

Summer Village of Jarvis Bay
Regular Meeting Minutes
May 7, 2024

Minutes of a Regular Council Meeting of the Summer Village of Jarvis Bay, Province of Alberta, held May 7, 2024, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE Mayor: Julie Maplethorpe
Deputy Mayor: Annabelle Wiseman via Zoom
Councillor: David Garratt
CAO: Tanner Evans
Public Works Manager: Justin Caslor
Development Officer: Kara Hubbard
Recording Secretary: Teri Musseau

CALL TO ORDER The Meeting was called to order at 9:31 a.m. by Mayor Maplethorpe.

AGENDA APPROVAL

JBC-24-051 MOVED by Councillor Garratt that the agenda be adopted as presented.
CARRIED

CONFIRMATION OF MINUTES

JBC-24-052 MOVED by Mayor Maplethorpe that the regular meeting minutes of Council held on April 2, 2024, be approved as presented.
CARRIED

INFORMATION ITEMS

- 1) Accounts Payable Report
- 2) Public Works Report

JBC-24-053 MOVED by Mayor Maplethorpe that Administration move the little library from in front of 186 Jarvis Bay Drive to the north side of the community board on Jarvis Glen Way.
CARRIED

- 3) Development Update
- 4) CAO Report

JBC-24-054 MOVED by Councillor Garratt that Council accept the information items as presented.
CARRIED

REQUEST FOR DECISION

COUNCIL & LEGISLATION

JBC-24-055 ASVA Annual Conference
MOVED by Deputy Mayor Wiseman that Mayor Maplethorpe attend the ASVA Annual Conference October 17th – 18th, 2024, at the Sandman Signature Sherwood Park Hotel and Administration book her a room for October 16th and 17th.
CARRIED

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JBC-24-056 Seniors' Week
MOVED by Mayor Maplethorpe that Council declare June 3rd – 9th,
2024, as Seniors' Week.
CARRIED

Council break at 10:17 a.m.

Council reconvened at 10:23 a.m.

Bylaw #201-24 Dog Control and Responsible Pet Ownership Bylaw
JBC-24-057 MOVED by Councillor Garratt that Council give 1st reading to the Dog
Control and Responsible Pet Ownership Bylaw #201-24 as amended.
CARRIED

JBC-24-058 MOVED by Deputy Mayor Wiseman that Council give 2nd reading to
the Dog Control and Responsible Pet Ownership Bylaw #201-24 as
amended.
CARRIED

Council break at 11:36 a.m.

Council reconvened at 11:41 a.m.

PALNNING & DEVELOPMENT

JBC-24-059 Encroachment Agreement Requests
MOVED by Mayor Maplethorpe that Council enter into an
encroachment agreement with the owners of 143 Jarvis Bay Drive for
the cookhouse for a 5-year term, but the firepit and other
encroachments must be removed by June 30, 2024, as per the
Burning and Fire Pit Bylaw #198-23; and further, the homeowner
must allow access on his property for replanting by Administration
should Council so desire.
CARRIED

JBC-24-060 MOVED by Mayor Maplethorpe that Council enter into an
encroachment agreement with the owners of 139 Jarvis Bay Drive for
a fence and shed for a 5-year term, with the stipulation that when/if
the property changes hands the fence must be brought into
compliance.
CARRIED

COUNCIL REPORTS

Mayor Maplethorpe

- Parkland Regional Library Board written report
- Town of Sylvan Lake Library Board
- Joint Services Committee
- Upcoming webinar with AB Munis regarding Bill 20

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Deputy Mayor Wiseman

- Sylvan Lake Regional Wastewater Commission

Councillor Garratt

- Highway 20 Twinning Open House

CORRESPONDENCE

- Association of Summer Villages of Alberta Newsletter

JBC-24-061 MOVED by Mayor Maplethorpe that Council accept the Council reports as information.

CARRIED

NEXT COUNCIL MEETING

JBC-24-062 MOVED by Mayor Maplethorpe that the next meeting of Council be held June 4, 2024, at 9:30 a.m.

CARRIED

JBC-24-063 MOVED by Mayor Maplethorpe that Council hold a Special Meeting of Council on May 13, 2024, at 10:00 a.m. to review the Dog Control and Responsible Pet Ownership Bylaw #201-24.

CARRIED

ADJOURNMENT

JBC-24-064 MOVED by Mayor Maplethorpe that being the agenda matters have been concluded, the meeting be adjourned at 12:55 p.m.

CARRIED

JULIE MAPLETHORPE, MAYOR

TANNER EVANS, CAO