

*Minutes of a Regular Council Meeting of the Summer Village of Jarvis Bay, Province of Alberta, held January 8, 2019 in the Summer Village Administration Office at Sylvan Lake, Alberta.*

**CALL TO ORDER:** The Meeting was called to order at 9:28 a.m. by Deputy Mayor Wiseman with the following being present:

Deputy Mayor:	Annabelle Wiseman
Councillor:	Julie Maplethorpe
CAO:	Phyllis Forsyth
Development Officer:	Koralyn Lemmon
Development Officer:	Tanner Evans
Public Works Coordinator:	Chris Loov
Accounting Technician:	Tina Leer
Recording Secretary:	Teri Musseau

**AGENDA APPROVAL:**

**1. January 8, 2019 Agenda**

DEPUTY MAYOR WISEMAN:

That the January 8, 2019 Regular Meeting Agenda be adopted as amended:

E.B.3. Mayor Thomlinson's Report

E.B.4. Newsletter

1480/19

CARRIED

**CONFIRMATION OF MINUTES:**

**1. November 27, 2018 Regular Meeting Minutes**

COUNCILLOR MAPLETHORPE:

That the November 27, 2018 Regular Meeting Minutes be confirmed as presented.

1481/19

CARRIED

**CONFIRMATION OF MINUTES:**

**2. December 17, 2018 Municipal Planning Commission Minutes**

DEPUTY MAYOR WISEMAN:

That the December 17, 2018 Municipal Planning Commission Minutes be confirmed as presented.

1482/19

CARRIED

**CONFIRMATION OF MINUTES:**

**3. December 17, 2018 Special Meeting Minutes**

COUNCILLOR MAPLETHORPE:

That the December 17, 2018 Special Meeting Minutes be confirmed as presented.

1483/19

CARRIED

**STAFF REPORTS:**

**1. Staff Reports**

Administration provided the following reports for Council consideration:

- Accounts Payable Report
- Financial Report
- Audit Planning Letter
- Changes to Emergency Management Act
- Development Update

Initials



Chris Loov left the meeting at 9:40 a.m.

DEPUTY MAYOR WISEMAN

By consensus Council accepts as information and authorizes payment of payables.

1484/19

CARRIED

**REQUEST FOR DECISION**

**FINANCIAL &  
ADMINISTRATIVE:**

**1. Amended 2019 – 2022 Budget**

Tina Leer provided Council the amended 2019 – 2020 Budget reflecting additional costs from the Sylvan Lake Regional Wastewater Commission Budget.

Chris Loov rejoined the meeting at 9:43 a.m.

COUNCILLOR MAPLETHORPE

That Council approve the amended 2019 - 2022 operating budget as amended.

1485/19

CARRIED

Tina Leer left the meeting at 9:51 a.m.

**COUNCIL &  
LEGISLATIVE:**

**1. 5 Year Capital Plan**

Council discussed the 5 Year Capital Plan with ideas for inclusion.

DEPUTY MAYOR WISEMAN:

That Council table for further consideration.

1486/19

CARRIED

**COUNCIL &  
LEGISLATIVE:**

**2. Subdivision and Development Appeal Board Bylaw**

Administration provided Council the Subdivision and Development Appeal Board Bylaw #164-19 to allow for a trained member from another Summer Village to sit as chair for a hearing should the Jarvis Bay chair be unavailable.

First reading of the Subdivision and Development Appeal Board Bylaw #164-189 was given by Deputy Mayor Wiseman as amended.

1487/18

CARRIED

Second reading of the Subdivision and Development Appeal Board Bylaw #164-189 was given by Councillor Maplethorpe as amended.

1488/18

CARRIED

DEPUTY MAYOR WISEMAN:

That Council give third reading to the Subdivision and Development Appeal Board Bylaw 164-19 at this meeting.

1489/19

CARRIED

Initials



Third reading of the Subdivision and Development Appeal Board Bylaw #164-189 was given by Councillor Maplethorpe as amended.

1490/19

CARRIED

**COUNCIL &  
LEGISLATIVE:**

**3. Mayor Thomlinson's Report**

Council discussed naming the pathways, naming of creek and naming of road in Twin Rose.

DEPUTY MAYOR WISEMAN:

That Administration propose names for the pathways and bridge.

1491/19

CARRIED

COUNCILLOR MAPLETHORPE:

That Council not officially name the creek and continue to refer to it as Outlook Creek.

1492/19

CARRIED

DEPUTY MAYOR WISEMAN:

That Council name the road in the Twin Rose subdivision as "Twin Fawn Close".

1493/19

CARRIED

**COUNCIL &  
LEGISLATIVE:**

**4. Newsletter**

Council discussed the upcoming newsletter topics for inclusion.

COUNCILLOR MAPLETHORPE:

That Council accept as information.

1494/19

CARRIED

Recess for public hearing at 10:23 a.m.

Reconvened at 11:03 a.m. with the same people as at the beginning of the meeting with the exception of Tina Leer and Koralyn Lemmon.

**PROTECTIVE  
SERVICES:**

**1. Municipal Enforcement**

Council discussed their municipal enforcement priorities for 2018 and 2019.

Koralyn Lemmon rejoined the meeting at 11:04 a.m.

COUNCILLOR MAPLETHORPE:

That Council reconfirm the priorities as presented.

1495/19

CARRIED

Chris Loov left the meeting at 11:09 a.m.

Initials



**PLANNING &  
DEVELOPMENT:**

**1. Land Use Bylaw Amendments**

Koralyn Lemmon provided Council a draft Land Use Bylaw Amendments Bylaw #163-19.

DEPUTY MAYOR WISEMAN:  
That Council table for amendments.

**1496/19**

**CARRIED**

Koralyn Lemmon and Tanner Evans left the meeting at 11:23 a.m.

**INFORMATION:**

**1. Council Reports**

Deputy Mayor Wiseman provided her report to Council on the Sylvan Lake Regional Water/Wastewater Commission.

Councillor Maplethorpe provided her report to Council on Sylvan Lake Management Committee and the Sylvan Lake Library Board.

By consensus Council accept as information.

**1497/19**

**CARRIED**

**MEETING DATES**

**COUNCILLOR MAPLETHORPE:**

That the next regular meeting of the Council of Jarvis Bay be held on February 5, 2019 at 9:30 a.m.

**1498/19**

**CARRIED**

**ADJOURNMENT:**

The meeting adjourned at 11:37 a.m.

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MAYOR THOMLINSON, MAYOR

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PHYLLIS FORSYTH, ADMINISTRATOR

Initials

