

Summer Village of Jarvis Bay
Regular Meeting Minutes
August 5, 2025

Minutes of a Regular Council Meeting of the Summer Village of Jarvis Bay, Province of Alberta, held August 5, 2025, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE Mayor: Julie Maplethorpe
Deputy Mayor: David Garratt
Councillor: John Cuthbertson
CAO: Tanner Evans

CALL TO ORDER The Meeting was called to order at 9:30 a.m. by Mayor Maplethorpe.

AGENDA APPROVAL

JBC-25-103 MOVED by Mayor Maplethorpe that the agenda be adopted as presented.
CARRIED

CONFIRMATION OF MINUTES

JBC-25-104 MOVED by Deputy Mayor Garratt that the regular meeting minutes of Council held on July 8, 2025, be approved as amended.
CARRIED

JBC-25-105 MOVED by Mayor Maplethorpe that the Organizational meeting minutes of Council held on July 8, 2025, be approved as presented.
CARRIED

JBC-25-106 MOVED by Mayor Maplethorpe that the minutes of the Municipal Planning Commission meeting held on July 2, 2025, be approved as presented.
CARRIED

INFORMATION ITEMS

- 1) Accounts Payable Report
- 2) Quarterly Financial Report
- 3) Public Works Report
- 4) Development Update
- 5) Postal Code
- 6) Enforcement Report

JBC-25-107 MOVED by Councillor Cuthbertson that Council accept the information items as presented.
CARRIED

TABLED ITEMS

COUNCIL & LEGISLATION

JBC-25-108 Association of Summer Villages of Alberta Resolutions
MOVED by Mayor Maplethorpe that Council accept the Association of Summer Villages of Alberta Request for Resolutions as information.
CARRIED

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PLANNING & DEVELOPMENT

Bylaw #208-25 Land Use Bylaw
JBC-25-109 MOVED by Mayor Maplethorpe that Council table until the October meeting to allow administration to gather more information on certain regulations.

CARRIED

REQUEST FOR DECISION

COUNCIL & LEGISLATION

JBC-25-110 Council Signing Authority
MOVED by Deputy Mayor Garratt that Council add Councillor John Cuthbertson to Group A and remove Annabelle Wiseman.

CARRIED

COUNCIL REPORTS

- Mayor Maplethorpe
- Association of Summer Villages of Alberta
 - Resident Correspondence regarding groundwater concerns
- Deputy Mayor Garratt
- No reports
- Councillor Cuthbertson
- No reports

CORRESPONDENCE

- Municipal Affairs – Recall Petition
- RCMP

JBC-25-111 MOVED by Mayor Maplethorpe that Council accept the Council reports Correspondence items as information.

CARRIED

NEXT COUNCIL MEETING

JBC-25-112 MOVED by Mayor Maplethorpe that the next meeting of Council be held September 2, 2025, at 9:30 a.m.

CARRIED

ADJOURNMENT

JBC-25-113 MOVED by Mayor Maplethorpe that being the agenda matters have been concluded; the meeting be adjourned at 11:29 a.m.

CARRIED

JULIE MAPLETHORPE, MAYOR

TANNER EVANS, CAO