

Summer Village of Jarvis Bay
Regular Meeting Minutes
December 1, 2020

Minutes of a Regular Council Meeting of the Summer Village of Jarvis Bay, Province of Alberta, held December 1, 2020 in the Summer Village Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE

Mayor:	Julie Maplethorpe via Zoom
Deputy Mayor:	Annabelle Wiseman via Zoom
Councillor:	Bob Thomlinson via Zoom
CAO:	Tanner Evans via Zoom
Accounting Technician:	Tina Leer via Zoom
Public Works Coordinator:	Chris Loov via Zoom
Development Officer:	Kara Kashuba via Zoom
Recording Secretary:	Teri Musseau

CALL TO ORDER

The Meeting was called to order at 9:31 a.m. by Mayor Maplethorpe.

AGENDA APPROVAL

JBC-20-165

MOVED by Deputy Mayor Wiseman that the agenda be adopted as presented.

CARRIED

CONFIRMATION OF MINUTES

JBC-20-166

MOVED by Councillor Thomlinson that the minutes of the regular meeting of Council held on November 3, 2020, be approved as presented.

CARRIED

INFORMATION ITEMS

- 1) Accounts Payable Report
- 2) Financial Report

Dave Pullar, Michael Brown, and Karen Brown joined the meeting at 9:45 a.m.

DELEGATION

Michael Brown – MB Events

Michael Brown, from MB Events, joined Council to ask permission to use the roadways and boardwalk area for a triathlon being held on July 17, 2021.

Michael Brown left the meeting at 10:01 a.m.

JBC-20-167

MOVED by Councillor Thomlinson that Council approve the request from Michael Brown of MB Events to allow the use of the roadways and boardwalk area for a triathlon being held July 17, 2021, with any damages to be repaired by event host.

CARRIED

INFORMATION ITEMS CONTINUED

- 3) Public Works Report
- 4) Development Update

Kara Kashuba left the meeting at 10:19 a.m.

5) Winter Newsletter

JBC-20-168 MOVED by Mayor Maplethorpe that Council approve the information items as information.

CARRIED

REQUEST FOR DECISION

FINANCE & ADMINISTRATION

JBC-20-169 2021 Budget
MOVED by Councillor Thomlinson that Council accept 2021 Budget as information and Council approve a 2021 interim operating budget for 1/3 of the approved 2020 operating budget, or \$164,624 in order to meet its obligations under the Alberta Municipal Government Act.

CARRIED

JBC-20-170 Auditor Engagement
MOVED by Deputy Mayor Wiseman that Council approve the outlined terms of engagement to audit the financial statements and Council sign the engagement letter.

CARRIED

Tina Leer left the meeting at 10:05 a.m.

COUNCIL & LEGISLATION

Chris Loov left the meeting at 11:18 a.m.

JBC-20-171 2021 Election
MOVED by Mayor Maplethorpe that Council approve the following dates for the 2021 General Election:

Nomination Day: Saturday, June 5, 2021, from 10:00 a.m. to 12:00 p.m.

Advanced Poll: Saturday, June 26, 2021, from 10:00 a.m. to 2:00 p.m.

Election Day: Saturday, July 3, 2021, from 10:00 a.m. to 7:00 p.m.

CARRIED

JBC-20-172 MOVED by Deputy Mayor Wiseman that Council allow for special ballots during the 2021 General Election.

CARRIED

JBC-20-173 MOVED by Councillor Thomlinson that Council appoint Teri Musseau as Returning Officer for the 2021 General Election with Trudy Dubeau as Substitute Returning Officer.

CARRIED

JBC-20-174 IT Upgrade Recommendation
MOVED by Deputy Mayor Wiseman that Council approve the use of the IT Reserve to purchase a new server with one year of monthly service, to be renegotiated after the first year.

CARRIED

PLANNING & DEVELOPMENT

- JBC-20-175** Superior Safety Codes Contract Renewal
MOVED by Mayor Maplethorpe that Council renew their contract with Superior Safety Codes for 3-years as presented.
CARRIED

COUNCIL REPORTS

- JBC-20-176** MOVED by Mayor Maplethorpe that the following Council reports be accepted as information:

Mayor Maplethorpe

- Town of Sylvan Lake Library Board (TOSLLB)

Deputy Mayor Wiseman

- Sylvan Lake Regional Water/Wastewater Commission

Councillor Thomlinson

- No reports

CARRIED

NEXT COUNCIL MEETING

- JBC-20-177** MOVED by Mayor Maplethorpe that the next meeting of Council be held on January 12, 2021, at 9:30 a.m.
CARRIED

ADJOURNMENT

- JBC-20-178** MOVED by Mayor Maplethorpe that being the agenda matters have been concluded, the meeting be adjourned at 11:57 a.m.
CARRIED

JULIE MAPLETHORPE, MAYOR

TANNER EVANS, CAO