

Minutes of a Regular Council Meeting of the Summer Village of Half Moon Bay, Province of Alberta, held October 15, 2018 in the Summer Village of Half Moon Bay, Alberta.

CALL TO ORDER: The Meeting was called to order at 2:30 p.m. by Mayor Hiscock with the following being present:

Mayor:	Ted Hiscock
Deputy Mayor:	Pamela Skakun
Councillor:	Michael Pashak
Administrator:	Phyllis Forsyth
Accounting Technician:	Tina Leer
Recording Secretary:	Kara Kashuba
Delegate:	Elizabeth Zazulak

**AGENDA
APPROVAL:**

1. October 15, 2018 Agenda

DEPUTY MAYOR SKAKUN:

That the October 15, 2018 Regular Meeting Agenda be adopted as amended:

F.B.2. 5 Year Plan
F.B.3. Meeting Dates
F.B.4. MPC Candidates

975/18

CARRIED

**CONFIRMATION
OF MINUTES:**

1. August 28, 2018 Regular Meeting Minutes

COUNCILLOR PASHAK:

That the August 28, 2018 Regular Meeting Minutes be confirmed as presented.

976/18

CARRIED

DELEGATION:

1. Elizabeth and Don Zazulak – Cats

Elizabeth Zazulak was in attendance to discuss the feral cat situation in the Summer Village. She would like the Summer Village to trap and remove the cats. Also discussed a skunk problem and skunks eating cat food. Camp Kasota feeding the cats.

Koralyn Lemmon and Chris Loov joined the meeting at 2:24 p.m.

Elizabeth Zazulak left the meeting at 2:48 p.m.

MAYOR HISCOCK:

That Administration research rescue places, Administration draft a letter to Camp Kasota regarding not feeding the cats and Public Works to remove salt lick from the reserve.

977/18

CARRIED

STAFF REPORTS:

1. Staff Reports

Administration provided the following reports for Council consideration:

- Accounts Payable

Recessed for Public Hearing at 3:00 p.m.

Reconvened meeting at 3:01 p.m. with the same people as at the beginning of the meeting with the exception of Elizabeth Zazulak and the addition of Chris Loov and Koralyn Lemmon.



**FINANCE &
ADMINISTRATION:**

1. Fees Bylaw #146-18

Council discussed the Fees Bylaw #146-18 Public Hearing.

978/18

Second Reading of the Fees Bylaw #146-18 was given by Councillor Pashak.
CARRIED

978/18

Third Reading of the Fees Bylaw #146-18 was given by Deputy Mayor Skakun.
CARRIED

STAFF REPORTS:

1. Staff Reports Continued

Administration provided the following reports for Council consideration:

- Quarterly Financial
- Public Works
- Development

DEPUTY MAYOR SKAKUN:

That Council accepts the items as information and authorizes payment of payables.

980/18

CARRIED

Chris Loov left the meeting at 3:10 p.m.

**FINANCE &
ADMINISTRATION:**

2. Auditor Engagement

Tina Leer provided Council a letter from the auditor outlining the terms of their engagement to audit the financial statements.

COUNCILLOR PASHAK:

That Mayor Hiscock and the CAO sign the auditor engagement letter.

981/18

CARRIED

**FINANCE &
ADMINISTRATION:**

3. Parkland Regional Library Budget

Tina Leer provided Council the proposed 2019 Parkland Regional Library Budget for review and approval.

MAYOR HISCOCK:

That Council approve the 2019 Parkland Regional Library Board Budget as presented.

982/18

CARRIED

Tina Leer left the meeting at 3:13 p.m.

Kara Kashuba joined the meeting at 3:13 p.m.

**FINANCE &
ADMINISTRATION:**

4. Website Electronic Payments

Administration provided Council information on allowing electronic payments to be made via the website.

MAYOR HISCOCK:

That Council proceed with electronic payments being made via the website.

983/18

CARRIED



Kara Kashuba left the meeting at 3:16 p.m.

**COUNCIL &
LEGISLATIVE:**

1. Cannabis Bylaw

Administration provided Council a draft Cannabis Bylaw addressing when the consumption of Cannabis will be permitted and fines for contravention.

First Reading of Cannabis Bylaw Amendment Bylaw #214-18 was given by Councillor Pashak.

984/18

CARRIED

MAYOR HISCOCK:

That Council table for amendments.

985/18

CARRIED

**COUNCIL &
LEGISLATIVE:**

2. 5 Year Plan

Administration provided Council a draft 5 Year Plan.

MAYOR HISCOCK:

That Council table the plan for amendments and Phyllis and Mike begin working on three conceptual designs as follows:

- West Beach Development
- HMB Entrance Signs
- HMB Bulletin Board

986/18

CARRIED

**COUNCIL &
LEGISLATIVE:**

3. Meeting Dates

Council discussed the dates of their upcoming meetings:

November 26

January 7

March 12

April 15

MAYOR HISCOCK:

That Council approved the dates as discussed.

987/18

CARRIED

**COUNCIL &
LEGISLATIVE:**

4. Municipal Planning Commission Candidates

Council discussed appointing additional members to the Municipal Planning Commission as follows:

Lindsay Clark

Nicole Collins

Greg Heffel

MAYOR HISCOCK:

That Council appoint members-at-large to the Municipal Planning Commission as above.

988/18

CARRIED

**PLANNING &
DEVELOPMENT:**

1. Land Use Bylaw Amendments #137-18

Koralyn Lemmon provided Council with the Amendments to the Land Use Bylaw Amendment Bylaw #137-18 as discussed at the last Council meeting



removing the definition of "hard surface" and amending the parcel coverage definition.

First Reading of the Land Use Bylaw Amendments Bylaw #137-18 was given by Mayor Hiscock.

989/18

CARRIED

COUNCILLOR PASHAK:

That the Public Hearing for the Land Use Bylaw Amendments Bylaw be held at 3:00 p.m. on November 26th, 2018.

990/18

CARRIED

**PLANNING &
DEVELOPMENT:**

2. Alberta Regional Lakes Forum

Koralyn provided Council information on the Alberta Regional Lakes Forum she attended in May.

MAYOR HISCOCK:

That Council accept the report as information.

991/18

CARRIED

Koralyn Lemmon left the meeting at 4:04 p.m.

INFORMATION:

1. Council Reports

Mayor Hiscock provided his report to Council on Family and Community Support Services.

Deputy Mayor Skakun provided her report to Council on the Sylvan Lake Regional Waste Water Commission.

Councillor Pashak provided his report to Council on Sylvan Management Committee, Intermunicipal Development Plan Steering Committee, and Association of Summer Villages of Alberta Conference,

Julie Maplethorpe, Summer Village of Jarvis Bay, provided her written report on the Sylvan Lake Library Board.

By consensus Council accept as information.

MEETING DATES:

TED HISCOCK:

That the next regular meeting of the Council of Half Moon Bay will be held on November 26, 2018 at 2:00 p.m.

992/18

CARRIED

ADJOURNMENT:

The meeting adjourned at 4:33 p.m.

Ted Hiscock, Mayor

Phyllis Forsyth, C.A.O.

