

*Minutes of a Regular Council Meeting of the Summer Village of Jarvis Bay, Province of Alberta, held December 12, 2017 in the Summer Village Administration Office at Sylvan Lake, Alberta.*

**CALL TO ORDER:** The Meeting was called to order at 9:25 a.m. by Mayor Thomlinson with the following being present:

Mayor:	Mayor Thomlinson
Deputy Mayor:	Deputy Mayor Wiseman
Councillor:	Councillor Maplethorpe
CAO:	Phyllis Forsyth
Recording Secretary:	Teri Musseau
Delegation:	Brian Engel

**AGENDA APPROVAL:** 1. **December 12, 2017 Agenda**

DEPUTY MAYOR WISEMAN:  
That the December 12, 2017 Regular Meeting Agenda be adopted as amended:

- F.3. Joint Services Agreement Amendment
- F.4. Parkland Regional Library
- F.5. Newsletter

**1246/17** CARRIED

**DELEGATION:** 1. **Brian Engel – Shoreline Protection**

Brian Engel addressed Council with a request for permission to place shoreline erosion protection (rip rap) along the Summer Village's Environmental Open Space (Lot R3, Plan 1981NY) located in front of 228 Jarvis Bay Drive.

Brian Engel left the meeting at 9:38 a.m.

MAYOR THOMLINSON:  
That Council approve the proposed rip rap with the conditions that no vegetation/trees be removed from the reserve and that no private storage will take place on the reserve.

**1247/17** CARRIED

Brian Engel rejoined the meeting at 9:45 a.m.

Council provided Mr. Engel with their decision to approve his request for shoreline protection along the Environmental Open Space located in front of 228 Jarvis Bay Drive.

Brian Engel left the meeting at 9:47 a.m.

**CONFIRMATION OF MINUTES:** 1. **November 7, 2017 Regular Meeting Minutes**

MAYOR THOMLINSON:  
That the November 7, 2017 Regular Meeting Minutes be confirmed as presented.

**1248/17** CARRIED

Initials



**CONFIRMATION  
OF MINUTES:**

**2. November 7, 2017 Municipal Planning Commission Minutes**

COUNCILLOR MAPLETHORPE:  
That the November 7, 2017 Municipal Planning Commission Minutes  
be confirmed as presented.

1249/17

CARRIED

**CONFIRMATION  
OF MINUTES:**

**3. November 28, 2017 Municipal Planning Commission Minutes**

DEPTUY MAYOR WISEMAN:  
That the November 28, 2017 Municipal Planning Commission Minutes  
be confirmed as presented.

1250/17

CARRIED

**FINANCE &  
ADMINISTRATION:**

**1. Administrator's Report**

Phyllis Forsyth provided Council with an update on the current projects  
underway in all five Summer Villages that are outside the normal day  
to day tasks.

Council discussed the Administrator's Report.

COUNCILLOR MAPLETHORPE:  
That Council accept as information.

1251/17

CARRIED

**FINANCE &  
ADMINISTRATION:**

**2. Financial Reports**

Phyllis Forsyth provided Council with the following financial  
information:

- Accounts Payable Cheque Listing to November 30, 2017
- Operating Budget Report to November 30, 2017
- Unpaid taxes

DEPUTY MAYOR WISEMAN:  
That Council accept the financial reports as presented.

1252/17

CARRIED

MAYOR THOMLINSON:  
That Council approve 1/3 of the 2017 operating budget as interm 2018  
budget.

1253/17

CARRIED

**COUNCIL &  
LEGISLATION:**

**1. Town of Taber**

Administration provided Council with a request for support regarding  
the Government of Canada's tabling of Bill C45 requesting AUMA work  
with the Province of Alberta to lobby for repeal of the Act.

COUNCILLOR MAPLETHORPE:  
That Council accept as information.

1254/17

CARRIED

Initials



**COUNCIL &  
LEGISLATION:**

**3. Joint Service Committee Agreement Amendments**

Council discussed a new formula for cost shares between the 5 Summer Villages.

DEPUTY MAYOR WISEMAN:

That Council approve the cost sharing formula for all costs that cannot be specifically allocated to one or more Summer Villages, be changed to use the Equalized Assessment Methodology and that the Joint Service Agreement and Operational Agreement be amended.

1255/17

CARRIED

**COUNCIL &  
LEGISLATION:**

**4. Parkland Regional Library**

Council discussed a letter received from Debra Smith offering to come in and talk to Council about how libraries operate in Alberta.

DEPUTY MAYOR WISEMAN:

That Council accept as information.

1256/17

CARRIED

**COUNCIL &  
LEGISLATION:**

**5. Newsletter**

Council discussed topics for the December newsletter.

DEPUTY MAYOR WISEMAN:

That Mayor and Council draft newsletter as discussed.

1257/17

CARRIED

**COUNCIL &  
LEGISLATION:**

**2. Fire Protection Plan**

Administration provided Council with the draft Fire Protection Plan for the Summer Village.

DEPUTY MAYOR WISEMAN:

That Council approve the Fire Protection Plan as amended.

1258/17

CARRIED

**PUBLIC WORKS:**

**1. Public Works Report**

Phyllis Forsyth provided Council with an update on projects and programs being worked on:

- Notices put out on boat hoists at Petro Beach
- Sewer line isolation valve has been repaired
- New buoys have been ordered
- Quotes received from Border Paving to pave all of Jarvis Bay Drive.

MAYOR THOMLINSON:

That Council accept as information.

1259/17

CARRIED

**PLANNING &  
DEVELOPMENT:**

**1. Development Report**

Initials



Phyllis Forsyth provided an update on development. There are currently 64 active development permits in all 5 Summer Villages with 14 in Jarvis Bay.

MAYOR THOMLINSON:  
That Council accept as information.

1260/17

CARRIED

**INFORMATION:**

**1. Council Reports**

Deputy Mayor Wiseman provided her report on the Sylvan Lake Regional Water/Wastewater Commission.

Mayor Thomlinson provided his report to Council on Sylvan Lake Management Committee.

Other Council reports from:

Ann Zacharias, Summer Village of Birchcliff  
o Parkland Regional Library Board

By consensus Council accept as information.

**MEETING DATES**

MAYOR THOMLINSON:  
That the next regular meeting of the Council of Jarvis Bay is January 2, 2018 at 9:30 a.m.

1261/17

CARRIED

**ADJOURNMENT:**

The meeting adjourned at 11:10 a.m.

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MAYOR THOMLINSON, MAYOR

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PHYLLIS FORSYTH, ADMINISTRATOR

Initials

