

Summer Village of Jarvis Bay  
Regular Meeting Minutes  
March 5, 2024

*Minutes of a Regular Council Meeting of the Summer Village of Jarvis Bay, Province of Alberta, held March 5, 2024, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.*

**IN ATTENDANCE** Mayor: Julie Maplethorpe  
Deputy Mayor: Annabelle Wiseman via Zoom  
Councillor: David Garratt via Zoom  
CAO: Tanner Evans  
Public Works Manager: Justin Caslor  
Development Officer: Kara Hubbard  
Finance Officer: Tina Leer  
Recording Secretary: Teri Musseau  
Delegate(s): Phil Dirks via Zoom

**CALL TO ORDER** The Meeting was called to order at 9:31 a.m. by Mayor Maplethorpe.

**AGENDA APPROVAL**

**JBC-24-023** MOVED by Mayor Maplethorpe that the agenda be adopted as presented.  
CARRIED

**CONFIRMATION OF MINUTES**

**JBC-24-024** MOVED by Deputy Mayor Wiseman that the regular meeting minutes of Council held on February 6, 2024, be approved as presented.  
CARRIED

**DELEGATION**

Phil Dirks from the Metrix Group joined Council to present the 2023 audited financial statements and review the audit findings report.

Phil Dirks left the meeting at 9:53 a.m.

**JBC-24-025** MOVED by Councillor Garratt that Council accept the 2023 audited financial statements as presented and authorize the Mayor to sign the financial return.  
CARRIED

**INFORMATION ITEMS**

- 1) Accounts Payable Report
- 2) Development Update
- 3) CAO Report

**JBC-24-026** MOVED by Deputy Mayor Wiseman that Council accept the information items as presented.  
CARRIED

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**REQUEST FOR DECISION**

**COUNCIL & LEGISLATION**

**JBC-24-027**                    Working Well Workshop  
MOVED by Mayor Maplethorpe that Council collaborate with the other summer villages to host 2 evening working well workshops for residents on a first come first served basis.  
CARRIED

**JBC-24-028**                    Political Parties in Local Elections  
MOVED by Mayor Maplethorpe that Administration draft a letter to the local MLA stating Jarvis Bay's opposition to including political parties on local election ballots, and cc all neighboring municipalities around the lake.  
CARRIED

**PUBLIC WORKS**

**JBC-24-029**                    Roads 10-Year Capital Plan  
MOVED by Councillor Garratt that Council adopt the 2024-2033 Roads Capital Plan as presented.  
CARRIED

**Bylaw #199-24**                Traffic Bylaw  
**JBC-24-030**                    MOVED by Mayor Mablethorpe that Council give 1<sup>st</sup> reading to the Traffic Bylaw #199-24.  
CARRIED

**JBC-24-031**                    MOVED by Deputy Mayor Wiseman that Council give 2<sup>nd</sup> reading to the Traffic Bylaw #199-24.  
CARRIED

**JBC-24-032**                    MOVED by Councillor Garratt that Council by unanimous consent give 3<sup>rd</sup> reading to the Traffic Bylaw #199-24 at this meeting  
CARRIED UNANIMOUSLY

**JBC-24-033**                    MOVED by Mayor Maplethorpe that Council give 3<sup>rd</sup> and final reading to the Traffic Bylaw #199-24.  
CARRIED

Council break at 10:23 a.m.

Council reconvened at 10:27 a.m.

**COUNCIL REPORTS**

Mayor Maplethorpe

- Association of Summer Villages of Alberta (ASVA)
- Firepits on Sylvan Lake Committee
- Town of Sylvan Lake Library Board
- Parkland Regional Library Board
- Alberta Parks Fence Discussion
- Minister Mclver letter

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Deputy Mayor Wiseman

- No reports

Councillor Garratt

- No reports

**JBC-24-034** MOVED by Mayor Maplethorpe that Council accept the Council reports as information.

CARRIED

**NEXT COUNCIL MEETING**

**JBC-24-035** MOVED by Mayor Maplethorpe that the next meeting of Council be held April 2, 2024, at 9:30 a.m.

CARRIED

**ADJOURNMENT**

**JBC-24-036** MOVED by Mayor Maplethorpe that being the agenda matters have been concluded, the meeting be adjourned at 10:55 a.m.

CARRIED

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JULIE MAPLETHORPE, MAYOR

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TANNER EVANS, CAO