

Summer Village of Jarvis Bay  
Regular Meeting Minutes  
April 4, 2023

*Minutes of a Regular Council Meeting of the Summer Village of Jarvis Bay, Province of Alberta, held April 4, 2023, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.*

**IN ATTENDANCE** Mayor: Julie Maplethorpe  
Deputy Mayor: Annabelle Wiseman via zoom  
Councillor: David Garratt via zoom  
Administrative Services Manager: Teri Musseau  
Public Works Manager: Owen Olynyk  
Development Officer: Kara Hubbard  
Finance Manager: Tina Leer  
Administrative Support: Carolyn Widmer

**CALL TO ORDER** The Meeting was called to order at 9:30 a.m. by Mayor Maplethorpe.

**AGENDA APPROVAL**

**JBC-23-052** MOVED by Mayor Maplethorpe that the agenda be adopted as presented.  
CARRIED

**CONFIRMATION OF MINUTES**

**JBC-23-053** MOVED by Deputy Mayor Wiseman that the regular meeting minutes of Council held on March 7, 2023, be approved as presented.  
CARRIED

**JBC-23-054** MOVED by Mayor Maplethorpe that the Municipal Planning Commission meeting minutes held on February 28, 2023, be approved as presented.  
CARRIED

**INFORMATION ITEMS**

- 1) Accounts Payable Report
- 2) Quarterly Report
- 3) Public Works Report
- 4) Development Update

**JBC-23-055** MOVED by Deputy Mayor Wiseman that Council accept the information items as presented.  
CARRIED

**REQUEST FOR DECISION**

**FINANCE**

**Bylaw #193-23** 2023 Mill Rate Bylaw  
**JBC-23-056** MOVED by Deputy Mayor Wiseman that Council give 1<sup>st</sup> reading to the 2023 Mill Rate Bylaw #193-23.  
CARRIED

**JBC-23-057** MOVED by Councillor Garratt that Council give 2<sup>nd</sup> reading to the 2023 Mill Rate Bylaw #193-23.  
CARRIED

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**JBC-23-058**            MOVED by Mayor Maplethorpe that Council by unanimous consent give 3<sup>rd</sup> reading to the 2023 Mill Rate Bylaw #193-23 at this meeting.  
CARRIED UNANIMOUSLY

**JBC-23-059**            MOVED by Mayor Maplethorpe that Council give 3<sup>rd</sup> and final reading to the 2023 Mill Rate Bylaw #193-23.  
CARRIED

**COUNCIL & LEGISLATION**

**JBC-23-060**            Fire and Burning Bylaw  
MOVED by Mayor Maplethorpe that the Summer Village of Jarvis Bay adheres to the Alberta Fire Code Act, Part 5, Section 5.8, as amended or repealed from time to time.  
CARRIED

**PUBLIC WORKS**

**Bylaw #196-23**        Traffic Bylaw  
**JBC-23-061**            MOVED by Mayor Maplethorpe that Council give 1<sup>st</sup> reading to the Traffic Bylaw #196-23 as amended.  
CARRIED

**JBC-23-062**            MOVED by Councillor Garratt that Council give 2<sup>nd</sup> reading to the Traffic Bylaw #167-23 as amended.  
CARRIED

**JBC-23-063**            MOVED by Deputy Mayor Wiseman that Council by unanimous consent give 3<sup>rd</sup> reading to the Traffic Bylaw #196-23 at this meeting as amended.  
CARRIED UNANIMOUSLY

**JBC-23-064**            MOVED by Deputy Mayor Wiseman that Council give 3<sup>rd</sup> and final reading to the Traffic Bylaw #196-23 as amended.  
CARRIED

**JBC-23-065**            Twin Rose Fence Style  
MOVED by Mayor Maplethorpe that Administration proceed with the majestic ornamental design option for the environmental reserve fence with the layout as deliberated by Council.  
CARRIED

**COUNCIL REPORTS**

Mayor Maplethorpe

- Town of Sylvan Lake Library Board
- Parkland Regional Library Board
- Spring Municipal Leaders' Caucus
- LREMP Meeting

Deputy Mayor Wiseman

- No reports

Councillor Garratt

- No reports

**CORRESPONDENCE**

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- Association of Summer Villages of Alberta
- SRVS Invasive Species

**JBC-23-066**      MOVED by Mayor Maplethorpe that Council accept the Council reports and correspondence items as information.  
CARRIED

**NEXT COUNCIL MEETING**

**JBC-23-067**      MOVED by Mayor Maplethorpe that the next meeting of Council be held May 2, 2023, at 9:30 a.m.  
CARRIED

**ADJOURNMENT**

**JBC-23-068**      MOVED by Mayor Maplethorpe that being the agenda matters have been concluded, the meeting be adjourned at 10:55 a.m.  
CARRIED

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JULIE MAPLETHORPE, MAYOR

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TANNER EVANS, CAO