

Summer Village of Half Moon Bay  
Regular Meeting Minutes  
September 13, 2021

*Minutes of a Regular Council Meeting of the Summer Village of Half Moon Bay, Province of Alberta, held September 13, 2021, in the Summer Village Administration Office at Sylvan Lake, Alberta.*

**IN ATTENDANCE**

Mayor:	Jon Johnston via Zoom
Deputy Mayor:	Andrea Remington via Zoom
Councillor:	Mike Pashak
CAO:	Tanner Evans
Public Works Coordinator:	Chris Loov via Zoom
Development Officer:	Kara Kashuba via Zoom
Recording Secretary:	Teri Musseau
Gallery:	Pamela Skakun via Zoom
	Kim Skakun via Zoom
	Jane Heffel via Zoom
	Bill Bergman via Zoom
	Cheryl Pashak via Zoom
	Greg Davidson via Zoom
	Michelle Atwood via Zoom
	George Nye via Zoom
	Garry Skakun via Zoom
	Margaret O'Connor via Zoom
	Gord Skakun via Zoom
	Brian O'Connor via Zoom
	Greg Heffel via Zoom
	June Bergman via Zoom

**CALL TO ORDER** The Meeting was called to order at 1:05 p.m. by Mayor Johnston.

**AGENDA APPROVAL**

**HMC-21-110** MOVED by Mayor Johnston that the agenda be adopted as amended:

ADDITIONS:

C.3. Organizational Meeting Minutes  
E.1.H. Alberta Urban Municipalities Association (AUMA)  
E.1.I Association of Summer Villages of Alberta (ASVA)

MOVE

E.2.A. before E.1.A.

CARRIED

**CONFIRMATION OF MINUTES**

**HMC-21-111** MOVED by Councillor Pashak that the minutes of the Regular Meeting of Council held on July 12<sup>th</sup>, 2021, be approved as presented.  
CARRIED

**HMC-21-112** MOVED by Mayor Johnston that the minutes of the Municipal Planning Commission Meeting Minutes held on August 9<sup>th</sup>, 2021, be approved as presented.  
CARRIED

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**HMC-21-113**                    MOVED by Mayor Johnston that the minutes of the Organizational Meeting Minutes of Council held on July 12<sup>th</sup>, 2021, be approved as presented.

CARRIED

**INFORMATION ITEMS:**

- 1) Accounts Payable Report
- 2) Public Works Report

**HMC-21-114**                    MOVED by Mayor Johnston that Council cancel plans to install a wooden barrier between the municipal path and private property on the pathway next to Hummingbird Lane.

CARRIED

- 3) Tree Removal Complaint

**HMC-21-115**                    MOVED by Mayor Johnston that Council hold a Meeting of the Whole to further discuss.

CARRIED

**HMC-21-116**                    MOVED by Mayor Johnston that Council pay half the bill to Klassen Blade Contracting Ltd. and request an itemized bill.

CARRIED

- 4) Development Update
- 5) Emergency Access Project Review

**HMC-21-117**                    MOVED by Deputy Mayor Remington that Council speak to the Fire Chief and first responders via an on-site meeting to discuss their equipment and the Half Moon Bay emergency access requirements.

CARRIED

- 6) Warbler Close Pathway Project Summary
- 7) Capital Projects Report

**HMC-21-118**                    MOVED by Councillor Pashak that the information items be received as information.

CARRIED

**REQUEST FOR DECISION**

**PLANNING & DEVELOPMENT**

**HMC-21-119**                    Development on Municipal Land Request  
MOVED by Mayor Johnston that Council approve the work taken place on municipal land and allow the rocks to remain in place.

CARRIED

Council break at 2:40 p.m.  
Reconvened at 2:50 p.m.

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**COUNCIL & LEGISLATION**

**HMC-21-120**                    Pathway Policy  
MOVED by Councillor Pashak that Administration proceed with resident feedback on the pathway policy, particularly the width of the pathways.  
CARRIED

**HMC-21-121**                    Sylvan Lake Regional Water & Wastewater Commissions  
MOVED by Mayor Johnston that the Council of the Summer Village of Half Moon Bay hereby agrees to the following changes with respect to the Sylvan Lake Regional Wastewater Commission (“the Commission”):

- The name of the Commission shall be changed to the Sylvan Lake Regional Water and Wastewater Commission; and
- The commission be authorized to provide water services in accordance with its bylaws.

CARRIED

**HMC-21-122**                    Bank Fees  
MOVED by Councillor Pashak that the Council keep payment options that Half Moon Bay currently has in place.  
CARRIED

**HMC-21-123**                    Forest Health & Diversification  
MOVED by Councillor Pashak that Administration use \$10,000.00 from General Contingency to plant trees in the East Reserve.  
CARRIED

**HMC-21-124**                    MOVED by Councillor Pashak that Administration approach vendors to remove 12 blue marked dead/dangerous trees on the west reserve with work to be completed by the vendor with the lowest bid with large pieces to be placed down by the west beach shelter for residents to access.  
CARRIED

**HMC-21-125**                    Dead & Dangerous Tree Removal Along RR 21  
MOVED by Councillor Pashak that Administration walk the area adjacent RR 21 and identify the critical dead/dangerous trees that need to be removed immediately and provide information to Council for approval.  
CARRIED

**HMC-21-126**                    Volunteer Project  
MOVED by Mayor Johnston that Council authorize volunteers to remove deadfall in the west reserve area.  
CARRIED

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Strategic Planning

Council break at 4:12 p.m.  
Reconvened at 4:16 p.m.

**HMC-21-127**                      MOVED by Mayor Johnston that Council accept as information and revisit if required.  
  
CARRIED

**HMC-21-128**                      Alberta Urban Municipalities Association (AUMA)  
MOVED by Councillor Pashak that Council cover the cost of Councillor Pashak's accommodations and travel expenses as his registration is covered by ASVA.  
  
CARRIED

**HMC-21-129**                      Association of Summer Villages of Alberta (ASVA)  
MOVED by Mayor Johnston that Mayor Johnston and Councillor Pashak attend the conference virtually.  
  
CARRIED

**COUNCIL REPORTS**

Deputy Mayor Remington

- Sylvan Lake Management Committee

Councillor Pashak

- Sylvan Lake Regional Wastewater Commission
- Southshore Line Project
- Association of Summer Village of Alberta
- Alberta Urban Municipalities Association

Mayor Johnston

- Joint Services Committee

**HMC-21-130**                      MOVED by Deputy Mayor Remington that the Half Moon Bay Council reports be accepted as information.  
  
CARRIED

**NEXT MEETING**

**HMC-21-131**                      MOVED by Mayor Johnston that the next meeting of Council be held October 25<sup>th</sup>, 2021, at 9:00 a.m.  
  
CARRIED

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**ADJOURNMENT**

**HMC-21-132**

MOVED by Mayor Johnston that being the agenda matters have been concluded, the meeting adjourned at 4:33 p.m.

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JON JOHNSTON, MAYOR

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TANNER EVANS, CAO