

Summer Village of Jarvis Bay
Regular Meeting Minutes
January 14, 2025

Minutes of a Regular Council Meeting of the Summer Village of Jarvis Bay, Province of Alberta, held January 14, 2025, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE Mayor: Julie Maplethorpe
Deputy Mayor: Annabelle Wiseman via Zoom
Councillor: David Garratt via Zoom
CAO: Tanner Evans
Recording Secretary: Teri Musseau

CALL TO ORDER The Meeting was called to order at 9:32 a.m. by Mayor Maplethorpe.

AGENDA APPROVAL

JBC-25-001 MOVED by Mayor Maplethorpe that the agenda be adopted as presented.
CARRIED

CONFIRMATION OF MINUTES

JBC-25-002 MOVED by Deputy Mayor Wiseman that the regular meeting minutes of Council held on December 3, 2024, be approved as presented.
CARRIED

INFORMATION ITEMS

- 1) Accounts Payable Report
- 2) Public Works Report

Council recessed at 10:38 a.m.

Council reconvened at 10:42 a.m.

- 3) Development Update
- 4) CAO Report
- 5) Postal Code

JBC-25-003 MOVED by Mayor Maplethorpe that Council accept the information items as presented.
CARRIED

REQUEST FOR DECISION

COUNCIL & LEGISLATION

JBC-25-004 2025 Spring Municipal Leaders' Caucus
MOVED by Mayor Maplethorpe that Council accept the 2025 Spring Municipal Leaders' Caucus item as information.
CARRIED

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JBC-25-005 Emerging Trends in Municipal Law
MOVED by Councillor Garratt that Council accept Emerging Trends in
Municipal Law item as information.
CARRIED

JBC-25-006 FRIAA Fire Smart
MOVED by Mayor Maplethorpe that Council accept the FRIAA FireSmart
item as information.
CARRIED

JBC-25-007 Sylvan Lake Intermunicipal Development Plan Priorities
MOVED by Mayor Maplethorpe that Council put forward the following
priorities to the Sylvan Lake Intermunicipal Development Plan Committee
as items to move forward:

- 1) Natural areas management plan & development specific
development setbacks for naturally occurring tributaries;
- 2) Groundwater advocacy; and
- 3) Lake access management plan & joint erosion and sediment control
guidelines.

CARRIED

JBC-25-008 Changes to International Students
MOVED by Deputy Mayor Wiseman that Council support the City of Red
Deer concerns about recent changes to the post-graduation work permit
program for international students and direct Mayor Maplethorpe to add
her electronic signature to the letter being sent to Minister Marc Miller.
CARRIED

JBC-25-009 Elected Officials Education Program
MOVED by Councillor Garrat that Mayor Maplethorpe attend the Council's
Role in Service Delivery Course being offered virtually at a cost of \$295.00
plus GST.
CARRIED

PLANNING & DEVELOPMENT

JBC-25-010 Encroachment Agreement Request
MOVED by Mayor Maplethorpe that Council grant the request for
Council to enter into an encroachment agreement with the residents
of 17 Jarvis Bay Drive for a retaining wall for a term of 6 months
allowing the retaining wall to remain until it can properly be removed.
CARRIED

COUNCIL REPORTS

Mayor Maplethorpe

- Parkland Regional Library Board written reports
- Association of Summer Villages of Alberta
- Newsletter

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Deputy Mayor Wiseman

- No reports

Councillor Garratt

- No reports

CORRESPONDENCE

- Minister Schulz
- Association of Summer Villages of Alberta Newsletter
- Sylvan Lake Intermunicipal Development Plan Committee Minutes

JBC-25-011 MOVED by Mayor Maplethorpe that Council accept the Council reports and Correspondence items as information.
CARRIED

NEXT COUNCIL MEETING

JBC-25-012 MOVED by Mayor Maplethorpe that the next meeting of Council be held February 4, 2025, at 9:30 a.m.
CARRIED

ADJOURNMENT

JBC-25-013 MOVED by Mayor Maplethorpe that being the agenda matters have been concluded, the meeting be adjourned at 11:49 a.m.
CARRIED

JULIE MAPLETHORPE, MAYOR

TANNER EVANS, CAO