

Minutes of a Regular Council Meeting of the Summer Village of Half Moon Bay, Province of Alberta, held November 26, 2018 in the Summer Village of Half Moon Bay, Alberta.

CALL TO ORDER: The Meeting was called to order at 2:04 p.m. by Mayor Hiscock with the following being present:

Mayor:	Ted Hiscock
Deputy Mayor:	Pamela Skakun
Councillor:	Michael Pashak
Administrator:	Phyllis Forsyth
Accounting Technician:	Tina Leer
Public Works Coordinator:	Chris Loov
Development Officer:	Koralyn Lemmon
Recording Secretary:	Teri Musseau

**AGENDA
APPROVAL:**

1. November 26, 2018 Agenda

DEPUTY MAYOR SKAKUN:
That the November 26, 2018 Regular Meeting Agenda be adopted as amended:

993/18

E.B.6. Automated External Defibrillator
CARRIED

**CONFIRMATION
OF MINUTES:**

1. October 15, 2018 Regular Meeting Minutes

COUNCILLOR PASHAK:
That the October 15, 2018 Regular Meeting Minutes be confirmed as presented.

994/18

CARRIED

**CONFIRMATION
OF MINUTES:**

1. October 15, 2018 Public Hearing Minutes

MAYOR HISCOCK:
That the October 15, 2018 Public Hearing Minutes be confirmed as presented.

995/18

CARRIED

STAFF REPORTS:

1. Staff Reports

Administration provided the following reports for Council consideration:

- Administrator's
- Accounts Payable
- Risk Indicators
- Financial
- Public Works
- Development
- Surface Water

DEPUTY MAYOR SKAKUN:
That Council accepts the items as information and authorizes payment of payables.

996/18

CARRIED

**FINANCE &
ADMINISTRATION:**

2. Volunteer Liabilities

Tina Leer provided Council information on volunteer liability insurance.



COUNCILLOR PASHAK:

That Administration research and bring back a standardized volunteer form.

997/18

CARRIED

**COUNCIL &
LEGISLATIVE:**

1. Cannabis Bylaw

Administration provided Council a draft Cannabis Bylaw addressing when the consumption of Cannabis will be permitted and fines for contravention.

Second Reading of the Cannabis Bylaw #147-18 was given by Councillor Pashak.

998/18

CARRIED

Third Reading of the Cannabis Bylaw #147-18 was given by Deputy Mayor Skakun.

999/18

CARRIED

**COUNCIL &
LEGISLATIVE:**

2. SDAB & MPC Members

Council discussed amending their Subdivision and Development Appeal Board Bylaw to allow Mayors from the other Summer Villages to be appointed as alternates to chair a hearing should current chair be unavailable to sit.

Council also discussed amending their Municipal Planning Commission Bylaw to allow for two members-at-large and one member of Council.

DEPUTY MAYOR SKAKUN:

That Council amend the Subdivision and Development Appeal Board bylaw to allow for a trained member from another Summer Village to sit as chair for a hearing should the Half Moon Bay chair be unavailable.

1000/18

CARRIED

**COUNCIL &
LEGISLATIVE:**

3. Donation Request

Council discussed a request received from the Spirit of Sylvan Lake Festival Committee for donations.

COUNCILLOR HISCOCK:

That Council donate \$200.00 to the Spirit of Sylvan Yuletide Festival.

1001/18

CARRIED

**COUNCIL &
LEGISLATIVE:**

4. Vacation Time

Council discussed a request received from Administration to hold their Organizational Meeting in July and have Council take the month of August off.

MAYOR HISCOCK:

That Council hold their Organizational Meeting in July and Council take the month of August off.

1002/18

CARRIED

**COUNCIL &
LEGISLATIVE:**

5. Regional Assessment Review Board

Council discussed a request received from the Regional Assessment Review Board recruiting members.

MAYOR HISCOCK:

That Council accept as information.

1003/18

CARRIED



**COUNCIL &
LEGISLATIVE:**

6. Automated External Defibrillator

Council discussed their AED and the liability to the Summer Village. Currently the pads and battery have expired, and monthly inspections are not being done nor is the log book.

