sylvan Lake Administration Office in Sylvan Lake, Alberta.

PRESENT

Chair:	Julie Maplethorpe
Deputy Mayor:	Annabelle Wiseman via Zoom
Member-at-Large:	Jim Watson
CAO:	Tanner Evans
Development Officer:	Kara Hubbard
Recording Secretary:	Teri Musseau
Applicant(s):	Shannon Harrington via Zoom Crain Fraser via Zoom
Gallery:	Ron Link via Zoom

CALL TO ORDER Chair Maplethorpe called the meeting to order at 9:00 a.m.

AGENDA

MPC-23-013 Moved by Jim Watson to approve the agenda as presented.
CARRIED

DEVELOPMENT APPLICATION(S)

3 Jarvis Bay Drive

An application was submitted by the registered owner requesting a tourist home permit for the property located at 3 Jarvis Bay Drive (Lots 2&3, Block 1, Plan 2350EO) in the Summer Village of Jarvis Bay.

308 Jarvis Glen Way

An application was submitted by the registered owner requesting a tourist home permit for the property located at 308 Jarvis Glen Way (Lot 32, Block 3, Plan 0323687) in the Summer Village of Jarvis Bay.

Kara Hubbard and applicant(s) left the meeting at 9:16 a.m.

DEVELOPMENT DECISION(S)

MPC-23-014

3 Jarvis Bay Drive

MOVED by Chair Maplethorpe that the Municipal Planning Commission approve the application for a tourist home permit for the property located at 3 Jarvis Bay Drive with the following conditions being met to the satisfaction of the Development Officer:

- The development permit is only valid for 1 year from the date of issuance. A new development application and approval will be required at that time should the application wish to continue with the tourist home use.
- Tourist homes shall be contained within the principle building and therefore garage suits shall not be used.

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- Notwithstanding part three, section 2(3) of the Land Use Bylaw, no recreational vehicle shall be used as accommodation for tourist home guests.
- The maximum number of people staying overnight in the tourist home shall be 14.
- The operator of the tourist home shall provide the Summer Village Office with their name and phone number(s) and of at least one person (adult) that is authorized to act in the operator's absence. The operator is responsible for informing the Summer Village Office of any changes to this information. The operator shall provide adjacent landowners with this information.
- The tourist home shall always abide by the community standards bylaw regardless of who is occupying the home. This includes (noise, nuisance, and littering etc.). A summary of key bylaws will be provided by administration.
- The tourist home shall not display any sign advertising the tourist home.
- Adequate parking must be in place on the driveway, of a minimum of one stall per bedroom.

CARRIED

MPC-23-015

308 Jarvis Glen Way

MOVED by Annabelle Wiseman that the Municipal Planning Commission approve the application for a tourist home permit for the property located at 308 Jarvis Glen Way with the following conditions being met to the satisfaction of the Development Officer:

- The development permit is only valid for 1 year from the date of issuance. A new development application and approval will be required at that time should the application wish to continue with the tourist home use.
- Tourist homes shall be contained within the principle building and therefore garage suits shall not be used.
- Notwithstanding part three, section 2(3) of the Land Use Bylaw, no recreational vehicle shall be used as accommodation for tourist home guests.
- The maximum number of people staying overnight in the tourist home shall be 10.
- The operator of the tourist home shall provide the Summer Village Office with their name and phone number(s) and of at least one person (adult) that is authorized to act in the operator's absence. The operator is responsible for informing the Summer Village Office of any changes in this information. The operator shall provide adjacent landowners with this information.
- The tourist home shall always abide by the community standards bylaw regardless of who is occupying the home. This includes (noise, nuisance, and littering etc.). A summary of key bylaws will be provided by administration.
- The tourist home shall not display any sign advertising the tourist home.
- Adequate parking must be in place on the driveway, of a minimum of one stall per bedroom.

CARRIED

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ADJOURNMENT:

MPC-23-016

Moved by Chair Maplethorpe that being the agenda matters have been concluded, the meeting of the Municipal Planning Commission be adjourned at 9:28 a.m.

CARRIED

JULIE MAPLETHORPE, CHAIR

TANNER EVANS, CAO

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