

Summer Village of Half Moon Bay
Regular Meeting Minutes
May 17, 2022

Minutes of a Regular Council Meeting of the Summer Village of Half Moon Bay, Province of Alberta, held May 17, 2022, in the Summer Villages on Sylvan Lake Administration Office at Sylvan Lake, Alberta.

PRESENT

Mayor:	Jon Johnston via Zoom
Deputy Mayor:	Andrea Remington via Zoom
Councillor:	Mike Pashak via Zoom
CAO:	Tanner Evans
Development Officer:	Kara Kashuba
Recording Secretary:	Teri Musseau

CALL TO ORDER The Meeting was called to order at 9:00 a.m. by Mayor Johnston.

AGENDA APPROVAL

HMC-22-037 MOVED by Councillor Pashak that the agenda be adopted as presented.

CARRIED

CONFIRMATION OF MINUTES

HMC-22-038 MOVED by Councillor Pashak that the minutes of the Regular Meeting of Council held on April 19, 2022, be approved as presented.

CARRIED

INFORMATION ITEMS

- 1) Action Items List
- 2) Accounts Payable
- 3) Quarterly Financial Report
- 4) Development Update

HMC-22-039 MOVED by Mayor Johnston that the information items be accepted as presented.

CARRIED

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REQUEST FOR DECISION

COUNCIL & LEGISLATION

- Bylaw #166-22** Bylaw Enforcement Officer Bylaw
HMC-22-040 MOVED by Deputy Mayor Remington that Council give 1st
reading to the Bylaw Enforcement Officer Bylaw #166-22.
CARRIED
- Bylaw #167-22** Subdivision Authority
HMC-22-041 MOVED by Councillor Pashak that Council give 1st reading to the
Subdivision Authority #167-22.
CARRIED
- HMC-22-042** MOVED by Mayor Johnston that Council give 2nd reading to the
Subdivision Authority #167-22.
CARRIED
- HMC-22-043** MOVED by Deputy Mayor Remington that by unanimous consent
Council give 3rd reading to the Subdivision Authority #167-22 at
this meeting.
CARRIED UNANIMOUSLY
- HMC-22-044** MOVED by Councillor Pashak that Council give 3rd and final
reading to the Subdivision Authority #167-22.
CARRIED
- Bylaw #168-22** Subdivision and Development Appeal Board Bylaw
HMC-22-045 MOVED by Councillor Pashak that Council give 1st reading to the
Subdivision and Development Appeal Board Bylaw #168-22.
CARRIED
- HMC-22-046** MOVED by Mayor Johnston that Council give 2nd reading to the
Subdivision and Development Appeal Board Bylaw #168-22.
CARRIED
- HMC-22-047** MOVED by Deputy Mayor Remington that by unanimous consent
Council give 3rd reading to the Subdivision and Development
Appeal Board Bylaw #168-22 at this meeting.
CARRIED UNANIMOUSLY

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HMC-22-048 MOVED by Councillor Pashak that Council give 3rd and final reading to the Subdivision and Development Appeal Board Bylaw #168-22.

CARRIED

HMC-22-049 Stormwater Drainage Solution
MOVED by Councillor Pashak that Council provide the owner of 49 Lakeview Road the cost of materials to build a drainage swale to a maximum of \$4,000.00 based on receipts provided, and further, Council to do work under Lakeview Road and extend the culvert.

CARRIED

HMC-22-050 MOVED by Mayor Johnston that Council recess the meeting for the Land Use Bylaw Amendment Bylaw #165-22 public hearing at 10:04 a.m.

CARRIED

PUBLIC HEARING

Mayor Johnston declared the Public Hearing for Bylaw #165-22, Land Use Bylaw Amendment Bylaw, open at 10:05 a.m.

Mayor Johnston provided the procedure for the public hearing.

Kara Kashuba, Development Officer, provided the background on the requested bylaw amendments.

Part One: General 1.7 Establishment of Fees

Current Regulation:

Development Permit application fees and fees for other matters arising through this Land Use Bylaw will be established by resolution of Council. Council may at any time by resolution increase, decrease or establish new fees for matters covered in this Bylaw.

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Proposed Regulation:

Revise to: Development Permit application fees and fees for other matters arising through this Land Use Bylaw will be established by Council in the Summer Village of Half Moon Bay Fees Bylaw. Council may amend the bylaw to increase, decrease or establish new fees by an amendment bylaw.

Reasoning:

The way this section is currently worded is incorrect as a bylaw cannot be changed by resolution of Council, it must go through the normal amendment process as any bylaw would. A bylaw amendment needs a first reading, a public hearing and then must receive second and third reading to pass. This is in contravention of section 8(c) of the Municipal Government Act, which requires fees to be set by bylaw.

Mayor Johnston asked if any written comments were received. None were received.

Mayor Johnston asked if anyone would like to speak. No public were present to speak.

Mayor Johnston declared the Public Hearing for Bylaw #165-22 closed at 10:09 a.m. and noted no further comments or submissions would be received.

HMC-22-051 MOVED by Mayor Johnston that Council reconvene the Council meeting at 10:09 a.m.
CARRIED

PLANNING & DEVELOPMENT

HMC-22-052 Tourist Homes
MOVED by Mayor Johnston that Council direct Administration to draft a Land Use Bylaw Amendment Bylaw for Tourist Homes.
CARRIED

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Bylaw #165-22
HMC-22-053

Land Use Bylaw Amendment Bylaw
MOVED by Mayor Johnson that Council give 2nd reading to the
Land Use Bylaw Amendment Bylaw #165-22.
CARRIED

HMC-22-054

MOVED by Councillor Pashak that Council give 3rd and final
reading to the Land Use Bylaw Amendment Bylaw #165-22.
CARRIED

COUNCIL REPORTS

Mayor Johnston

- Joint Services Committee

Deputy Mayor Remington

- No reports

Councillor Pashak

- Written reports
 - Sylvan Lake Regional Wastewater Commission (SLRWWC)
 - SLRWWC South Shore Line Project
 - Association of Summer Villages of Alberta (ASVA)
 - Alberta Municipalities
- Verbal reports
 - Association of Summer Villages of Alberta Town Hall

HMC-22-055

MOVED by Mayor Johnston that the Council and Committee
reports be accepted as information.
CARRIED

NEXT MEETING

HMC-22-056

MOVED by Mayor Johnston that the next meeting of Council be
held June 28, 2022, at 9:00 a.m.
CARRIED

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ADJOURNMENT

HMC-22-057

MOVED by Mayor Johnston that being the agenda matters have been concluded, the meeting adjourned at 11:10 a.m.
CARRIED

JON JOHNSTON, MAYOR

TANNER EVANS, CAO