

Summer Village of Jarvis Bay
Regular Meeting Minutes
December 2, 2025

Minutes of a Regular Council Meeting of the Summer Village of Jarvis Bay, Province of Alberta, held December 2, 2025, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE Mayor: Julie Maplethorpe
Deputy Mayor: David Garratt via Zoom
Councillor: John Cuthbertson
CAO: Tanner Evans
Development Officer: Kara Hubbard
Recording Secretary: Teri Musseau

CALL TO ORDER The Meeting was called to order at 9:30 a.m. by Mayor Maplethorpe.

AGENDA APPROVAL

JBC-25-148 MOVED by Deputy Mayor Garratt that the agenda be adopted as amended:

E.6. Highway 20 Functional Study
E.7. Groundwater Discussion

CARRIED

CONFIRMATION OF MINUTES

JBC-25-149 MOVED by Mayor Maplethorpe that the regular meeting minutes of Council held on November 4, 2025, be approved as presented.

CARRIED

BC-25-150 MOVED by Councillor Cuthbertson that the Municipal Planning Commission meeting minutes of Council held on October 27, 2025, be approved as presented.

CARRIED

TABLED ITEMS

PLANNING & DEVELOPMENT

Bylaw #208-25 Land Use Bylaw
JBC-25-151 MOVED by Mayor Maplethorpe that Council table until the next meeting.

CARRIED

INFORMATION ITEMS

- 1) Accounts Payable Report
- 2) Public Works Report
- 3) Development Report
- 4) Enforcement Report
- 5) Postal Code

JBC-25-152 MOVED by Mayor Maplethorpe that Council accept the information items as presented.

CARRIED

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Council recessed at 11:11 a.m.

Council reconvened at 11:21 a.m.

REQUEST FOR DECISION

FINANCE

JBC-25-153 2026 Operating and Capital Budgets
MOVED by Mayor Maplethorpe that Council approve the 2026 Operating Budget as amended with a targeted mill rate increase of 0.531%.

CARRIED

JBC-25-154 MOVED by Councillor Cuthbertson that Council approve the 2026 Capital Budget and 5 year plan as amended.

CARRIED

COUNCIL & LEGISLATION

Bylaw #212-25 Development Authority Bylaw
JBC-25-155 MOVED by Mayor Maplethorpe that Council give 1st reading to the Development Authority Bylaw #212-25 as amended.

CARRIED

JBC-25-156 MOVED by Deputy Mayor Garratt that Council give 2nd reading to the Development Authority Bylaw #212-25 as amended.

CARRIED

JBC-25-157 MOVED by Councillor Cuthbertson that Council, by unanimous consent give 3rd reading to the Development Authority Bylaw #212-25 at this meeting as amended.

CARRIED UNANIMOUSLY

JBC-25-158 MOVED by Mayor Maplethorpe that Council give 3rd and final reading to the Development Authority Bylaw #212-25.

PUBLIC WORKS

JBC-25-159 Petro Beach Sign Design
MOVED by Mayor Maplethorpe that Council purchase and install sign option #2 for the new Petro Beach sign at a cost of \$15,560 + GST with the font and final design to be confirmed by Administration.

CARRIED

COUNCIL REPORTS

Mayor Maplethorpe

- Sylvan Lake Regional Water & Wastewater Commission
- Alberta Municipalities Convention
- Lacombe Regional Emergency Management Partnership Overland Wild Fire simulated emergency event

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- Parkland Regional Library Board

Deputy Mayor Garratt

- No reports

Councillor Cuthbertson

- No reports

JBC-25-160

MOVED by Mayor Maplethorpe that Council accept the Council reports as information.

CARRIED

NEXT COUNCIL MEETING

JBC-25-161

MOVED by Mayor Maplethorpe that the next meeting of Council be held February 3, 2026, at 9:30 a.m.

CARRIED

ADJOURNMENT

JBC-25-162

MOVED by Mayor Maplethorpe that being the agenda matters have been concluded; the meeting be adjourned at 12:43 p.m.

CARRIED

JULIE MAPLETHORPE, MAYOR

TANNER EVANS, CAO