

Summer Village of Jarvis Bay
Regular Meeting Minutes
April 1, 2025

Minutes of a Regular Council Meeting of the Summer Village of Jarvis Bay, Province of Alberta, held April 1, 2025, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

IN ATTENDANCE Mayor: Julie Maplethorpe
Deputy Mayor: Annabelle Wiseman via Zoom
Councillor: David Garratt via Zoom
CAO: Tanner Evans
Finance Manager: Tina Leer
Recording Secretary: Teri Musseau
Delegate: Phil Dirks, Metrix Group

CALL TO ORDER The Meeting was called to order at 9:32 a.m. by Mayor Maplethorpe.

AGENDA APPROVAL

JBC-25-032 MOVED by Mayor Maplethorpe that the agenda be adopted as presented.
CARRIED

CONFIRMATION OF MINUTES

JBC-25-033 MOVED by Councillor Garratt that the regular meeting minutes of Council held on March 4, 2025, be approved as presented.
CARRIED

DELEGATION

Phil Dirks from Metrix Group joined Council to present the 2024 audited financial statements.

Phil Dirks and Tina Leer left the meeting at 9:52 a.m.

JBC-25-034 MOVED by Councillor Garratt that Council approve the 2024 audited financial statements as presented.
CARRIED

INFORMATION ITEMS

- 1) Accounts Payable Report
- 2) Public Works Report
- 3) Development Update
- 4) CAO Report
- 5) Postal Code

JBC-25-035 MOVED by Mayor Maplethorpe that Council accept the information items as presented.
CARRIED

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REQUEST FOR DECISION

FINANCE

JBC-25-036 Auditor Renewal Request
MOVED by Deputy Mayor Wiseman that Council accept the proposal from Metrix Group and grant an extension to continue auditing services for the next 3 years.
CARRIED

JBC-25-037 Assessor Renewal Request
MOVED by Councillor Garratt that Council accept the proposal from Wildrose Assessment and name Kevin Bohlken from Wildrose Assessment as the auditor for the next 5 years.
CARRIED

COUNCIL REPORTS

Mayor Maplethorpe

- Aquatic Invasive Species Conference
- Mayors and Reeves Meeting
- Service Delivery Course
- Joint Services Committee
- Association of Summer Villages of Alberta
- Alberta Environment and Protective Services Meeting

Deputy Mayor Wiseman

- No reports

Councillor Garratt

- No reports

COMMITTEE REPORTS

- Joint Services Committee Minutes
- Joint Services Committee Level of Service Policy

CORRESPONDENCE

- Ministers' Letter
- Education Property Tax

JBC-25-038 MOVED by Mayor Maplethorpe that Council accept the Council reports and Correspondence items as information.
CARRIED

NEXT COUNCIL MEETING

JBC-25-039 MOVED by Mayor Maplethorpe that the next meeting of Council be held May 6, 2025, at 9:30 a.m.
CARRIED

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ADJOURNMENT

JBC-25-040 MOVED by Mayor Maplethorpe that being the agenda matters have been concluded, the meeting be adjourned at 11:08 a.m.
CARRIED

JULIE MAPLETHORPE, MAYOR

TANNER EVANS, CAO