

Summer Village of Half Moon Bay  
Regular Meeting Minutes  
November 8, 2023

*Minutes of a Regular Council Meeting of the Summer Village of Half Moon Bay, Province of Alberta, held November 8, 2023, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.*

<b>PRESENT</b>	Mayor:	Jon Johnston via Zoom
	Deputy Mayor:	Andrea Remington via Zoom
	Councillor:	Mike Pashak
	CAO:	Tanner Evans
	Public Works Manager:	Justin Caslor
	Recording Secretary:	Teri Musseau

**CALL TO ORDER** The Meeting was called to order at 9:02 a.m. by Mayor Johnston.

**AGENDA APPROVAL**

**HMC-23-101** MOVED by Councillor Pashak that the agenda be adopted as amended:  
Move E.3 & E.2 to before E.1  
CARRIED

**CONFIRMATION OF MINUTES**

**HMC-23-102** MOVED by Mayor Johnston that the minutes of the Regular Meeting of Council held on September 19, 2023, be approved as presented.  
CARRIED

**INFORMATION ITEMS**

- 1) Accounts Payable
- 2) Quarterly Financial Report
- 3) Public Works Report

**HMC-23-103** MOVED by Mayor Johnston that Council approve an increase in Public Works budget by \$5000 to remove deadfall within the Summer Village with priority being in Hummingbird Lane, Primrose Lane and the north boundary near the pickleball court area around RR 21.  
CARRIED

- 4) Development Update
- 5) CAO Report
- 6) Half Moon Bay Wastewater System Forecast Costs

**HMC-23-104** MOVED by Councillor Pashak that the information items be accepted as presented.  
CARRIED

**REQUESTS FOR DECISION**

**FINANCE**

**HMC-23-105** Parkland Regional Library Board Budget  
MOVED by Councillor Pashak that Council approve the Parkland Regional Library Board 2024 Budget with a .43 increase from 2023.  
CARRIED

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**HMC-23-106**            2024 Budget  
MOVED by Councillor Pashak that Council direct Administration to amend the budget as discussed and bring back to the next meeting.  
CARRIED

**PUBLIC WORKS**

**HMC-23-107**            MSI Application Amendment  
MOVED by Councillor Pashak that Council amend the MSI application by \$1,763.89 to reflect actual costs for the Administration building improvements project.  
CARRIED

**COUNCIL & LEGISLATION**

**HMC-23-108**            Fortis Franchise Fee  
MOVED by Mayor Johnston that Council leave the Fortis Franchise Fee Rate Rider as current.  
CARRIED

**HMC-23-109**            Resident Reimbursement  
MOVED by Councillor Pashak that Council agrees to pay a \$4,000 contribution to the owner of 49 Lakeview Road for building a drainage swale through that property to manage the Summer Village stormwater movement in area B1 as identified in the Stantec Stormwater Assessment with the funds to be paid once the owner provides Administration with a letter that identifies what work was completed and the estimated costs for that work, and further, the owner to provide receipts for the completed work if possible.  
CARRIED

Council break at 10:48 a.m.

Council reconvened at 10:55 a.m.

**HMC-23-110**            Approval and Location of Temporary Seasonal Docks & Hoists Placed in Sylvan Lake  
MOVED by Mayor Johnston that Administration post a reminder on the website for the in-water policy and include it in the email blasts for the next several weeks.  
CARRIED

**HMC-23-111**            MOVED by Councillor Pashak that Council table the following items until the next meeting:

- E.1.D.    Temporary Storage of Boat Hoists and Piers Policy Review
- E.1.E.    HMB Withdrawal from the Sylvan Lake Regional Wastewater Commission
- E.1.F.    Elimination of Septic Fields in Half Moon Bay

CARRIED

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**COUNCIL REPORTS**

Mayor Johnston

- Joint Services Committee

Deputy Mayor Remington

- Sylvan Lake Intermunicipal Development Plan Committee

Councillor Pashak – written reports

- Sylvan Lake Regional Water & Wastewater Commission (SLRWWC)
- SLRWWC South Shore Line Project (SSL)
- Association of Summer Villages of Alberta (ASVA)
- Alberta Municipalities (AB Munis)
- Government of Alberta (GOA)
- Utilities Consumer Advocate (UCA)
- Cross border interview with Chris Brown

**COMMITTEE REPORTS**

Julie Maplethorpe, Summer Village of Jarvis Bay

- Town of Sylvan Lake Library Board
- Parkland Regional Library Board

**CORRESPONDENCE**

- Association of Summer Villages of Alberta
- Deputy Minister, MA

**HMC-23-112**

MOVED by Councillor Pashak that the Council, Committee, and Correspondence items be accepted as information.  
CARRIED

**NEXT MEETING**

**HMC-23-113**

MOVED by Mayor Johnston that the next meeting of Council be held December 12, 2023, at 9:00 a.m.  
CARRIED

**ADJOURNMENT**

**HMC-23-114**

MOVED by Mayor Johnston that being the agenda matters have been concluded, the meeting adjourned at 12:13 p.m.  
CARRIED

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JON JOHNSTON, MAYOR

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TANNER EVANS, CAO