

Summer Village of Jarvis Bay
Regular Meeting Minutes
May 6, 2025

Minutes of a Regular Council Meeting of the Summer Village of Jarvis Bay, Province of Alberta, held May 6, 2025, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE Mayor: Julie Maplethorpe
Deputy Mayor: Annabelle Wiseman via Zoom
CAO: Tanner Evans
Recording Secretary: Teri Musseau

CALL TO ORDER The Meeting was called to order at 9:31 a.m. by Mayor Maplethorpe.

AGENDA APPROVAL

JBC-25-041 MOVED by Deputy Mayor Wiseman that the agenda be adopted as amended:

ADD:
E-2-B Special Event Request
Closed Session – FOIP Section 16
CARRIED

CONFIRMATION OF MINUTES

JBC-25-042 MOVED by Mayor Maplethorpe that the regular meeting minutes of Council held on April 1, 2025, be approved as presented.
CARRIED

INFORMATION ITEMS

- 1) Accounts Payable Report
- 2) Quarterly Financial Report
- 3) Public Works Report

Councillor Garratt joined the meeting via Zoom at 9:46 a.m.

JBC-25-043 MOVED by Mayor Maplethorpe that Administration have the concrete blocks removed from the entrance of Petro Beach to open the parking lot prior to the May Long Weekend
CARRIED

- 4) Development Update
- 5) CAO Report
- 6) Postal Code

JBC-25-044 MOVED by Mayor Maplethorpe that Council accept the information items as presented.
CARRIED

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REQUEST FOR DECISION

FINANCE

- Bylaw #206-25** 2025 Mill Rate Bylaw
JBC-25-045 MOVED by Mayor Maplethorpe that Council give 1st reading to the Mill Rate Bylaw #206-25.
CARRIED
- JBC-25-046** MOVED by Councillor Garrat that Council give 2nd reading to the Mill Rate Bylaw #206-25.
CARRIED
- JBC-25-047** MOVED by Mayor Maplethorpe that Council by unanimous consent give 3rd reading to the Mill Rate Bylaw #206-25 at this meeting.
CARRIED
- JBC-25-048** MOVED by Deputy Mayor Wiseman that Council give 3rd and final reading to the Mill Rate Bylaw #206-25.
CARRIED

COUNCIL & LEGISLATION

- Bylaw #207-25** Meeting by Electronic Means Bylaw
JBC-25-049 MOVED by Mayor Maplethorpe that Council give 1st reading to the Meeting by Electronic Means Bylaw #207-25.
CARRIED
- JBC-25-050** MOVED by Councillor Garratt that Council give 2nd reading to the Meeting by Electronic Means Bylaw #207-25.
CARRIED
- JBC-25-051** MOVED by Deputy Mayor Wiseman that Council by unanimous consent give 3rd reading to the Meeting by Electronic Means Bylaw #207-25 at this meeting.
CARRIED
- JBC-25-052** MOVED by Mayor Maplethorpe that Council give 3rd and final reading to the Meeting by Electronic Means Bylaw #207-25.
CARRIED
- JBC-25-053** Special Event Request
MOVED by Councillor Garratt that Council approve the request and grant a Special Event Permit to Sarah Youssef to hold her wedding at Petro Beach on August 7, 2025.
CARRIED

Council recessed at 10:19 a.m.

Council reconvened at 10:25 a.m.

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PLANNING & DEVELOPMENT

Bylaw #208-25 Land Use Bylaw
JBC-25-054 MOVED by Deputy Mayor Wiseman that Council give 1st reading to the Land Use Bylaw #208-25 and schedule a public hearing for the June 3, 2025, Council meeting at 10:30 a.m.
CARRIED

COUNCIL REPORTS

Mayor Maplethorpe

- Lacombe Regional Emergency Management Partnership
- Joint Services Committee

Deputy Mayor Wiseman

- No reports

Councillor Garratt

- No reports

COMMITTEE REPORTS

- Lacombe Regional Emergency Management Plan Agency Meeting

JBC-25-055 MOVED by Mayor Maplethorpe that Council accept the Council reports and Correspondence items as information.
CARRIED

NEXT COUNCIL MEETING

JBC-25-056 MOVED by Mayor Maplethorpe that the next meeting of Council be held June 3, 2025, at 9:30 a.m.
CARRIED

CLOSED SESSION

JBC-25-057 MOVED by Mayor Maplethorpe that Council move into a closed session to discuss third party business as per FOIP Section 16 at 11:06 a.m.
CARRIED

JBC-25-058 MOVED by Mayor Maplethorpe that Council return to an open meeting at 11:45 a.m.
CARRIED

JBC-25-059 MOVED by Deputy Mayor Wiseman that Council to enter into a contract with Down to Earth Landscapes with the design work to be completed after elections with the new Council members for work to resume sometime in the fall.
CARRIED

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ADJOURNMENT

JBC-25-060

MOVED by Mayor Maplethorpe that being the agenda matters have been concluded; the meeting be adjourned at 11:46 a.m.

CARRIED

JULIE MAPLETHORPE, MAYOR

TANNER EVANS, CAO