

Minutes of a Regular Council Meeting of the Summer Village of Jarvis Bay, Province of Alberta, held February 6, 2018 in the Summer Village Administration Office at Sylvan Lake, Alberta.

CALL TO ORDER: The Meeting was called to order at 12:57 p.m. by Deputy Mayor Wiseman with the following being present:

Deputy Mayor: Deputy Mayor Wiseman
Councillor: Councillor Maplethorpe
CAO: Phyllis Forsyth
Accounting Technician: Tina Leer
Recording Secretary: Teri Musseau

Regrets:
Mayor: Bob Thomlinson

**AGENDA
APPROVAL:**

1. February 6, 2018 Agenda

COUNCILLOR MAPLETHORPE:
That the February 6, 2018 Regular Meeting Agenda be adopted as amended:

1274/18 E.2. Letter Writing Campaign **CARRIED**

**CONFIRMATION
OF MINUTES:**

1. January 2, 2018 Regular Meeting Minutes

DEPUTY MAYOR WISEMAN:
That the January 2, 2018 Regular Meeting Minutes be confirmed as presented.

1275/18 **CARRIED**

**FINANCE &
ADMINISTRATION:**

1. Administrator's Report

Phyllis Forsyth provided Council with an update on the current projects underway in all five Summer Villages.

Council discussed the Administrator's Report.

COUNCILLOR MAPLETHORPE:
That Council accept as information.

1275/18 **CARRIED**

**FINANCE &
ADMINISTRATION:**

2. Quarterly Financial Reports

Tina Leer provided Council with the following quarterly financial information:

- Accounts Payable Cheque Listing to January 31, 2018
- Payroll Update Journal
- Operating Budget Report to December 31, 2017
- Projects Budget Report to December 31, 2017
- Accounts Payable Journal to December 31, 2017
- Bank balances and allocated reserve
- Unpaid taxes

DEPUTY MAYOR WISEMAN:
That Council accept the financial reports as presented.

1276/18 **CARRIED**

Initials



Tina Leer left the meeting at 1:01 p.m.

**FINANCE &
ADMINISTRATION:**

3. Council Calendar

Administration provided Council with a yearly calendar showing tentative dates for Council meetings and conference dates.

COUNCILLOR MAPLETHORPE:
That Council accept as information.

1277/18

CARRIED

**PROTECTIVE
SERVICES:**

1. 2017 Enforcement Report

Administration provided Council with the 2017 Enforcement Report showing breakdown of patrol time, citations written and investigation hours.

DEPUTY MAYOR WISEMAN:
That Council accept the 2017 Enforcement Report as information.

1278/18

CARRIED

Chris Loov joined the meeting at 1:05 p.m.

**PROTECTIVE
SERVICES:**

2. Policy Funding Letter Writing Campaign

Administration provided Council with a request received from the AUMA Board asking Council to participate in a letter writing campaign to signal the importance of inequities in police funding.

COUNCILLOR MAPLETHORPE:
That Council participate in letter writing campaign.

1279/18

CARRIED

PUBLIC WORKS:

1. Community Notice Boards

Councillor Maplethorpe provided Council with information on the community notice boards for discussion.

Koralyn Lemmon joined the meeting at 1:10 p.m.

COUNCILLOR MAPLETHORPE:
That Public Works do research on maintenance policies of other municipalities and Council table for discussion at their April Meeting.

1280/18

CARRIED

**PLANNING &
DEVELOPMENT:**

1. Development Report

Koralyn Lemmon provided an update on development. There are currently 65 active development permits in all 5 Summer Villages with 19 in Jarvis Bay.

DEPUTY MAYOR WISEMAN:
That Council accept as information.

1281/18

CARRIED

Initials



**PLANNING &
DEVELOPMENT:**

2. Sylvan Lake Management Committee

Koralyn provided Council with a request received from the Sylvan Lake Management Committee requesting municipalities to support the "Team Up to Clean Up event being held on May 26th, 2018.

COUNCILLOR MAPLETHORPE:
That Council table until their next meeting.

1282/18

CARRIED

Chris Loov and Koralyn Lemmon left the meeting at 1:13 p.m.

INFORMATION:

1. Council Reports

Deputy Mayor Wiseman provided Council her report on the Sylvan Lake Regional Water/Wastewater Commission.

Councillor Maplethorpe provided her written report to Council on the Sylvan Lake Library Board.

By consensus Council accept as information.

MEETING DATES

DEPUTY MAYOR WISEMAN:
That the next regular meeting of the Council of Jarvis Bay is March 6, 2018 at 9:30 a.m.

1283/18

CARRIED

ADJOURNMENT:

The meeting adjourned at 1:21 p.m.

MAYOR THOMLINSON, MAYOR

PHYLLIS FORSYTH, ADMINISTRATOR

Initials

