

Minutes of a Regular Council Meeting of the Summer Village of Jarvis Bay, Province of Alberta, held August 7, 2018 in the Summer Village Administration Office at Sylvan Lake, Alberta.

CALL TO ORDER: The Meeting was called to order at 9:26 a.m. by Mayor Thomlinson with the following being present:

Mayor:	Bob Thomlinson
Deputy Mayor:	Deputy Mayor Wiseman
Councillor:	Councillor Maplethorpe
CAO:	Phyllis Forsyth
Recording Secretary:	Teri Musseau

AGENDA APPROVAL:

1. August 7, 2018 Agenda

DEPUTY MAYOR WISEMAN:

That the August 7, 2018 Regular Meeting Agenda be adopted as amended:

- E.B.5. Petro Beach
- E.B.6. Twin Rose

1399/18

CARRIED

CONFIRMATION OF MINUTES:

1. July 3, 2018 Regular Meeting Minutes

MAYOR THOMLINSON:

That the July 3, 2018 Regular Meeting Minutes be confirmed as presented.

1400/18

CARRIED

CONFIRMATION OF MINUTES:

2. July 3, 2018 Organizational Meeting Minutes

COUNCILOR MAPLETHORPE:

That the July 3, 2018 Organizational Meeting Minutes be confirmed as presented.

1401/18

CARRIED

CONFIRMATION OF MINUTES:

3. July 3, 2018 Public Hearing Meeting Minutes

DEPUTY MAYOR WISEMAN:

That the July 3, 2018 Public Hearing Meeting Minutes be confirmed as presented.

1402/18

CARRIED

CONFIRMATION OF MINUTES:

4. July 3, 2018 Municipal Planning Commission Minutes

COUNCILOR MAPLETHORPE:

That the July 3, 2018 Municipal Planning Commission Meeting Minutes be confirmed as presented.

1403/18

CARRIED

Koralyn Lemmon joined the meeting at 9:30 a.m.

Chris Loov joined the meeting at 9:31 a.m.

Initials



STAFF REPORTS: 1. Staff Reports

Administration provided the following reports for Council consideration:

- Quarterly Administrator's Report
- Accounts Payable Report
- Quarterly Financial Report
- Public Works Report
- Development Update

COUNCILLOR MAPLETHORPE:

By consensus Council accepts as information and authorizes payment of payables.

1404/18

CARRIED

REQUEST FOR DECISION

FINANCE & ADMINISTRATION: 1. Fees Bylaw #161-18

Phyllis Forsyth provided Council the Fees Bylaw as amended at the July Council meeting.

FIRST READING of Bylaw #161-18 was given by Deputy Mayor Wiseman.

1405/18

CARRIED

MAYOR THOMLINSON:

That Council schedule the Public Hearing for the Fees Bylaw for September 4, 2018 at 10:30 a.m.

1406/18

CARRIED

COUNCIL & LEGISLATIVE: 1. Alberta Urban Municipalities Association Convention

Phyllis Forsyth provided Council information on the upcoming Alberta Urban Municipalities Association Convention being held at the Westerner Park September 26 – 28.

COUNCILLOR MAPLETHORPE:

That Council accept as information.

1407/18

CARRIED

COUNCIL & LEGISLATIVE: 2. Municipal Affairs Meeting

Administration provided Council information on an opportunity to meet with the Minister of Municipal Affairs during the AUMA Convention.

DEPUTY MAYOR WISEMAN:

That Council accept as information.

1408/18

CARRIED

COUNCIL & LEGISLATIVE: 3. Subdivision and Development Appeal Board

Administration provided Council with information received from two of the Subdivision and Development Appeal Board members-at-large declining their appointed from the July Organizational Meeting.

Initials



MAYOR THOMLINSON:
That Council solicit members from the community to sit on the Subdivision and Development Appeal Board and wait for responses from weekly email blast.

1409/18

CARRIED

**COUNCIL &
LEGISLATIVE:**

4. 5 Year Capital Plan

Administration provided Council with the completed 5 Year Capital Plan.

COUNCILLOR MAPLETHORPE:

That Council approve the 5 Year Capital Plan as amended.

1410/18

CARRIED

**COUNCIL &
LEGISLATIVE:**

5. Petro Beach Dog Complaint

Mayor Thomlinson advised Council of a complaint he received from a resident about dogs at Petro Beach running at large, splashing and defecating in the water.

DEPUTY MAYOR WISEMAN:

That Council accept as information and Administration research Animal Control Bylaw regarding fines for dogs at large.

1411/18

CARRIED

**COUNCIL &
LEGISLATIVE:**

6. Twin Rose

Mayor Thomlinson discussed the need for a caveat on title for Twin Rose that would address what landowners could do and not do on the Environmental Open Space.

MAYOR THOMLINSON:

That Administration confirm everything is addressed in the Land Use Bylaw.

1412/18

CARRIED

**PLANNING &
DEVELOPMENT:**

1. 242 Jarvis Bay Drive

Koralyn provided Council with a request received from the owners of 242 Jarvis Bay Drive for an encroachment agreement for their steps, fire pit and personal use of the reserve located in front of their property.

COUNCILLOR MAPLETHORPE:

That Council uphold the Municipal Planning Commission's decision to have all items removed from reserve, reserve to be returned to its natural state except for 2m width to allow access for steps to lake, and applicant to enter into an encroachment agreement for stairs only.

1413/18

CARRIED

**PLANNING &
DEVELOPMENT:**

2. Land Use Bylaw Amendments #155-18

Koralyn Lemmon provided Council the Land Use Bylaw Amendment Bylaw as revised at the July Council meeting.

SECOND READING of Bylaw #155-18 was given by Councillor Maplethorpe.

Initials



1414/18

CARRIED

THIRD AND FINAL READING of Bylaw #155-18 was given by Mayor Thomlinson.

1415/18

CARRIED

Koralyn Lemmon and Chris Loov left the meeting at 10:31 a.m.

INFORMATION:

1. Council Reports

Deputy Mayor Wiseman provided her report to Council on the Sylvan Lake Regional IDP Committee.

Councillor Maplethorpe provided her report to Council on Sylvan Lake Library Board.

By consensus Council accept as information.

MEETING DATES

MAYOR THOMLINSON:
That the next regular meeting of the Council of Jarvis Bay is
September 4, 2018 at 9:30 a.m.

1416/18

CARRIED

ADJOURNMENT:

The meeting adjourned at 10:39 a.m.

MAYOR THOMLINSON, MAYOR

PHYLLIS FORSYTH, ADMINISTRATOR

Initials

