

Summer Village of Jarvis Bay
Meeting of the Whole Minutes
January 13, 2026

Minutes of a Meeting of the Whole for the Summer Village of Jarvis Bay, Province of Alberta, held January 13, 2026, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE Mayor: Julie Maplethorpe
Deputy Mayor: David Garratt via Zoom
Councillor: John Cuthbertson
CAO: Tanner Evans
Development Officer: Kara Hubbard

CALL TO ORDER The Meeting was called to order at 9:33 a.m. by Mayor Maplethorpe.

AGENDA APPROVAL

MOVED by Councillor Cuthbertson that the agenda be adopted as presented.

CARRIED

PUBLIC WORKS

Mowing Zones and Contract

Council discussed procurement documents for the mowing contract bids. Maps were reviewed with recommended mowing areas identified. Petro Beach maintenance was discussed. The current mowing frequency is okay. Petro Beach may need a separate mowing from the rest of the Summer Village if it is mowed more often.

PLANNING & DEVELOPMENT

Land Use Bylaw

Council discussed the proposed Land Use Bylaw and the What We Heard report comments with recommendations. The following sections were discussed:

- 3.2.142 Site Coverage
- 3.2.164 Rear Yard
- 9.12.2 Gross Vehicle Weight

Meeting recessed at 11:15 a.m.

Meeting reconvened at 11:22 a.m.

ENFORCEMENT

Petro Beach Signage

Council discussed proposed signage additions with respect to readability, clarity, and alignment with municipal branding standards. Discussion also included the potential use of supplementary QR codes or online links to provide access to full bylaws and regulations in addition to potential additional or revised signage to address parking and stopping concerns along Jarvis Bay Drive, which may assist officers in enforcing applicable violations. Sign feedback was positive with a recommendation to clean up verbiage on bylaw section of signs.

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Council discussed having no parking north of Township Road 391 on the east side continuing to the entrance of the Jarvis Bay Country Estates on Jarvis Glen Way.

ADJOURNMENT

MOVED by Mayor Maplethorpe that being the agenda matters have been concluded, the meeting be adjourned at 12:10 a.m.

CARRIED

JULIE MAPLETHORPE, MAYOR

TANNER EVANS, CAO