MAYOR HISCOCK:

That Council budget funding for replacement pads on a yearly basis and have Administration create a maintenance program and policy for the continued use of the device in the municipality.

1004/18

CARRIED

**PUBLIC
WORKS:**

1. 2019 Mowing Contract

Chris Loov provided Council the quote received from Don's Home & Lawn Maintenance for mowing during the 2019 season at the same rates as 2018.

MAYOR HISCOCK:

That Council enter into a one-year contract with Don's Home & Lawn Maintenance.

1005/18

CARRIED

Recess for public hearing at 2:59 p.m.

Meeting reconvened at 3:14 p.m. with the same people as at the beginning of the meeting with the exception of Tina Leer.

**PUBLIC
WORKS:**

2. Feral/Stray Cats

Chris Loov provided Council options for dealing with the feral/stray cats in the Summer Village.

MAYOR HISCOCK:

That Administration do further research and create bylaw and Feral Cat Program.

1006/18

CARRIED

**PUBLIC
WORKS:**

3. Shoreline Heaving

Chris Loov provided Council two quotes to repair the heaves along the shoreline and reduce future heaving.

COUNCILLOR PASHAK:

That Council include for consideration in the 5-year plan.

1007/18

CARRIED

**PUBLIC
WORKS:**

4. Soil Testing Along the Lake

Chris Loov provided Council information on having the soil tested on the lake side of properties for leakage from their septic tanks.

MAYOR HISCOCK:

That Council accept as information and consider this matter complete.

1008/18

CARRIED

Chris Loov left the meeting at 3:37 p.m.



**PLANNING &
DEVELOPMENT:**

1. Land Use Bylaw Amendments #137-18

Council discussed feedback received from the Public Hearing.

Second Reading of the Land Use Bylaw Amendments Bylaw #137-18 was given by Councillor Pashak.

1009/18

CARRIED

Third Reading of the Land Use Bylaw Amendments Bylaw #137-18 was given by Deputy Mayor Skakun.

1010/18

CARRIED

**PLANNING &
DEVELOPMENT:**

2. Land Use Bylaw Amendments 2019

Koralyn provided Council information on proposed amendments to the Land Use Bylaw for 2019 addressing cannabis sales/production, driveway setbacks, carriageway material and additional permitted uses.

Chris Loov and Tina Leer rejoined the meeting at 3:42 p.m.

MAYOR HISCOCK:

That Council table for discussion at the Annual Information Meeting.

1011/18

CARRIED

Koralyn Lemmon left the meeting at 3:45 p.m.

INFORMATION:

1. Council Reports

Mayor Hiscock provided his report to Council on Family and Community Support Services Elder Abuse.

Deputy Mayor Skakun provided her report to Council on the Sylvan Lake Regional Waste Water Commission.

Councillor Pashak provided his report to Council on Intermunicipal Development Plan Steering Committee, Association of Summer Villages of Alberta Conference, Alberta Urban Municipalities Association, and Sylvan Lake Management Committee.

Julie Maplethorpe, Summer Village of Jarvis Bay, provided her written report on the Sylvan Lake Library Board.

Correspondence was received from Municipal Affairs.

By consensus Council accept as information.

MEETING DATES:

MAYOR HISCOCK:

That the next regular meeting of the Council of Half Moon Bay will be held on January 7, 2019 at 2:00 p.m.

1012/18

CARRIED

**FINANCE &
ADMINISTRATION:**

1. 2019 – 2022 Budget

Tina Leer provided Council the 2019 – 2022 Budget.



1013/18 **MAYOR HISCOCK:**
That Council adopt the 2019 – 2022 Budget as amended.
CARRIED

1014/18 **MAYOR HISCOCK:**
That Administration notify TMS Wireless that Council wishes to
cancel their service and Mayor Hiscock to notify residents in the
upcoming newsletter.
CARRIED

ADJOURNMENT: The meeting adjourned at 4:19 p.m.

Ted Hiscock, Mayor

Phyllis Forsyth, C.A.O.

