

Summer Village of Jarvis Bay  
Regular Meeting Minutes  
June 1, 2021

*Minutes of a Regular Council Meeting of the Summer Village of Jarvis Bay, Province of Alberta, held June 1, 2021, in the Summer Village Administration Office at Sylvan Lake, Alberta.*

**IN ATTENDANCE**

Mayor:	Julie Maplethorpe via Zoom
Deputy Mayor:	Annabelle Wiseman via Zoom
Councillor:	Bob Thomlinson via Zoom
CAO:	Tanner Evans via Zoom
Finance Officer:	Tina Leer via Zoom
Public Works Coordinator:	Chris Loov via Zoom
Development Officer:	Kara Kashuba via Zoom
Recording Secretary:	Teri Musseau
Gallery:	Ron Link via Zoom John Cuthbertson via Zoom

**CALL TO ORDER** The Meeting was called to order at 9:31 a.m. by Mayor Maplethorpe.

**AGENDA APPROVAL**

**JBC-21-066** MOVED by Deputy Mayor Wiseman that the agenda be adopted as amended:

- E-1-B Metrix Group
- D-5 Mooring & Disturbance Standards (Communal Docks)
- D-6 Annual Information Meeting
- D-7 Building Update

CARRIED

**CONFIRMATION OF MINUTES**

**JBC-21-067** MOVED by Mayor Maplethorpe that the minutes of the regular meeting of Council held on May 4, 2021, be approved as presented.

CARRIED

**JBC-21-068** MOVED by Mayor Maplethorpe that the minutes of the special meeting of Council held on May 11, 2021, be approved as presented.

CARRIED

**INFORMATION ITEMS**

- 1) Accounts Payable Report
- 2) Public Works Report
- 3) Development Update
- 4) Noise Barrier

**JBC-21-069** MOVED by Councillor Thomlinson that Administration engage an engineering company to provide an assessment of Highway 20 for noise abatement options.

CARRIED

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5) Mooring & Disturbance Standards (Communal Docks)

**JBC-21-070**

MOVED by Mayor Maplethorpe that Council hold a special meeting on June 9, 2021, at 9:30 a.m. to further discuss communal docks.

CARRIED

- 6) Annual Information Meeting
- 7) Building Update

**JBC-21-071**

MOVED by Mayor Maplethorpe that Council approve the information items as presented.

CARRIED

**REQUEST FOR DECISION**

**FINANCE & ADMINISTRATION**

**JBC-21-072**

Surplus Distribution

MOVED by Councillor Thomlinson that Council redistribute the \$34,289.76 surplus as follows with Administration to set up a Capital Replacement reserve for funds received from the sale of the current building with Administration to set up a Capital Replacement reserve for funds received from the sale of Lot 10.

General Contingency	\$29,289.76
Fleet	\$ 5,000.00

CARRIED

Tina Leer left the meeting at 10:44 a.m.

**JBC-21-073**

Metrix Group

MOVED by Mayor Maplethorpe that Council continue with Metrix Group to provide audit services for 2021 and 2022.

CARRIED

**PUBLIC WORKS**

**JBC-21-074**

Memorial Benches

MOVED by Mayor Maplethorpe that Council replace the 3 existing benches with the Larson Benches, without the arm rests or tables, in the sand colour.

CARRIED

Chris Loov left the meeting at 10:56 a.m.

**PLANNING & DEVELOPMENT**

**JBC-21-075**

Subdivision Application – 37 Jarvis Bay Drive.

MOVED by Mayor Maplethorpe that Council deny the subdivision application for 37 Jarvis Bay Drive as the lots would not be within the Land Use Bylaw requirements and the separation would leave lot 18 non-compliant in use, and further, there is no information provided regarding plans for development.

CARRIED

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**COUNCIL REPORTS**

Mayor Maplethorpe

- Town of Sylvan Lake Library Board

Deputy Mayor Wiseman

- No reports

Councillor Thomlinson

- No reports

**Committee Reports**

Ann Zacharias, Summer Village of Birchcliff

- Parkland Regional Library Board

**JBC-21-076**

MOVED by Mayor Maplethorpe that the Council reports be accepted as information.

CARRIED

**NEXT COUNCIL MEETING**

**JBC-21-077**

MOVED by Mayor Maplethorpe that the next meeting of Council be held on July 6, 2021, at 9:30 a.m.

CARRIED

**ADJOURNMENT**

**JBC-21-078**

MOVED by Mayor Maplethorpe that being the agenda matters have been concluded, the meeting be adjourned at 11:21 a.m.

CARRIED

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JULIE MAPLETHORPE, MAYOR

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TANNER EVANS, CAO