

*Minutes of a Regular Council Meeting of the Summer Village of Jarvis Bay, Province of Alberta, held February 5, 2019 in the Summer Village Administration Office at Sylvan Lake, Alberta.*

**CALL TO ORDER:** The Meeting was called to order at 9:24 a.m. by Mayor Thomlinson with the following being present:

Mayor:	Bob Thomlinson via Zoom
Deputy Mayor:	Annabelle Wiseman
Councillor:	Julie Maplethorpe
CAO:	Phyllis Forsyth
Accounting Technician:	Tina Leer
Recording Secretary:	Teri Musseau

**AGENDA APPROVAL:** 1. **February 5, 2019 Agenda**

DEPUTY MAYOR WISEMAN:

That the February 5, 2019 Regular Meeting Agenda be adopted as presented.  
CARRIED

1501/19

**CONFIRMATION OF MINUTES:** 1. **January 8, 2019 Regular Meeting Minutes**

MAYOR THOMLINSON:

That the January 8, 2019 Regular Meeting Minutes be confirmed as presented.

1502/19

CARRIED

**CONFIRMATION OF MINUTES:** 2. **January 8, 2019 Public Hearing Minutes**

COUNCILLOR MAPLETHORPE:

That the January 8, 2019 Public Hearing Minutes be confirmed as presented.

1503/19

CARRIED

Chris Loov and Tanner Evans joined the meeting at 9:27 a.m.

**STAFF REPORTS:** 1. **Staff Reports**

Administration provided the following reports for Council consideration:

- Accounts Payable Report
- Quarterly Financial Report
- Public Works Report
- Development Update

DEPUTY MAYOR WISEMAN

By consensus Council accepts as information and authorizes payment of payables.

1504/19

CARRIED

Chris Loov and Tanner Evans left the meeting at 9:42 a.m.

Initials



**REQUEST FOR DECISION**

**FINANCIAL &  
ADMINISTRATIVE:**

**1. Capital Budget**

Tina Leer provided Council with the proposed Capital Budget for 2019.

MAYOR THOMLINSON:

That Council approve the 2019 Capital Budget as presented.

1505/19

CARRIED

**FINANCIAL &  
ADMINISTRATIVE:**

**2. 3 Year Operational Plan**

Tina Leer provided Council with the 3 Year Operational Plan.

Tina Leer left the meeting at 9:58 a.m.

COUNCILLOR MAPLETHORPE

That Council approve the 3 Year Operational Plan as amended.

1506/19

CARRIED

**COUNCIL &  
LEGISLATIVE:**

**1. 5 Year Capital Plan**

Council discussed the 5 Year Capital Plan with ideas for inclusion.

Council break at 10:17 a.m.

Meeting reconvened at 10:23 a.m.

DEPUTY MAYOR WISEMAN:

That Council accept the 5 Year Capital Plan as information.

1507/19

CARRIED

**COUNCIL &  
LEGISLATIVE:**

**2. Committee Remuneration Policy**

Administration provided Council with the Committee Remuneration Policy outlining how members-at-large will be reimbursed for their time and travel.

MAYOR THOMLINSON:

That Council approve the Committee Remuneration Policy as presented.

1508/19

CARRIED

**COUNCIL &  
LEGISLATIVE:**

**3. Municipal Leaders Caucus**

Administration provided Council information on the upcoming Municipal Leaders Caucus being held March 27 & 28 at the Edmonton Conference Center.

COUNCILLOR MAPLETHORPE:

That Councillor Maplethorpe attend if her schedule allows.

1509/19

CARRIED

Initials



**COUNCIL &  
LEGISLATIVE:**

**4. 2019 Minister's Awards for Municipal Excellence**

Administration provided Council information on the 2019 Minister's Awards for Municipal Excellence should Council wish to make a nomination.

DEPUTY MAYOR WISEMAN:  
That Council accept as information.

1510/19

CARRIED

**COUNCIL &  
LEGISLATIVE:**

**5. Minister's Seniors Awards**

Administration provided Council information on the Minister's Seniors Awards recognizing important volunteer work by individuals and organizations.

MAYOR THOMLINSON:  
That Council accept as information.

1511/19

CARRIED

Chris Loov and Tanner Evans joined the meeting at 10:33 a.m.

**PUBLIC WORKS:**

**1. Use of Reserves, Parks & Pathways Bylaw**

Council discussed comments received at the Use of Reserves, Parks & Pathways Bylaw Public Hearing.

COUNCILLOR MAPLETHORPE:  
That Council table for amendments as discussed.

1512/19

CARRIED

**PUBLIC WORKS:**

**2. Bridge and Pathway Naming**

Chris Loov provided Council options for naming the bridge and pathways.

DEPUTY MAYOR WISEMAN:  
That Council name the bridge and pathway "Outlet Creek Crossing" with signage on each end.

1513/19

CARRIED

MAYOR THOMLINSON:  
That Council name the South pathway "Aspen Trail" and the North pathway "Spruce Trail".

1514/19

CARRIED

**PLANNING &  
DEVELOPMENT:**

**1. Land Use Bylaw Amendments Bylaw #163-19**

Tanner Evans provided Council a draft Land Use Bylaw Amendments Bylaw #163-19 with recommended amendments from the January Council meeting.

First reading of the Land Use Bylaw Amendments Bylaw #163-19 was given by Councillor Maplethorpe as amended, with Public Works to develop policy for paving.

1515/19

CARRIED

Initials



**1516/19** DEPUTY MAYOR WISEMAN:  
That Council hold the public hearing for the Land Use Bylaw  
Amendments Bylaw #163-19 on March 5, 2019 at 10:30 a.m.  
CARRIED

**PLANNING &  
DEVELOPMENT:**

**2. Cannabis Brochure**

Tanner Evans provided Council with the cannabis brochure outlining the regulations of cannabis.

MAYOR THOMLINSON:  
That Council approve the Cannabis Brochure as amended and  
approve the mailing of brochures to residents.

**1517/19** CARRIED

Tanner Evans left the meeting at 11:23 a.m.

**INFORMATION:**

**1. Council Reports**

Deputy Mayor Wiseman provided her report to Council on the Sylvan Lake Regional Water/Wastewater Commission.

DEPUTY MAYOR WISEMAN:  
That Phyllis Forsyth be appointed to the Sylvan Lake Regional  
Wastewater Commission Technical Committee.

**1518/19** CARRIED

Councillor Maplethorpe provided her report to Council on the Sylvan Lake Library Board.

Correspondence received from Alberta Environment and Parks.

By consensus Council accept as information.

**1519/19** CARRIED

**MEETING DATES**

COUNCILLOR MAPLETHORPE:  
That the next regular meeting of the Council of Jarvis Bay be held on  
March 5, 2019 at 9:30 a.m.

**1520/19** CARRIED

**ADJOURNMENT:**

The meeting adjourned at 11:24 a.m.

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MAYOR THOMLINSON, MAYOR

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PHYLLIS FORSYTH, ADMINISTRATOR

Initials

